DOCUMENT RESUME

ED 269 203 RC 015 707

TITLE Study of the Office of County Superintendent.
INSTITUTION Oklahoma State Dept. of Education, Oklahoma City.
PUB DATE 1 May 86
NOTE 213p.
PUB TYPE Reports - Evaluative/Feasibility (142)

EDRS PRICE MF01/PC09 Plus Postage.
DESCRIPTORS Administrative Organization; Administrative Policy; *Administrator Role; Case Studies; *County Officials; *Intermediate Administrative Units; *Occupational Information; *Organizational Effectiveness; Program Evaluation; Questionnaires; Rural Schools; State School District Relationship; State Standards; *Superintendents
IDENTIFIERS *Oklahoma

ABSTRACT

Duties of 46 county school superintendents in Oklahoma were analyzed and educational benefits of statutory provisions and additional activities were evaluated. Questionnaires, telephone and personal interviews, and on-site visits provided data. Statutory duties were found to be present in each superintendent's report and to be mostly clear and pertinent to current educational practice. The duty of evaluation of principals was unclear. Services initiated by superintendents or invited by constituencies were more time-consuming than statutory duties. Services included staff development, cooperatives, library services, and academic contests. Reports from each county provide statistical data including area; income; number of districts, students, teachers, and administrators; summary of duties and responsibilites; and list of additional services. Funding data, school populations, and dependent district characteristics are summarized for all counties. Seventeen recommendations cover utilizing the county superintendent's office in cooperating with the state department of education, administering dependent schools, and meeting additional duties, responsibilities, and functions. Appendices comprise half the report and provide tables, graphs, lists, and maps about county superintendents and dependent districts, survey questionnaire and compilation of responses, funding and students served by county, dependent districts and administrators by county, additional services by county, and rating of educational benefits of statutory duties by county. (LFL)

****
* Reproductions supplied by EDRS are the best that can be made *
* from the original document. *
****

ED269203

RECEIVED
MAY 1986
ERIC/CRESS

Study of the Office of County Superintendent

OKLAHOMA STATE DEPARTMENT OF EDUCATION
JOHN M. PLUIS, STATE SUPERINTENDENT
MAY 1, 1986

"PERMISSION TO REPRODUCE THIS MATERIAL HAS BEEN GRANTED BY

Sandy Garrett

TO THE EDUCATIONAL RESOURCES INFORMATION CENTER (ERIC)."

U.S. DEPARTMENT OF EDUCATION
NATIONAL INSTITUTE OF EDUCATION
EDUCATIONAL RESOURCES INFORMATION CENTER (ERIC)

☒ This document has been reproduced as received from the person or organization originating it.

☐ Minor changes have been made to improve reproduction quality.

• Points of view or opinions stated in this document do not necessarily represent official NIE position or policy.

RC016402

STUDY OF THE OFFICE OF COUNTY SUPERINTENDENT

(In compliance with H.B. 1466 as passed by the
First Session of the Fortieth Legislature.)

OKLAHOMA STATE DEPARTMENT OF EDUCATION
John M. Folks, State Superintendent
May, 1986

This publication is printed by the Oklahoma State Department of Education as authorized by John M. Folks, State Superintendent of Public Instruction. Two hundred copies have been prepared and distributed at a cost to the taxpayers of the State of Oklahoma of $ 849.06

FOREWARD

Since statehood the county superintendents have been regarded as an integral part of the county education system. Their primary responsibility has been to serve as the educational leader of the county dependent schools. Oklahoma has 156 dependent, or elementary unit school districts, representing twenty-five percent of the total number of districts. This is a rural state with most schools classified as small. As such, the office of county superintendent is deserving of our attention and study.

This comprehensive study was conducted in a manner appropriate to reflect objectivity and thoroughness. This document presents an accurate picture of the wide diversity in the performance of duties and services and of the resources available to the county superintendents.

We concluded this report with recommendations for further utilization of the office of county superintendent. It is respectfully submitted to you for further consideration.

John M. Folks
State Superintendent

TABLE OF CONTENTS

	Page
INTRODUCTION	1
HISTORICAL BACKGROUND	3
PURPOSE OF STUDY	5
METHODOLOGY	7
Instrumentation	7
Treatment of Data	8
CASE STUDIES	9
County Superintendents 1985-86	10
Adair County	13
Atoka County	15
Beaver County	16
Blaine County	18
Caddo County	20
Canadian County	22
Carter County	24
Cherokee County	26
Cimarron County	28
Cleveland County	30
Coal County	32
Comanche County	34
Creek County	36
Delaware County	38
Dewey County	41
Garvin County	43
Grady County	44
Haskell County	47

	Page
Jackson County	48
Johnston County	50
Kay County	51
Lincoln County	55
Logan County	58
Love County	60
Mayes County	62
McClain County	65
McCurtain County	67
McIntosh County	71
Murray County	74
Muskogee County	76
Noble County	78
Oklahoma County	81
Okmulgee County	84
Osage County	87
Ottawa County	89
Pawnee County	92
Payne County	94
Pittsburg County	97
Pottawatomie County	99
Pushmataha County	102
Rogers County	103
Seminole County	106
Sequoyah County	108
Texas County	110
Tillman County	112
Tulsa County	114

OTHER FINDINGS AND CONCLUSIONS 119

RECOMMENDATIONS FOR FURTHER UTILIZATION OF THE OFFICE OF COUNTY SUPERINTENDENT 125

Page

APPENDIX A: Constitutional and Statutory Provisions of the Office of County Superintendent 127

APPENDIX B: Map of the 1985-86 County Superintendents (46) 135

APPENDIX C: Map of the 1985-86 Dependent Districts (156) 139

APPENDIX D: Counties Served by a County Superintendent 143

APPENDIX E: County Superintendents' Time in Office 147

APPENDIX F: County Superintendent Questionnaire 151

APPENDIX G: Compilation of Responses to Questionnaire 167

APPENDIX H: Funding of County Superintendents 1985-86 179

APPENDIX I: Students Served by County Superintendents 185

APPENDIX J: Dependent Districts 1985-86 189

APPENDIX K: Evaluation of Dependent School Principals 203

APPENDIX L: Additional Services Performed 207

APPENDIX M: Educational Benefits of Statutory Duties 211

INTRODUCTION

On November 16, 1907, President Roosevelt issued his proclamation admitting Oklahoma to the Union as a state. The 1907 constitution provided for the state to be divided into counties. Each county was to elect a superintendent with the authority to establish and largely control the local schools. The first county superintendents of public instruction divided the counties into school districts; thus, the legal basis and the work of the county superintendent was begun.

The role of the county superintendent has changed over the years. This study will analyze the current responsibilities, functions, and duties of this office as it relates to the statutory provisions established by the legislature. (Appendix A) The focus of the study will be on the elected or appointed county superintendent.

The major responsibility of the county superintendent is general supervision of the dependent school districts. There are 156 dependent or elementary unit districts at this time in the state of Oklahoma. (Appendix C)

One goal of this study was to ascertain the educational benefits of the current statutory provisions, activities and programs, and either invited or initiated services of each respective county superintendent.

According to a survey made as a part of this study, many of the twenty states with county superintendents have regulatory duties for these office holders in addition to statutory and service duties. Currently in Oklahoma, there are none. Therefore, two sources of work could be identified and described in this study: (1) work specified by statute which requires county superintendents to take some action or to provide some resource or service, and (2) work initiated by the superintendent or invited by one or more of the constituencies served by the superintendent.

HISTORICAL BACKGROUND OF THE OFFICE OF COUNTY SUPERINTENDENT

County Superintendents in Oklahoma Territory

Passage of the Organic Act in May, 1890, made a system of free schools through the eighth grade possible in Oklahoma Territory. Fifty thousand dollars was appropriated from federal funds for school for the first year. The First Territorial Legislature passed school laws for general application fashioned after the school laws of Kansas. The system divided each township into four school districts; a rural school was erected in each.

These schools were to be under the control of a Territorial Superintendent of Public Instruction; this office was created by the legislature. Towns or cities with a population of two thousand five hundred or over organized as independent districts. In each county an elected county superintendent was in charge of the schools.

Four times a year the county superintendent held examinations for those who wanted to obtain teachers' certificates. During the summer a four weeks "institute" was held. Instruction in teaching methods and reviews of subjects taught were made available to those who were currently teaching and to those who were planning to do so.

County Superintendents During Statehood

By 1907 the number of school districts in the Territory had increased to more than three thousand. At the time of the union of Oklahoma to Indian Territory, only 185 of these districts were high schools. The constitution at statehood provided for each county to elect a superintendent who was given the authority to establish and largely control the local schools.

The first county superintendents divided the counties into school districts. The major criterion for a district was that each school should be within walking

The previous numbered page in the original document was blank.

distance for pupils. This process led to the establishment of 5,656 school districts. Mr. E. D. Cameron, who was elected the first state superintendent in 1909, called for the establishment of rural high schools and for a seven month minimum school term.

Article XVII, Section 2 of the Oklahoma Constitution created the first county superintendents to be chosen by the voters every four years to supervise the dependent rural schools for the county. These superintendents were known in this constitutional provision as County Superintendents of Public Instruction.

The 5,580 school districts in 1914 were reduced to approximately nine hundred by January, 1965, and to 856 by May, 1968, with the advancement of transportation and communication. Gone were the days of the horse-drawn buggies; no longer was it necessary to have a school within walking distance of every child.

Over the years, consolidation, reorganization and annexation have lowered the number of school districts in this state to 613. Sixty percent of the seventy-seven counties currently have county superintendents holding office. (Appendix D) One-third of these county superintendents have held office for one term or less. (See Appendix E)

In 1946, while he was Tulsa County superintendent of schools, Dr. Oliver Hodge filed for the Office of State Superintendent of Public Instruction. He led the department during a period of great educational change and held this office longer than any state superintendent to date.

The counties are often considered intermediate units in the organizational structure of schools in Oklahoma. There is an office of county superintendent in most counties.

Currently, under the direction of Dr. John M. Folks, there are 613 school districts, 156 of which are dependent districts. Forty-six counties have a county superintendent. Other counties have an acting county superintendent, a deputy, a clerk, or an assistant in lieu of a county superintendent.

PURPOSE OF STUDY

The first session of the Fortieth Legislature passed House Bill 1466, also known as The Education Improvement Act. In Section 25 of this bill the State Department of Education was directed to conduct a study of the office of county superintendent. This study was to examine and evaluate the responsibilities, duties, and functions of each respective county superintendent. A report was to be written outlining the programs and educational benefits. House Bill 1466 also directed the State Department of Education to extend the responsibilities, duties, and functions of the county superintendent in order to utilize further this office.

Basis: Section 4-104.1 of Title 70 (House Bill 1466)

> It is the intent of the Legislature that the State Department of Education examine and further utilize the office of county superintendent of schools. It is further declared to be the intent of the Legislature that the State Department of Education evaluate the responsibilities, functions and duties performed by each respective county superintendent to determine the educational benefit to the students of that county.
>
> It is further declared to be the intent of the Legislature that the State Department of Education shall submit to the Legislature by May 1, 1986, a report outlining the programs and results of examining and further utilizing the office of county superintendent.

METHODOLOGY

With the purpose of this study in mind, it was determined that a method of study utilized by the North Central Association for the purpose of evaluating schools was appropriate if modified. A self-study instrument was designed with input from a committee of professionals including the State Department of Education personnel, superintendents, dependent principals, county superintendents and dependent teachers. The instrument adopted was similar to one used in a study of the office of county superintendent by Dr. Richard Hill in North Dakota. Adaptations were made by the committee and additional areas were designed which were appropriate to the office of county superintendent in Oklahoma. This committee bears no responsibility for the current report.

The self-study instrument, telephone and personal interviews, and selected on-site visits formed the data base for this study. A review of the literature of other states with the office of county superintendent was made for background information.

Instrumentation (Appendix F)

This self-study instrument included all Oklahoma statutes referring to the powers and duties of the office of county superintendent and a summary of each of the twenty-five directives included in these statutes. The respondents were asked to give the frequency of performance of work related to each of the statutes by replying: never, rarely, frequently and regularly. Additionally, each county superintendent responded as to the nature of the work and to the educational benefit of each statute.

Other items selected for inclusion in the instrument dealt with services (initiated and invited). As previously stated, many county superintendents perform services for the school districts of their respective counties that are

The previous numbered page in the original document was blank

not necessarily directed by statutes. These services vary from county to county. The respondents were asked to list the services which they provide and how this involvement relates to the educational benefits of the students.

Treatment of the Data (Appendix G)

The self-study instrument was disseminated to each of the forty-six elected (appointed in a few instances) county superintendents. During this period, on-site visits were made to approximately one-fourth of these forty-six offices. Responses were received from forty-three superintendents.

An indepth analysis was made of each respective office of county superintendent and the duties performed by said office-holder. This process also included a telephone or personal interview with the county superintendent and in some cases further interviews with the dependent principals of the county. Three state-wide meetings were held with a majority of the county superintendents present. Case studies were developed from this data.

The data was also used as a compilation and consensus of the current duties and functions of the office of county superintendent. This data was organized into three general areas: (1) responsibilities, functions and duties associated with statutory powers and duties, (2) responsibilities, functions and duties associated with initiated and/or invited services and (3) the educational benefits to students.

CASE STUDIES
OF THE
COUNTY SUPERINTENDENTS
OF OKLAHOMA

Discussions and conclusions of the responsibilities, functions and duties, educational benefits and services performed, without consideration of other pertinent information, would be misleading. For example, the staff members available to assist the county superintendents average 1.85 per county . The actual numbers range from eight superintendents who have no staff to the two who have eighteen and twenty members. The number of dependent schools ranges from one through ten with the average being 3.2. There are great differences among counties, such as the number of square miles, teachers, administrators, number of dependent districts; these all affect the tasks of the county superintendents. Whether or not a Regional Education Service Center (RESC) and/or an Area Vo-Technical School (AVTS) is located within the county determine educational resources readily available. Responsibilities and opportunities vary widely.

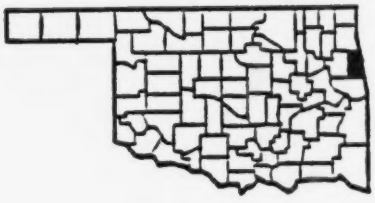
The map and statistical information presented with each county under discussion should give a more clear and accurate picture of that office of county superintendent.

COUNTY SUPERINTENDENTS
STATE OF OKLAHOMA
1985-86

COUNTY	SUPERINTENDENT	P.O. BOX	ZIP CODE
Adair	Burl J. Bigby	Stilwell	74960
Atoka	Dale Wilson	Atoka	74525
Beaver	George Leopp	Beaver	73932
Blaine	Marvin Daugherty	Watonga	73772
Caddo	Clarence Thompson	Anadarko	73005
Canadian	Penny Haynes	El Reno	73036
Carter	Henry T. Hicks	Ardmore	73401
Cherokee	Don Crittenden	Tahlequah	74464
Cimarron	Loyd D. Fansher	Boise City	73933
Cleveland	Merrill Roberson	Norman	73069
Coal	W. C. Pulliam	Coalgate	74538
Comanche	Don Duggins	Lawton	73501
Creek	J. V. Frazier, Jr.	Sapulpa	74066
Delaware	Bessie Duggan	Jay	74346
Dewey	Olen Bridges	Taloga	73667
Garvin	Kenneth Doyle Campbell	Pauls Valley	73075
Grady	Leon Burges	Chickasha	73018
Haskell	George Scott	Stigler	74462
Jackson	Howard G. King	Altus	73521
Johnston	K. C. Davis	Tishomingo	73460
Kay	LaVelle Wittmer	Newkirk	74647

COUNTY	SUPERINTENDENT	P.O. BOX	ZIP CODE
Lincoln	Dr. Dan Marker	Chandler	74834
Logan	Imogene Summers	Guthrie	73044
Love	Alice E. Hull	Marietta	73448
Mayes	Robert O. Williams	Pryor	74361
McClain	Joe McKinney	Purcell	73080
McCurtain	Fayrene Benson	Idabel	74745
McIntosh	Cleo Guthrie	Eufaula	74432
Murray	Bob Donaho	Sulphur	73086
Muskogee	S. D. Carroll	Muskogee	74401
Noble	Bill Finley	Perry	73077
Oklahoma	Bob Clark	Oklahoma City	73102
Okmulgee	J. B. Bennett	Okmulgee	74447
Osage	Tommy H. Keen	Pawhuska	74056
Ottawa	Barbara A. Pollard	Miami	74354
Pawnee	Ralph Teague	Pawnee	74058
Payne	Mary Beth Treat	Stillwater	74074
Pittsburg	Elizabeth Mayfield	McAlester	74501
Pottawatomie	Jack Williams	Shawnee	74801
Pushmataha	Lewis Whitten	Antlers	74523
Rogers	Mary Lee Roden	Claremore	74017
Seminole	Paul Lyon	Wewoka	74884
Sequoyah	Norman Barton	Sallisaw	74955
Texas	Dr. Norland W. Strawn	Guymon	73942
Tillman	Bob Collins	Frederick	73542
Tulsa	Tom Summers	Tulsa	74103

ADAIR COUNTY



County Superintendent Burl J. Bigby
Time in Office 5 years Staff 1
Area in Square Miles 569
Per Capita Income $6,338 (75th)
Dependent School Districts 9
Independent School Districts 4
North Central Association Schools 3
Scholastic Population 4,260
Buses 75 Route Miles 684,398
Located in County: RESC No AVTS Yes
Teachers 404
Administrators 29

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

The Adair County superintendent performs statutory duties on a regular basis. This superintendent believes that the responsibilities and duties of this office could be strengthened by increased regulatory authority.

This superintendent makes regular visits to the nine dependent districts of Adair County. These visits provide for cooperation among schools in the areas of curricula and programs. The film library has not been maintained due to lack of funds. Considerable time is spent processing record requests and issuing job permits to students in this superintendent's office.

The Adair County superintendent does not currently evaluate the dependent school principals of the county.

This previous numbered page in the original document was blank.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice - Cooperates with the State Department of Education.

Cooperatives - Furnishes meeting room and assists in calling meetings.

Technical Assistance - Deals with school law, boundaries, and elections.

Legislation - Contacts administrators and board concerning legislation important to schools.

Job Placement - Posts the Clearinghouse for Elementary and Secondary Education and cooperates with the Employment Security Commission and the State Department of Education..

Library Services - Has very limited service.

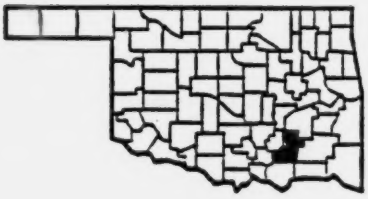
Records and Archives - Maintains a set of school census. Keeps records of teachers' certification and teachers' employment site.

Academic Bowls and Contests - Distributes information on spelling bee.

Extended Services - Assists county agent with fair.

Other Services - Participates in Heart Fund, March of Dimes, County Administrators, picnics and meetings. Aids in historical matters.

ATOKA COUNTY



County Superintendent Dale Wilson
Time in Office 8 years Staff 0
Area in Square Miles 967
Per Capita Income $6,253 (76th)
Dependent School Districts 4
Independent School Districts 4
North Central Association Schools 1
Scholastic Population 2,521
Buses 40 Route Miles 265,730
Located in County: RESC No AVTS Yes
Teachers 256
Administrators 18

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

The principal activity of the Atoka County superintendent centers around record keeping and maintenance activities. Two hundred fifty transfers are processed annually in this office. Job permits and teacher certificates are also dealt with frequently. Textbooks are requisitioned and delivered to the schools. All other required statutory duties are performed by this office holder.

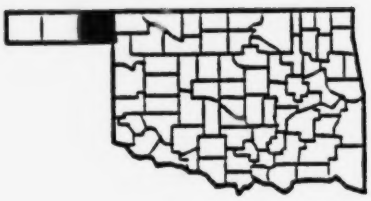
The county superintendent of Atoka County has no staff. This hinders the scope of the work and the number of services that can be handled in this office. The county superintendent does not evaluate the dependent principals in the county.

ADDITIONAL SERVICES PERFORMED:

Records and Archives - Maintains various records to accommodate needs of both dependent and independent districts; such as proof of age.

Extended Services - Assists with Atoka County Fair annually.

BEAVER COUNTY



County Superintendent George Loepp
Time in Office 13 years Staff 1
Area in Square Miles 1,793
Per Capita Income $10,277 (22nd)
Dependent School Districts 2
Independent School Districts 4
North Central Association Schools 1
Scholastic Population 1,529
Buses 44 Route Miles 442,383
Located in County: RESC No AVTS No
Teachers 171
Administrators 15

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefit

Record maintenance is the primary focus of attention for this office of county superintendent. Technical assistance is provided upon request by this office holder. The named county superintendent has allowed this office to use

his credentials for official purposes during the past thirteen years. Superintendent Loepp receives no salary; he does receive a fifty dollar stipend for upkeep of credentials. The county superintendent does approve all services performed by his assistant. Dependent principals are not evaluated by this office.

ADDITIONAL SERVICES PERFORMED: (by the assistant)

Cooperatives - (special education, purchasing, etc.) Handles a co-op program for a counselor. Helps with chapter I summer program.

Technical Assistance - Provides assistance when asked.

Legislation - Provides assistance when asked.

Job Placement - Posts the Clearinghouse for Elementary and Secondary Education in cooperation with the Employment Security Commission and the State Department of Education.

Library Services - Maintains active film library.

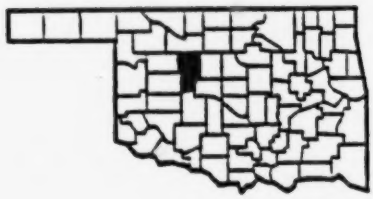
Records and Archives - Checks and takes care of records.

Academic Bowls and Contests - Holds two fine arts contests annually. Conducts the Beaver County Spelling Bee.

Extended Services - Aids the county extension office and Boy Scouts of America with information when asked.

Other Services - Furnishes information to county newspapers. Assists with other meetings for teachers.

BLAINE COUNTY



County Superintendent Marvin Daugherty
Time in Office 13 years Staff 1
Area in Square Miles 911
Per Capita Income $9,693 (32nd)
Dependent School Districts 2
Independent School Districts 5
North Central Association Schools 1
Scholastic Population 2,700
Buses 49 Route Miles 507,492
Located in County: RESC No AVTS No
Teachers 282
Administrators 23

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

The county superintendent of Blaine County performs the statutory duties on a regular basis and refers to them as being duties of record maintenance and information dissemination, primarily. This office of county superintendent is viewed in terms of being a communication link to schools, administrators, and communities. Interpersonal relationships and the opportunity to discuss issues rank high on this superintendent's priority list.

Much time is spent on two aspects of the office: the county film library and the regular administrator's meetings. The film library operates for both the independent and dependent schools and works on a cooperative basis with each school contributing money for the purchase and maintenance of films and

video tapes. Film delivery is made to each school in the district every week thus providing an opportunity to visit each school regularly. The monthly administrators' meetings involve discussions of legislation, cooperatives, county-wide school events, job placements, and problems held in common. This office holder interacts well with schools and the community. The Blaine County superintendent does not evaluate the dependent principals of the county although he confers with school board members when necessary.

The need for more links to the independent schools is seen. The county superintendent states that much more could be accomplished were the office given more authority and that more responsibilities would willingly be accepted. The strength and educational benefits of the office are clearly recognized.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice - Holds staff development planning meetings. Speaks at inservices regarding legislation.

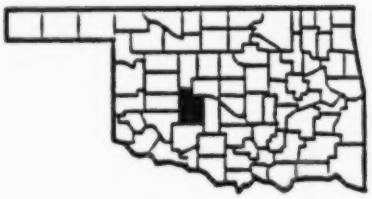
Cooperatives - (special education, purchasing, etc.) Operates special education cooperatives, and a speech cooperative. Coordinates textbook presentation.

Legislation - Holds monthly administrators' meetings. Informs teachers concerning new laws. Attends legislative sessions.

Job Placement - Posts the Clearinghoue for Elementary and Secondary Education in cooperation with the Employment Security Commission and the State Department of Education.

Library Services - Maintains and dispenses film library. Approximately 600 films and 100 VHS tapes on a weekly basis.

CADDO COUNTY



County Superintendent Clarence(C.D.) Thompson
Time in Office 3 years Staff 1
Area in Square Miles 1,263
Per Capita Income $8,781 (49th)
Dependent School Districts 2
Independent School Districts 14
North Central Association Schools 3
Scholastic Population 6,929
Buses 133 Route Miles 789,980
Located in County: RESC Yes AVTS Yes
Teachers 714
Administrators 49

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

The office in this county has developed a working relationship with both dependent and independent schools and provides mediation when educational questions arise. The office, the superintendent thinks, provides a certain degree of control and regulation to the educational processes. This county superintendent performs the statutory duties on a regular basis and views them as requiring a variety of managerial and clerical skills. It is reported that the most time-consuming responsibility is that of student transfers. Two other duties which require large amounts of time are student work permits and the film/video-tape library. The county superintendent does not evaluate the dependent principals of Caddo County.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice - Holds staff development meetings for dependent and some independent schools. Attends a variety of meetings.

Cooperatives (special education, purchasing, etc.) Manages county-wide cooperatives.

Technical Assistance - Interprets statutes and regulations. Provides assistance in locating agencies for special needs.

Legislation - Gathers and relays information as needed.

Job Placement - Handles inquiries and referrals for teaching and administrative positions. Posts the Clearinghouse for Elementary and Secondary Education in cooperation with the Employment Security Commission and the State Department of Education.

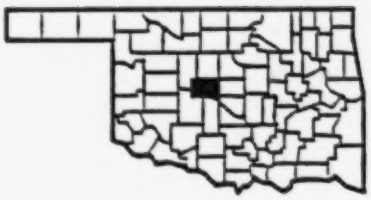
Library Services - Maintains an extensive film and video tape library.

Records and Archives - Houses and maintains records of school enumeration from 1912 to 1968.

Academic Bowls and Contests - Helps with academic bowls and speech contests through FFA and 4-H Clubs.

Other Services - Develops and publishes the Caddo County Educational Directory. Works with the County Visiting Teacher Program. Acts as secretary- treasurer for County Athletic Association, County OEA, County Educators, County OEA Educators Death Benefits Association. Does monthly dropout reports. Provides programs for civic clubs. Produces county tournament brochures. Coordinates programs for county administrators. Provides textbook display.

CANADIAN COUNTY



County Superintendent Penny Haynes
Time in Office 4½ years Staff 2
Area in Square Miles 885
Per Capita Income $11,849 (11th)
Dependent School Districts 4
Independent School Districts 6
North Central Association Schools 10
Scholastic Population 15,498
Buses 128 Route Miles 890,140
Located in County: RESC No AVTS Yes
Teachers 1,799
Administrators 71

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

The county superintendent has developed a role which addresses the needs of Canadian County by facilitating and enriching instruction through an array of services. The superintendent exhibits awareness of needs and shows initiative in developing new programs and services. The most important statutory duties to this office holder are the administrative supervision of dependent districts, cooperation with the independent districts, and assistance with federal programs. She evaluates all dependent principals in Canadian County.

Statutory duties are done regularly though they are thought to be more administrative and maintenance-oriented than developmental in nature. The area of student transfers is seen as the most "recognizable" duty of the office. The superintendent sees other services which could be provided if additional direct authority were given to the office holder.

Benefits to the students in the county come from the appropriate monitoring done by the county superintendent. This involves such things as checking for certified personnel and the determination of safe buildings. This county superintendent works to give unity to the entire school operation.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice - Maintains staff development points for each dependent teacher. Arranges inservice programs as requested. Provides yearly inservice to every teacher in the dependent districts.

Cooperatives (special education, purchasing, etc.) Maintains a speech cooperative, special education cooperative and a counselor program.

Technical Assistance - Provides information upon request.

Legislation - Provides information upon request and via meetings.

Job Placement - Files applications; posts the Clearinghouse for Elementary and Secondary Education in cooperation with the Employment Security Commission and the State Department of Education.

Library Services (films, tapes, media services) - Provides a film library with daily delivery and pick-up.

Records and Archives - Maintains records for all districts.

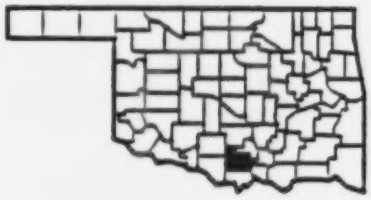
Academic Bowls and Contests - Academic bowl held for dependent schools. Established an honor society and science fair for Canadian County.

Extended Services - Coordinates the county track meet.

Other Services - Invests dependent schools' funds through county treasurer. Attends school board meetings. Prepares dependent schools' payrolls and retirement reports. Prepares dependent schools' monthly and annual social security reports. Handles annunities and insurance for teachers and support

staff. Orders and distributes textbooks. Provides community service programs for juveniles who are found guilty and sentenced to do community service.

CARTER COUNTY



County Superintendent Henry Hicks
Time in Office 9 years Staff 1
Area in Square Miles 829
Per Capita Income $11,344 (15th)
Dependent School Districts 2
Independent School Districts 9
North Central Association Schools 13
Scholastic Population 9,533
Buses 105 Route Miles 932,070
Located in County: RESC Yes AVTS Yes
Teachers 1,051
Administrators 58

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

The Carter County superintendent visits each school in the county weekly. These visits have helped promote a positive attitude in both students and teachers and provide an awareness of what is taking place in the educational system in the county.

Much attention is focused upon student transfers as this office processed eight hundred last year. This office holder sees his most important duties as

promoting harmony and cooperation within and among schools by visits, involvement in cooperative endeavors, and by providing certain services. The Carter County superintendent evaluates the dependent principals in the county.

This county superintendent is very aware of the educational benefits to students resulting from the responsibilities of the office holder. Many of the records and reports are used as bases for funding; film libraries enrich the curriculum; and work permits can assure that students will not work in hazardous jobs.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice - Provides staff development activities; arranges programs.

Cooperatives (special education, purchasing, etc.) - Coordinates special education co-ops, a cooperative buying program and a cooperative dropout counseling program.

Technical Assistance - Coordinates handicapped busing program. Provides technical support and equipment to special education programs.

Legislation - Coordinates a monthly administrators' meeting.

Job Placement - Posts the Clearinghouse for Elementary and Secondary Education in cooperation with the Employment Security Commission and the State Department of Education.

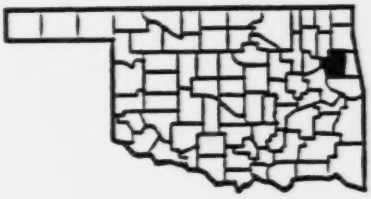
Library Services (film, tapes, media services) - Provides a film library.

Records and Archives - Maintains census data and school records.

Academic Bowls and Contests - Conducts the Carter County Spelling Bee.

Extended Services - Coordinates special Olympics and the basketball tournaments.

CHEROKEE COUNTY



County Superintendent Don Crittenden
Time in Office 9 years Staff 1
Area in Square Miles 756
Per Capita Income $7,255 (66th)
Dependent School Districts 10
Independent School Districts 2
North Central Association Schools 1
Scholastic Population 5,722
Buses 83 Route Miles 758,144
Located in County: RESC No AVTS No
Teachers 617
Administrators 24

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

Assisting the ten dependent districts of Cherokee County with cooperatives to enhance and enlarge their educational program is a primary function of this office of county superintendent. Another important responsibility is the gathering and the disseminating of information about educational legislation. Staff development and special education programs for his county are other responsibilities requiring great amounts of time.

Cherokee County has the largest number of dependent school districts in the state. The county superintendent does not evaluate the dependent principals of the county. He does serve as an impartial third party in settlement of disputes among districts.

This superintendent, while performing most of the statutory duties of the office, thinks that he could serve more efficiently with additional authority and mandates for more fiscal supervision.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice - Participates in staff development programs. Provides inservice throughout ten schools on a wide variety of topics.

Cooperatives (special education, purchasing, etc.) - organized a special education cooperative for eleven schools. Contracts services from other counties for special education. Organized a counseling program under Title IV for ten schools using two teachers.

Technical Assistance - Offers technical assistance in any area. Interprets laws and directs persons seeking assistance. Serves as a central information source.

Legislation - Keeps abreast of current issues affecting school districts. Brings legislation which needs to be discussed before administrative boards.

Job Placement - Posts the Clearinghouse for Elementary and Secondary Education in cooperation with the Employment Security Commission and the State Department of Education.

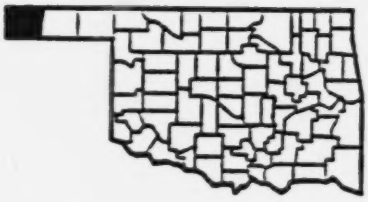
Library Services (film, tapes, media services) - Distributed books donated by the Cherokee Nation of Oklahoma to ten schools.

Records and Archives - Maintains census records. Assists people with this information.

Academic Bowls and Contests - Distributes information on the spelling bee. Participates in the county track meet.

Extended Services - Provides financial help for the livestock show (funds donated by the Cherokee Nation of Oklahoma).

CIMARRON COUNTY



County Superintendent Loyd D. Fansher
Time in Office 10 years Staff 0
Area in Square Miles 1,832
Per Capita Income $11,436 (14th)
Dependent School Districts 1
Independent School Districts 3
North Central Association Schools 0
Scholastic Population 719
Buses 14 Route Miles 182,332
Located in County: RESC No AVTS No
Teachers 79
Administrators 9

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

The Cimarron County superintendent performs most statutory duties on a regular basis. Some statutory duties, such as maintaining a film library and providing registers and supplies cannot be fulfilled due to lack of funds. Visits to all school districts and making various reports are efforts made to insure a quality education is being extended to all children of the county.

This superintendent performs the duties of the office without additional office staff. He evaluates the dependent school principal in the county. Much time and attention of this office holder is spent on transfers of students, boundary disputes, and textbook processing. This superintendent works with businessmen as well as students on issuing job permits.

According to the Cimarron County superintendent, the holder of this office can provide the services performed for a minimum expenditure of funds.

ADDITIONAL SERVICES PERFORMED:

Staff Development - Holds one staff development session per year. Holds monthly County School Administrators' meetings.

Cooperatives - Attends meetings of Regional Education Service Center.

Technical Assistance - Interprets laws. Refers to agencies for special services.

Legislation - Provides technical assistance to principals and teachers concerning educational legislation.

Job Placement - Posts the Clearinghouse for Elementary and Secondary Education in cooperation with the Employment Security Commission and the State Department of Education.

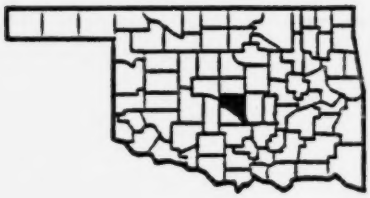
Records and Archives - Maintains census records of all school districts from 1920's to present.

Academic Bowls and Contests - Holds County Spelling Bee annually.

Extended Services - Serves as Fair Superintendent of educational exhibits at the Cimarron County Fair.

Other Services - Serves on the Governor's Child Abuse Task Force. Helps issue government commodities each month.

CLEVELAND COUNTY



County Superintendent Merrill Roberson
Time in Office 6 years Staff 1
Area in Square Miles 547
Per Capita Income $11,480 (13th)
Dependent School Districts 2
Independent School Districts 5
North Central Association Schools 4
Scholastic Population 30,604
Buses 195 Route Miles 1,518,373
Located in County: RESC Yes AVTS Yes
Teachers 3,726
Administrators 125

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

The Cleveland County superintendent performs statutory duties which include the facilitation of five to seven hundred student transfers per year and three to five hundred residency decisions. He also reports and proves the validity of any Petition of Annexation. Much attention and time is also given to work permits for students.

This superintendent believes that through his assistance many educational benefits are realized by board members, teachers and pupils.

Currently, this office holder does not evaluate the dependent principals of Cleveland County, although he does confer with the Dependent School Board members frequently.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice -Organizes and holds at least one staff development meeting per year. Holds county administration meetings yearly on such things as drug abuse and child abuse.

Cooperatives (special education, purchasing, etc.) - Helps schools coordinate special education and other cooperatives.

Technical Assistance - Provides technical assistance concerning class size, special education, teachers and pupils, bulletins, and agencies.

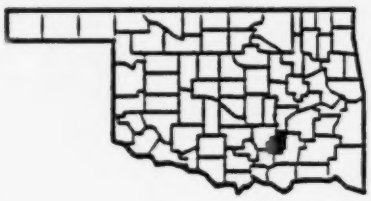
Legislation - Attends legislative meetings. Disseminates information.

Job Placement - Processes vacancies, applications, and resumes.

Records and Archives - Maintains census records for purposes of social security, proof of age.

Extended Services - County 4-H Contest; History Contest.

COAL COUNTY



County Superintendent W. C. Pulliam
Time in Office 9 years Staff 1/2
Area in Square Miles 526
Per Capita Income $7,184 (68th)
Dependent School Districts 2
Independent School Districts 3
North Central Association Schools 0
Scholastic Population 1,297
Buses 21 Route Miles 192,379
Located in County: RESC No AVTS No
Teachers 127
Administrators 12

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

The superintendent of Coal County has a working relationship with both dependent and independent schools of the county. He interacts with the independent districts as requested. This superintendent conducts formal evaluations of the dependent principals.

This office holder visits the dependent schools on a regular basis. Cooperation has been promoted among these districts and the county superintendent's office.

As in many other counties, no funds are appropriated for the purpose of providing grade books, report forms, etc., to the dependent schools by this office. Other statutory duties are performed on a regular basis.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice - Attends workshops in the county and in schools.

Cooperatives (special education, purchasing, etc.) - Coordinates a cooperative learning disability program.

Technical Assistance - Administers the county child abuse prevention program. Coordinates for speech learning disability programs in the county.

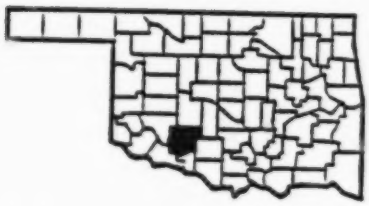
Legislation - Provides the latest information on educational legislation.

Job Placement - Posts the Clearinghouse for Elementary and Secondary Education in cooperation with the Employment Security Commission and the State Department of Education.

Library Services (film, tapes, media services) - Establishing a film library at this time.

Records and Archives - Maintains files of school census records.

COMANCHE COUNTY



County Superintendent Don Duggins
Time in Office 11 years Staff 3
Area in Square Miles 1,084
Per Capita Income $8,871 (45th)
Dependent School Districts 5
Independent School Districts 8
North Central Association Schools 10
Scholastic Population 23,908
Buses 169 Route Miles 1,300,280
Located in County: RESC Yes AVTS Yes
Teachers 2,524
Administrators 121

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

The office of county superintendent of Comanche County provides for the administration and dissemination of new laws and regulations to the dependent school principals and to the patrons of their communities. This office holder spends considerable time with regard to laws and regulations pertaining to federal programs. This superintendent insures that all regulations set forth by the State Department of Education are adhered to properly and that each child is receiving an appropriate education.

This superintendent focuses much time and attention upon the administration of special education programs in the county. Most of the districts in Comanche County are small, rural schools and cooperative programs are essential to provide a comprehensive education.

Keeping records, making reports, providing information are important statutory duties, and this superintendent sees the county superintendent's office as an important link in securing many vital statistics.

The superintendent coordinates an active textbook committee which is responsible for selecting the best textbooks available for instruction; this is an important function of this office.

The Comanche County superintendent provides leadership by serving as a school coordinator in guidance programs, special education programs, federal programs, and county educational meetings. He oversees the dependent schools for adherence to laws and regulations. He does not evaluate the dependent school principals in Comanche County.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice - Provides inservice in the area of special education.

Cooperatives (special education, purchasing, etc.) - Coordinates special education programs for twelve schools and coordinates one regional pre-school program.

Technical Assistance - Interprets laws. Answers questions. Provides administration in special education.

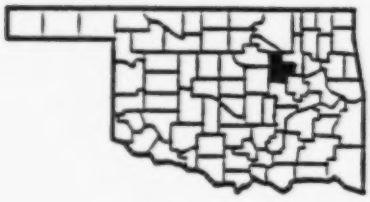
Legislation - Attends legislative meetings and disseminates information to all schools in the county.

Job Placement - Keeps a file of teacher applications.

Library Services (film, tapes, media services) - Provides over six hundred films for schools. Applies for grant foundations.

Records and Archives - Holds records dating from 1901.

CREEK COUNTY



County Superintendent J.V. Frazier, Jr.
Time in Office 10 years Staff 1
Area in Square Miles 966
Per Capita Income $9,313 (39th)
Dependent School Districts 6
Independent School Districts 10
North Central Association Schools 4
Scholastic Population 13,221
Buses 134 Route Miles 1,021,419
Located in County: RESC No AVTS Yes
Teachers 1,220
Administrators 67

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

The most important function of the office of the Creek County superintendent is the administrative supervision of the dependent districts. In addition, the keeping of registers, attendance reports, annual statistical and financial reports also requires attention. Time is consumed in responding to questions of residency and in maintaining teachers' certificates and files.

The Creek County superintendent has general supervision of all dependent schools. He regularly makes visits as required and performs other statutory duties as required. This office holder works with the independent districts when requested to aid in solving educational problems. The superintendent works with dependent principals in the preparation of federal program applications. He does not attempt to advise the teachers in regard to methods of instruction

as he sees that as the principal's area of responsibility, but he cooperates with the principals concerning building conditions, curriculum, and current law. Visits, upon request, to the independent schools are made rarely. The dependent schools of the county work with the independent schools to coordinate the use of textbooks, thus, there is no textbook committee.

This superintendent believes that the quality of education is improved by supervision from this office. Coordinates and assists in developing quality programs, procedures, and educational benefits to all the students.

The Creek County superintendent does not currently evaluate the dependent school principals. He does confer with the dependent school boards upon request.

ADDITIONAL SERVICES PERFORMED:

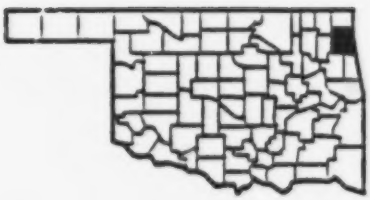
Legislation - Ensures that principals are well informed concerning pending legislation and school finance.

Job Placement - Maintains an active file of available teachers for both dependent and independent schools.

Library Services (film, tapes, media services) - Maintains a film library which is being phased out due to lack of interest and funds.

Records and Archives - Verifies proof of age for social security and delayed certificates.

DELAWARE COUNTY



County Superintendent Bessie Duggan
Time in Office 4 years Staff 1
Area in Square Miles 715
Per Capita Income 6,787 (72nd)
Dependent School Districts 4
Independent School Districts 5
North Central Association Schools 2
Scholastic Population 5,436
Buses 83 Route Miles 698,346
Located in County: RESC No AVTS No
Teachers 485
Administrators 27

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

The Delaware County superintendent is active in the improvement of all facets of public education. This close attention to teachers, facilities, curriculum, public information, etc., has resulted in many positive things for Delaware County: more master's degrees are held by teachers as a consequence of encouraging them to update their coursework; funds to build a new kindergarten room were found after conducting a budget review, an on-site inspection of a school building and the subsequent sharing of concern with the school superintendent resulted in a cleaner and healthier environment for the students of one county school. Another example of the care and thoroughness with which the duties of the office are performed is seen in the area of job permits which are not just issued as required.

Counseling is done; independent districts are visited each spring to give information; employers are visited to explain the law.

The role of the county superintendent is seen as that of a communication link, a buffer, and as a leader in the educational process. While the majority of the statutory duties are perceived to be administrative and clerical in nature, this county superintendent is able to see how each task fits into the overall goal of providing quality education to all students. Initiative is taken regarding the quantity and the quality of services to the schools, the communities, and the students. Responsibilities are performed with regularity and with attention to detail. This county superintendent believes that the office should be held by qualified administrators only. The Delaware County superintendent does not formally evaluate the dependent principals in the county.

Very well qualified for the position by both educational background and by experience, the county superintendent seeks opportunities to enhance the education of the students in the county and acts upon these opportunities skillfully and with the educational benefits in mind.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice - Maintains an extensive professional library in the office. Serves as a consultant and workshop trainer for the Delaware County Education Association. Conducts several workshops on specific needs.

Cooperatives (special education, purchasing, etc.) Prepares Shared Services Prepared Budget of $156,000. Selected board members. Purchased property for the Delaware Friendship Homes and Work Activity Center for the Developmentally Disabled Youth in Delaware County.

Technical Assistance - Provides assistance based on previous experience, thirty years in education, twelve years as Professor of Education at Wichita State University, degrees in school budget analysis, school law, curriculum development and guidance and counseling.

Legislation - Presents at least twelve programs on education annually to service, professional, community and education groups.

Job Placement - Provides information to teacher candidates. Screens, files and distributes candidates data.

Library Services - (film, tapes, media services) - Started the professional educators' library for teachers and administrators.

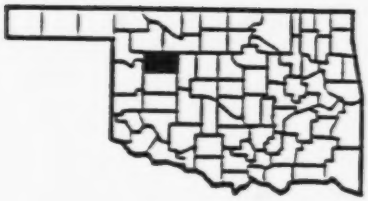
Records and Archives - Provides assistance in obtaining school records, social security, degree of Indian blood, birth certificate, school boundary record, history of schools.

Academic Bowls and Contests - Provides trophies, medals, and certificates for the annual Delaware County Spelling Bee. Selects retired teachers to serve as judges for this event.

Extended Services - Provides special services to Future Farmers of America.

Other Services - Serves as a member of the Bill Willis Skills Center Advisory Board and as the elected county officer for the clearinghouse for federally funded programs.

DEWEY COUNTY



County Superintendent Olen Bridges
Time in Office 15 years Staff 0
Area in Square Miles 977
Per Capita Income $10,653 (18th)
Dependent School Districts 1
Independent School Districts 4
North Central Association Schools 2
Scholastic Population 1,392
Buses 39 Route Miles 420,523
Located in County: RESC No AVTS No
Teachers 124
Administrators 13

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

This county superintendent spends considerable time advising and counseling the dependent principal and school board. This superintendent sees his office as one that coordinates administrative direction and supervision among several schools. Seeking qualified teachers, visiting schools, assisting in cooperative programs and record-keeping are all important functions of this office. Student transfers, dispute arbitration, and textbook selection also require considerable time of this office holder.

The Dewey County superintendent does not formally evaluate the dependent principal; however, he does confer with the school board regularly.

This office provides assistance in seeking additional federal funds. Notification of boundary changes and transportation matters are other statutory

duties attended as necessary. A film library is not maintained as the county does not have available funds.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice - Works with teachers concerning staff development points. Cooperates with principal to set up one inservice per year.

Cooperatives (special education, purchasing, etc.) - Coordinates cooperative programs with independent districts in special education classes.

Technical Assistance - Assists teachers with information concerning school law and regulations. Assists teachers in selecting courses or programs for degrees or certificates.

Legislation - Confers with superintendents regarding legislative bills and proposed educational legislation.

Job Placement - Confers with school administrators concerning additional or replacement teachers as needed. Attempts to locate and hire the best qualified personnel available.

Library Services (film, tapes, media services) - Tries to get funding for film library.

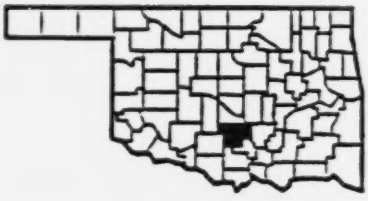
Records and Archives - Maintains old records. Files and maintains new records. Provides records upon request.

Academic Bowls and Contests - Organizes and directs Dewey County Spelling Bee each year.

Extended Services - Assists at the County Fair, horse show, live stock show.

Other Services - Works at track meets and basketball and baseball tournaments.

GARVIN COUNTY

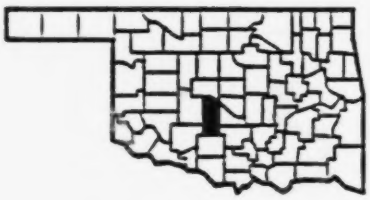


County Superintendent **Kenneth Doyle Campbell**
Time in Office **13 years** Staff **1**
Area in Square Miles **813**
Per Capita Income **$9,770** **(31st)**
Dependent School Districts **2**
Independent School Districts **8**
North Central Association Schools **3**
Scholastic Population **6,132**
Buses **81** Route Miles **692,608**
Located in County: RESC **No** AVTS **No**
Teachers **542**
Administrators **38**

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

This county superintendent was unavailable for interviews and did not respond to requests for written information at time of printing. In interviews with the dependent principals, it was determined that formal evaluations were not performed by the Garvin County superintendent.

GRADY COUNTY



County Superintendent Leon Burges
Time in Office 9 years Staff 2
Area in Square Miles 1,092
Per Capita Income $9,351 (38th)
Dependent School Districts 5
Independent School Districts 8
North Central Association Schools 3
Scholastic Population 8,611
Buses 121 Route Miles 855,146
Located in County: RESC No AVTS Yes
Teachers 869
Administrators 53

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

The administrative supervision of dependent districts and cooperation with independent districts are the main functions of this office. Other important statutory duties and responsibilities include assistance with federal programs, maintenance of permanent files, the film library, and issuing work permits. By ensuring that all dependent schools have well-qualified and competent administrators and teachers and by coordinating programs among the schools, this superintendent contributes to the educational benefits of the children in Grady County. This superintendent does not formally evaluate the dependent principals although he does confer with the boards of the dependent districts frequently.

The superintendent of Grady County keeps informed on legislation pertinent

to education and disseminates this information. He is able to relate duties and functions directly to the well-being of the students. He is concerned that all office holders should have a superintendent's certificate to be well-qualified for the office of county superintendent.

This county superintendent assists the superintendents of the independent districts with programs and with problems. He gives technical assistance in regard to federal programs. He improves the quality of work of board members, principals, teachers, and students by visiting all schools under his supervision regularly and feels that more frequent visits should be required.

The reporting of transfers is one of the most time-consuming and one of the most recognizable duties in Grady County. He also ensures that proper supplies are issued for the operation of the district's programs.

According to this office holder, the county superintendent is able to bring schools together in a cooperative effort by providing information, resolving differences, and helping to maintain effective schools throughout the county.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice - Provides workshops on registers and reading. Holds administrators' meetings, monthly superintendents' meetings, monthly high school principals' meetings, monthly elementary principals' meetings.

Cooperatives (special education, purchasing, etc.) - Involved with many cooperatives - multi-handicapped, speech, hearing, physical therapy.

Technical Assistance - Interprets laws, answers questions, and directs persons seeking assistance to the proper agency.

Legislation - Attends legislative sessions. Passes on current information regarding new laws, recent court decisions.

Job Placement - Takes applications. Posts the Clearinghouse for Elementary and Secondary Education in cooperation with the Employment Security Commission and the State Department of Education.

Library Services (film, tapes, media services) - Serves all 13 schools in the county with a film library of 500 films and is in the process of adding video tapes.

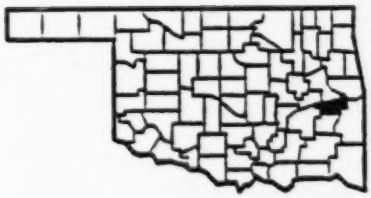
Records and Archives - Maintains census records, teacher contracts, student registers, and other vital school records from 1914.

Academic Bowls and Contests - Helps to organize Elementary Academic Bowl annually.

Extended Services - Helps to organize basketball and baseball tournaments, and track meets - buys trophies, hires officials, takes care of funds.

Other Services - Takes care of all health and dental insurance for the dependent schools.

HASKELL COUNTY



County Superintendent George W. Scott
Time in Office 7 months Staff 1
Area in Square Miles 614
Per Capita Income $7,707 (63rd)
Dependent School Districts 1
Independent School Districts 4
North Central Association Schools 1
Scholastic Population 2,209
Buses 36 Route Miles 279.561
Located in County: RESC No AVTS No
Teachers 193
Administrators 13

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

School visits play an important part in the duties of this county superintendent who believes that they have excellent educational benefits. This Haskell County office holder of seven months also places helping with individual students' problems high on a list of priorities.

This superintendent does not formally evaluate the dependent principal. Much of his time is spent dealing with student transfers and other record-keeping activities. He participates in community affairs.

ADDITIONAL SERVICES PERFORMED:

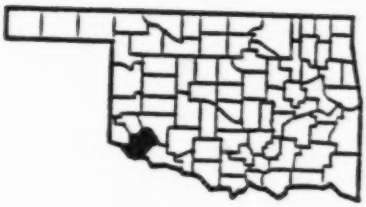
Job Placement - Posts the Clearinghouse for Elementary and Secondary Education in cooperation with the Employment Security Commission and the State

Department of Education.

Records and Archives - Holds census records from 1914 to 1969. Helps people who need records for social security and driver's licenses.

Other Services - Works with VITA - Volunteer Income Tax Assistance for working students. Serves the community in such ways as serving lunch to senior citizens on a regular basis.

JACKSON COUNTY



County Superintendent Howard G. King
Time in Office 1 year Staff 1
Area in Square Miles 780
Per Capita Income $9,129 (41st)
Dependent School Districts 1
Independent School Districts 7
North Central Association Schools 1
Scholastic Population 6,560
Buses 64 Route Miles 244,414
Located in County: RESC Yes AVTS No
Teachers 718
Administrators 36

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

The Jackson County superintendent performs the statutory duties and functions of this office regularly. By assisting with federal programs, more

programs have been developed including those for the underachieving students.

During his brief time in office he has spent time meeting and conferring with the teachers, students, and principals. Technical and record-keeping assistance helps to facilitate or reduce work for administrators.

This superintendent orders, buys, and distributes films and audio-visual materials to all county schools; this supplements the teachers' presentations in the hope that the student will better grasp the materials being taught. He performs formal evaluations of the dependent school principal.

It is reported that this office holder frequently helps the county extension personnel in organizing and judging egg and poultry shows when needed.

The Jackson County superintendent serves as a link to the community by explaining and researching questions from parents and students concerning their rights under Oklahoma State Statutes. He provides the proper procedures to register complaints and serves as the person to talk to when problems arise. His role of neutral mediator improves school relationships.

ADDITIONAL SERVICES PERFORMED:

Cooperatives (special education, purchasing, etc.) - Starting a cooperative to improve the service offered to handicapped and exceptional children.

Legislation - Confers with county superintendents concerning the impact of legislation and the best approach to implement the legislation in each situation.

Job Placement - Maintains a file of teaching applicants.

Library Services (film, tapes, media services) - Provides new and up-to-date films through the film library in this office.

Records and Archives - Provides proof of age for social security purposes.

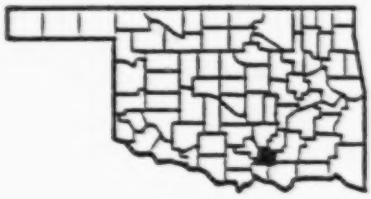
Academic Bowls and Contests - Serves as secretary-treasurer for the Cotton Belt Conference Athletic Association and on the board of directors for the

Jackson County Athletic Hall of Fame.

Extended Services - Works with extension service where needed for organization and scheduling.

Other Services - Compiles and publishes a Jackson County School Directory.

JOHNSTON COUNTY



County Superintendent K. C. Davis
Time in Office 15 years Staff 1
Area in Square Miles 636
Per Capita Income $6,419 (74th)
Dependent School Districts 4
Independent School Districts 5
North Central Association Schools 0
Scholastic Population 2,119
Buses 36 Route Miles 288,463
Located in County: RESC No AVTS No
Teachers 183
Administrators 18

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

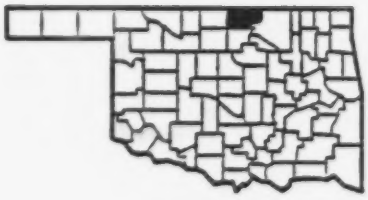
Although this office holder did not respond to requests for written information, data was collected through interviews with the county superintendent and the dependent principals of Johnston County.

This superintendent has forty-seven years experience in education, fifteen of those in his current position. He is retiring from this office on April 30, 1986.

Most statutory duties are performed by the superintendent. A majority of time is spent on student transfers, enrollment data, dropout reports and textbook requisitions. He also visits the dependent schools frequently.

This county superintendent conducts formal evaluations of the four dependent principals annually.

KAY COUNTY



County Superintendent LaVelle Wittmer
Time in Office 5 years Staff 1
Area in Square Miles 944
Per Capita Income $14,108 (3rd)
Dependent School Districts 4
Independent School Districts 5
North Central Association Schools 4
Scholastic Population 9,317
Buses 66 Route Miles 572,798
Located in County: RESC No AVTS yes
Teachers 1,038
Administrators 54

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

The Kay County superintendent's emphasis on academic excellence and her awareness of weaknesses and strengths enable her to confer with teachers and

should result in improved educational benefits. This superintendent helps dependent schools function effectively by providing clerical and administrative services to them.

Working with one deputy, this superintendent helps to ensure programs of strength and enrichment for all students. Cooperation with the independent schools contributes to the smooth transition of students to independent districts and prevents the duplication of courses. Assistance with federal programs, including providing office space for Chapter I and co-op meetings, results in efficient record-keeping, thus ensuring maximum grants and programs. By freeing the principal and teacher of paper work, the county superintendent leaves them more time to devote to teaching.

Regular visits to the schools help to establish rapport and to provide motivation. The superintendent of Kay County is able to alert principals and superintendents to enrichment programs available in the county. By furnishing bookkeeping and record keeping supplies to the schools, this superintendent helps to assure more economical purchasing, uniform quality, and to allow for greater expenditure for each student. This office also provides tests and scoring services, payroll claims, teachers' contracts and pays for the cost of printing transfer forms to be used by Kay County and Osage County.

One of the most necessary functions of the superintendent's office is that of student transfers; reports are sent to the State Department of Education, the county clerk, the county treasurer, the auditor and the area supervisor.

The local textbook committee ensures the selection of books best suited to the goals of the teachers and the needs of the students. This superintendent's office receives and returns all examination copies, compiles evaluations and tabulates choices. The books are delivered to the superintendent who checks and distributes them to all schools.

The Kay County superintendent works with the deputy to prepare a year-long, month-by-month, job description of the county superintendent's office. This was presented to the County Commissioners and Excise Board to justify budget requests. This is a detailed and useful guide. Another is the complete annual

calendar of school dates and activities. This superintendent prepares comprehensive folders for principals and teachers containing much useful information. She performs formal evaluations for dependent principals when requested by school boards. She also evaluates teaching principals on their teaching performance.

This office holder exhibits her concern with the improvement of instruction in many ways; demonstration teaching, teaching for a teacher who has gone to observe, individual conferences, scheduling, making arrangements for teachers to attend professional meetings, inservice training, assisting in hiring, helping with discipline cases, and counseling with students, teachers, and parents.

Both the quantity of services provided and the thoroughness and organization with which statutory duties are performed contribute to successful educational programs in Kay County.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice - Holds five inservice meetings through this office.

Cooperatives (special education, purchasing, etc.) - Facilitates cooperatives with Braman for EHA-B funds. Facilitates cooperative to provide seminars for the gifted and talented.

Technical Assistance - Assists with P. L. 81-874 funds. Types forms or applications for principals. Notarizes copies and mails if needed. Maintains file. Writes for verification of out-of-state teaching. Checks status of teachers' retirement. Informs principals and teachers about current legislation. Attends meetings with legislators. Schedules legisative dinner annually. Gets legal opinions for school districts from the State Department of Education, District Attorney, or Attorney General.

Job Placement - Maintains file of prospective teachers.

Library Services (film, tapes, media services) - Rents Films from Oklahoma

State University film library. Checks out films from library of films in this office.

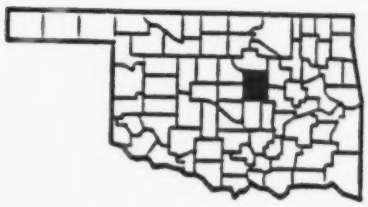
Records and Archives - Maintains records from 1897. Supplies information to Social Security and to potential employers. Certifies birthdate information to patrons for proof of age. Stored Ponca City Military Academy transcripts after it closed. Holds contracts of every teacher in dependent schools since early 1900's.

Academic Bowls and Contests - Conducts Kay County Spelling Bee, Challenge Day,(a day of academic contest and track meet events.)

Extended Services - Sponsors an educational exhibit at the Kay County Fair. The county superintendent and deputy staff the exhibit.

Other Services - Provides standardized tests for every child and pays for having them machine-scored. Provides reading and perfect attendance certificate. Annually addresses Ponca City High School senior girls. Participates in Friends of Education and A.A.U.W. Speaks to organizations on behalf of schools. Compiles and publishes the Kay County Educational Directory. Helped organize C.U.R.E. (Communities United for Rural Education) in the county and is active in that organization. Conducts school tours of courthouse. Maintains a current textbook inventory. Remits both the districts' shares and teachers' contributions to social security both monthly and annually.

LINCOLN COUNTY



County Superintendent Dr. Dan Marker
Time in Office 3 years Staff 1
Area in Square Miles 973
Per Capita Income $9,520 (35th)
Dependent School Districts 2
Independent School Districts 8
North Central Association Schools 3
Scholastic Population 5,455
Buses 80 Route Miles 751,933
Located in County: RESC Yes AVTS No
Teachers 502
Administrators 31

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

Excellent relationships with both independent and dependent schools in Lincoln County help this superintendent to serve the educational processes in the county in many ways during his short time in office. Harmonious relationships provide an atmosphere to good learning, and the county superintendent has enthusiastically developed a service role which benefits the students and many others as well.

Providing assistance with federal programs helps to free administrators to spend more time in other areas of their work. The maintenance of a permanent file on teachers promotes awareness of personal and professional growth. This superintendent visits the schools under his supervision at least once a week as he feels that knowing both staff and students will lead to an improved

educational environment. The visits to independent schools are frequent and are involved primarily with academic areas. By providing the dependent schools with materials and supplies, this office holder gives principals an opportunity to use their extra money for other needed materials.

Close attention is paid to all duties which result in apportionment of funds, i.e., child count activities, boundary changes, and student transfers. In addition to providing the county clerk and the county assessor boundary maps and boundary changes, the Lincoln County superintendent provides maps for new residents of the county, real estate personnel, and oil and gas workers. The report of student transfers is significant in that it provides the districts an opportunity to work together for the benefit of the students. Determining the residence of a child is one of the major responsibilites for this office. Although often an evening and weekend task, it is an excellent way to serve both students and parents. The fewer frustrations and disruptions to the students, the better opportunity for good grades.

Both the film library and the textbook selection committee make significant contributions to education in Lincoln County according to this superintendent. In addition, he participates in activities initiated by teachers, administrators, students, and some special interest groups in the county.

This superintendent does not formally evaluate the dependent principals; however, he does confer with the dependent school boards. Service and variety seem to be the key words in describing this county superintendent's work.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice - Organizes and directs several staff development activities in communication skills, drug education, child abuse, safety education, self-awareness, self-image and personal growth.

Cooperatives (special education, purchasing, etc.) - Has served on an IEP committee and become part of a student's program in phonics, spelling, and reading.

Technical Assistance - Gives assistance to three independent superintendents in grant writing. Working toward completion of certification in psychometry.

Legislation - Interprets laws to administrators and civic groups. Speaks to civic groups, churches, general public. Serves as liaison.

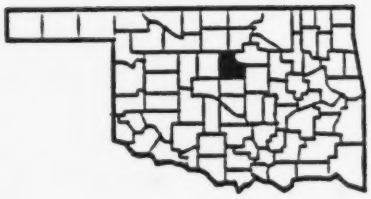
Job Placement - Assists in the hiring process in dependent and some independent schools.

Library Services (film, tapes, media services) - Gives extensive library services to ten schools, churches, nursing homes, and private schools.

Records and Archives - Has and uses regularly the school census records of 141 schools in the county for social security, birth certificates and medicare purposes.

Academic Bowls and Contests - Serves in some way during the county-wide spelling bee yearly.

LOGAN COUNTY



County Superintendent Imogene Summers
Time in Office 10½ years Staff 2
Area in Square Miles 747
Per Capita Income $9,817 (29th)
Dependent School Districts 1
Independent School Districts 4
North Central Association Schools 1
Scholastic Population 4,875
Buses 70 Route Miles 507,094
Located in County: RESC No AVTS No
Teachers 462
Administrators 21

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

The Logan County superintendent provides certified administrative direction to the dependent school of the county. This district relies upon the office for supervision and information.

This superintendent cooperates with the independent districts of the county as a regular function of the office. Regular visits to the schools in the county are seen as necessary for maintaining and furthering quality education.

Statutory duties are performed regularly in this office. Reports of student transfers are made in this office and ensure that appropriate districts receive the funding.

Although the county superintendent reports that there is currently no film library in the office, she states that one is badly needed. This office holder conducts formal evaluations of the dependent principal of the county and confers with the dependent school board.

The Logan County superintendent has developed and maintains a role as qualified professional educator in a position to disseminate information on education and school law to all districts in the county. The county superintendent exhibits her interest in and dedication to rural education on both the state and national level. She has served as a delegate to the National Rural Education Association.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice - Ensures that inservice requirements are met in the dependent district.

Cooperatives (special education, purchasing, etc.) - Maintains a cooperative speech therapist for dependent and independent districts.

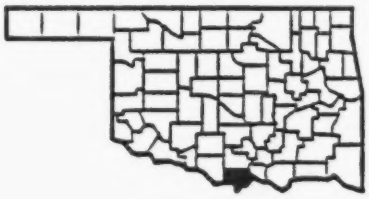
Legislation - Supplies, upon request, information related to school law and legislation relative to education.

Job Placement - Serves as a source of information for teacher and administrative job placement. Posts the Clearinghouse for Elementary and Secondary Education and cooperates with the Employment Security Commission and the State Department of Education.

Academic Bowls and Contests - Serves as a judge for speech contests, etc.

Other Services - Provides information, via speeches, to community groups and organizations.

LOVE COUNTY



County Superintendent Alice E. Hull
Time in Office 12 years Staff 0
Area in Square Miles 764
Per Capita Income 8,204 (59th)
Dependent School Districts 2
Independent School Districts 3
North Central Association Schools 1
Scholastic Population 1,547
Buses 25 Route Miles 191,575
Located in County: RESC No AVTS No
Teachers 136
Administrators 14

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

The two dependent schools of Love County and the county superintendent work together in all administrative decisions. Visiting the schools under her supervision, is important to this office holder. The superintendents, principals, and teachers of the county work together for the benefit of all the schools. Meetings are held in the county superintendent's office many times during the year. This superintendent helps to develop federal and state programs and orders all textbooks.

Funding determines which materials and supplies are provided by the county superintendent.

Attention is paid by this county superintendent to the accurate reporting

of all required information; this information facilitates planning and modifying programs for students. Funding for schools and programs is also based upon these reports.

This office holder works with the county assessor to furnish maps of the boundaries of each school district in the county to those who need them. All schools are given a list of transfers, and emergency transfers are reported immediately. The textbook committee plays an important role in the county by providing a smooth transition for students moving from school to school. This superintendent does not currently evaluate the dependent principals.

The Love County superintendent sees great advantage to the people of the county feeling responsible for schools and their operations, and the office of county superintendent contributes to this. An attempt is made to respond to all requests and required duties are performed on a regular basis.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice - Coordinates functions for staff development and for policy making for dependent schools.

Cooperatives (special education, purchasing, etc.) - Cooperates in providing special education programs.

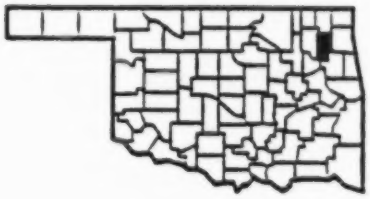
Technical Assistance - Works with and helps to coordinate services for special education children of Love County.

Job Placement - Sends and receives applications for job placements.

Records and Archives - Assists large numbers of people in getting birth certificates.

Other Services - Administers achievement tests, helps to grade them, records grades and keeps files.

MAYES COUNTY



County Superintendent Robert O. Williams
Time in Office 33½ years Staff 2
Area in Square Miles 676
Per Capita Income $8,755 (50th)
Dependent School Districts 3
Independent School Districts 5
North Central Association Schools 2
Scholastic Population 6,852
Buses 71 Route Miles 553,203
Located in County: RESC No AVTS Yes
Teachers 744
Administrators 36

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

The Mayes County superintendent works with a deputy who has 19 years experience to provide administrative leadership in the school districts and to ensure that the children receive quality education, qualified staff, and appropriate school plants. The superintendent has not drawn a salary for ten years.

This office holder assists every school district in the county with federal and state programs, the appropriation of revenue, and the awareness of available grants and programs that would be beneficial to the students. The Mayes County superintendent occasionally visits both independent and dependent schools giving them the opportunity to share ideas that could improve education and the physical environment. These visits provide information about efforts being made to educate the students appropriately.

Information and reminders are provided to independent as well as to dependent districts regarding school-related laws, activities, and events. This county superintendent does evaluate the dependent principals.

All appropriate offices are notified by this office of any change in a school district boundary; this ensures that tax money is appropriately apportioned to each school district. Another statutory duty of the county superintendent which affects funding is the reporting of student transfers. Approxiately 500-600 transfers are processed annually. To determine the residence of a child for school purposes, this office investigates, evaluates, and then makes a decision.

A film library is set up in this office and is used often by schools in the county. The textbook committee is active. Members examine copies of textbooks, consult the teachers of their respectives schools, and make the selection. Textbooks for the dependent schools are ordered and checked out to each school.

The Mayes County superintendent's office issues from 200 to 300 job permits each year; it is believed that this important service helps to keep children in school and helps to protect their safety.

In this county the people at the dependent schools and the patrons in the school districts know that the county superintendent is available for technical assistance.

ADDITIONAL SERVICES PERFORMED: (by the Deputy)

Staff Development and/or Inservice - Assists at inservice program for annual meeting of the county dependent school teachers. Meets with dependent school principals once a month.

Cooperatives (special education, purchasing, etc.) - Assists the dependent schools in serving special education children through individual school districts or through the Mayes County Cooperative.

Technical Assistance - Provides technical assistance for dependent districts

in the county in the development of programs. Assists independent schools upon request.

Legislation - Provides information regarding new legislation and court decisions to all schools.

Job Placement - Posts the Clearinghouse for Elementary and Secondary Education in cooperation with the Employment Security Commission and the State Department of Education.

Library Services (film, tapes, media services) - Maintains a film library from which films and a projector may be checked.

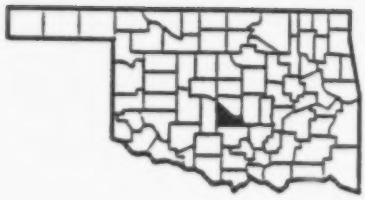
Records and Archives - Issues, daily, scholastic enumeration records from 1912. Holds records on teachers and students back to the 1917-18 school year.

Academic Bowls and Contests - Informs schools of the annual spelling bee. Helps with other school activities when requested.

Extended Services - Gives assistance when requested.

Other Services - Notifies all school districts of annual school election and timelines involved. Provides space in the office for meetings of school administrators, the State Department of Education, and workshops. Grades, interprets, and files achievement tests for every student in the dependent schools of the county. Compiles a list of board officers annually for all schools in the county.

McCLAIN COUNTY



County Superintendent Joseph P. McKinney
Time in Office 1 year-Deceased (March, 1986) Staff 1
Area in Square Miles 559
Per Capita Income $9,508 (36th)
Dependent School Districts 1
Independent School Districts 6
North Central Association Schools 5
Scholastic Population 5,229
Buses 67 Route Miles 517,317
Located in County: RESC No AVTS Yes
Teachers 496
Administrators 28

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions and Educational Benefits

During the short time the McClain County superintendent was in office, he performed statutory duties such as transfers, boundaries, and residency decisions for all county schools. The office is a clearinghouse for federal programs including Chapter I. This superintendent provided leadership through regular visits which gave attention to the instructional process, gave focus to the teaching staff, and produced a climate which is safe and conducive to teaching and learning.

Required reports which are the bases of much funding of education were given regular attention by this office holder. Another important function of this office is to provide up-to-date maps of the school districts to determine residencies and for ad valorem tax levies. Much time was spent by this

superintendent in reporting student transfers. This duty is significant to this office as it is the most recognized duty and ensures that each school acquires funding for transfers. This superintendent did not evaluate the dependent principal in the county.

ADDITIONAL SERVICES PERFORMED BY THIS OFFICE:

Staff Development and/or Inservice - Holds one staff development meeting per year.

Cooperatives - (special education, purchasing, etc.) - Serves as chairman of the cooperative programs. Participates in monthly meetings concerning cooperatives, adult education program, and the circuit-rider teacher.

Technical Assistance - Interprets law. Gives directions to services.

Legislation - Attends meetings: Know Your Legislators, Educational T.V., Hot Line numbers.

Job Placement - Posts the Clearinghouse for Elementary and Secondary Education in cooperation with the Employment Security Commission and the State Department of Education.

Library Services - (film, tapes, media services) - Provides supplemental educational material, software from the State Department of Education.

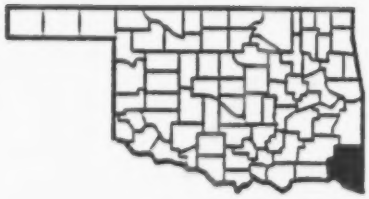
Records and Archives - Researches many census and teacher records for the public.

Academic Bowls and Contests - Assists with spelling bees, county tournaments, track meets, and county fairs.

Extended Services - Works with FFA, FHA, 4-H, the county extension agent, drug abuse programs, and fund raising.

Other Services - Counsels with parents. Works closely with county assessor and the county commissioners. Helps with the discipline committee, the behavior code committee, the attendance procedure committee, and the Action Plan for school improvement.

McCURTAIN COUNTY



County Superintendent Fayrene Benson
Time in Office 18 years Staff 18
Area in Square Miles 1,853
Per Capita Income $6,864 (71st)
Dependent School Districts 7
Independent School Districts 8
North Central Association Schools 3
Scholastic Population 8,401
Buses 132 Route Miles 1,025,013
Located in County: RESC No AVTS Yes
Teachers 896
Administrators 49

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions and Educational Benefits

This county superintendent is involved in every aspect of education in McCurtain County. The superintendent stresses the educational benefits derived

by the students from the fulfillment of the responsibilities of the office. This office holder states that having a county superintendent gives board members, parents, teachers, and students an opportunity for immediate communication and interaction, a chance to talk about school goals and to obtain further support for a positive school climate. Students have available to them a wide range of programs and resources, and the sharing of information makes programs more cost effective. Teachers are provided with inservice which introduces them to new areas of information and techniques.

Dependent schools are furnished with supplies in order that records are consistent from one school to another. All tests are ordered, distributed, scored, etc., from this office. Textbooks are uniform throughout the county. Many services are coordinated by this office, thereby providing lower costs by bulk ordering. This superintendent does not currently evaluate the dependent school principals; however, she does confer with the local boards.

Coordination with and visits to the independent schools of the county can help to make the students' transition from elementary school to high school a smooth one. Committees to design grade cards and other reporting forms provide consistency and easier transfer of cumulative records. A central location for records is convenient for parents and students while providing a safeguard against loss. The film library gives all students in McCurtain County schools the chance to participate in audiovisual and media experiences regardless of size and remoteness of the schools.

Federal monies fund the McCurtain County Title IV Cooperative which includes a large staff in the office of county superintendent. This has made possible many extensive program opportunities for the county and the seven dependent schools.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice - Holds two teachers' meetings yearly-contacts all schools to send a representative, contacts speakers for each

curriculum area, pays speakers' fees, serves as secretary to Association, handles program printing, registration , and refreshments.

Cooperatives (special education, purchasing, etc.) - Instigated the first cooperative in this county. Provides cooperatives for Learning Disabled, Educable Mentally Handicapped, speech, visually impaired, hearing impaired, multihandicapped, emotionally disturbed, Chapter I, County "Learn Not To Burn" curriculum, bilingual education, Title IV, "Say It Straight", music, art. Initiated, coordinated, and carried out the first "I Can" curriculum in all the schools.

Technical Assistance - Cooperates with the State Department of Education personnel regarding meetings, workshops, and the dissemination of materials and information.

Legislation - Keeps abreast of all pending legislation. Notifies schools of laws affecting them. Provides information as requested by other elected officials.

Job Placement - Keeps file of eligible applicants for positions. Keeps file of positions open. Coordinates the Public Legislative Forum.

Library Services (films, tapes, media services) - Instigated the first county-wide film library - wrote by-laws, called meetings, wrote grant proposal, formed selection committee. Compiles catalog, holds inservice workshops, catalogs films, mails and receives films from districts.

Records and Archives - Maintains records back to 1917. Considerable time is spent providing information to the public.

Academic Bowls and Contests - Initiated first county spelling bee that added math and science bowls - orders materials, makes calls, has inservice for curriculum coordinators twice a year. Plans are to add a subject bowl each year.

Extended Services - Initiated and coordinated Junior Livestock Show and auctions. Speaks at community functions. Assists with physical education programs.

Videotapes athletic games. Takes pictures of students at livestock shows and fairs. Provides hunter safety course. Holds athletic injuries workshop.

Other Services - Writes payroll sheets. Writes warrants. Counsels about school management and cost effectiveness. Maintains records and types Employment Tax reports. Keeps records and types W-2 Forms. Audits registers at mid-term and at the end of school. Picks up and distributes materials for schools from the State Department of Education. Makes textbook requisition - sorts books and distributes, mails back books and reorders, receives sample books and distributes.

Notifies parents annually in regard to Special Eduation policies and procedures. Makes application for mid-term adjustments. Promoted school "Thank You Week" Encouraged "Love Week" at Valentive's Day honoring administrators, parents, teachers and visits to nursing homes. Helped raise funds for "We Can Day" for parents. Made application for 4-year olds' program and received funding.

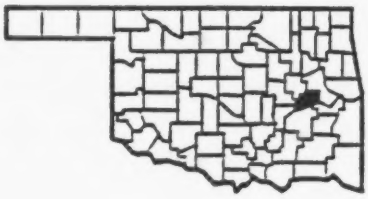
Copies social security cards. Gives information about historical background of schools. Contacts Teachers' Retirement and insurance programs. Provides information on marriage licenses, and drivers' test. Confers with Juvenile Justice System on deliquent students. Assists Indian population with income tax, blood lines, birth certificates. Notarizes personal papers. Coordinates and acts as speaker at workshops of civic concerns. Writes letters of recommendation. Spearheads Christmas Food Basket drive.

Taught Adult Basic Education to 24 full-blood Choctaw Indians. Serves as a member of Advisory Board of Community Education. Consults with Head Start programs and provides some service and screening. Prepares and reviews the LEA Districts' (9 schools) plan for special education services. Initiated Toy Lending Library. Served as coordinator for Economic Education Cooperative. Cooperates with the Kiamichi Council on Alcohol. Set up "Chemical People" forums.

Collects Oklahoma Education Association dues - records and forwards

to O.E.A. Searches old registers to determine Valedictorians and Salutatorians. Writes letters to retirement system, the State Department of Education, etc., for individual teachers. Wrote grant and served as president of SonRay Industries, a facility for handicapped adults which enables special education students to work when they can no longer attend school. Initiated and coordinated a three day "Industry-School Seminar".

McINTOSH COUNTY



County Superintendent Cleo Guthrie
Time in Office 1 year Staff 1
Area in Square Miles 715
Per Capita Income $7,818 (62nd)
Dependent School Districts 2
Independent School Districts 4
North Central Association Schools 5
Scholastic Population 3,174
Buses 50 Route Miles 351,134
Located in County: RESC No AVTS No
Teachers 372
Administrators 20

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

The McIntosh County superintendent provides a wide variety of services to the independent districts in the county, including determining transportation boundaries, discipline problems, and transfers of students from one district

to another. By the performance of these statutory duties the superintendent allows more time with students for school personnel. Giving assistance in and being knowledgeable about federal programs helps funding for additional educational programs; the county superintendent also finalizes all federal programs.

During his short time in office, this county superintendent has made occasional visits to the dependent schools under his supervision to help improve the quality of work done by school personnel and the boards of education. This is reflected in the educational achievements of the students and in the school maintenance programs. Although believing that all schools in the county need to be visited at intervals, this county superintendent visits the independent schools rarely.

Due to the lack of funds, no registers, report forms, etc., are furnished to the school districts by this office. A film library is not maintained. The County Superintendent has not formally evaluated the dependent principals of the county.

The county superintendent's office depends upon the current information on maps of the school districts. Many of the functions in the county clerks and county assessors offices deal with these maps. This is an important statutory duty of the office.

The report of student transfers is the most recognized responsibility of this county superintendent. The examination of new textbooks for adoption is also an important function of this office.

The county superintendent's office serves as a mediator between dependent boards of education and the administration and serves as a check and balance between community and school.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice - Assists with staff development meetings once a year. Holds staff development each month for school administrators.

Cooperatives (special education, purchasing, etc.) - Participates in meetings of special interest groups with both dependent and independent schools.

Technical Assistance - Serves as information center on subjects such as special education.

Legislation - Serves as a mediator between public and school districts on legislative matters. Interprets laws, answers questions, and gives information and assistance.

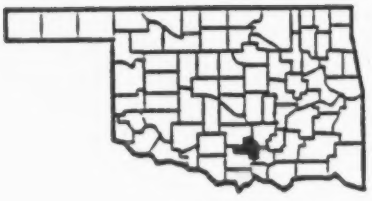
Job Placement - Makes recommendations for teacher placement, serves as a center for teacher placement, and keeps teachers and administrators applications on file.

Records and Archives - Stores county school records from statehood. Gives assistance to those who need information.

Academic Bowls and Contests - Encourages participation in academic areas, such as poster contests and spelling bees.

Extended Services - Assists, when called upon, to help in county fair, judging contests and livestock and farm products.

MURRAY COUNTY



County Superintendent Bob Donaho
Time in Office 7 months Staff 0
Area in Square Miles 428
Per Capita Income $8,525 (56th)
Dependent School Districts 2
Independent School Districts 2
North Central Association Schools 2
Scholastic Population 2,514
Buses 30 Route Miles 216,350
Located in County: RESC No AVTS No
Teachers 216
Administrators 11

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions and Educational Benefits

The Murray County superintendent, although in office for only seven months, provides many services to both the dependent and independent schools of the county. The general supervision and administrative direction of the dependent schools is important to this superintendent. This is linked to the idea that students cannot be properly educated without the proper administration of assets and people that provide their education. Therefore, he visits the dependent schools regularly, providing information and supervising with an objective outside view that helps pupils receive more updated educational methods. He does not evaluate dependent principals. Visiting the independent schools can help to omit gaps in education and to avoid the overlaps in programs that might occur; this superintendent thinks that this could be done more effectively were this a mandated responsibility.

Although lack of funding prevents this county superintendent from furnishing such materials as registers and report forms, this function should be mandatory according to this county superintendent, since it would centralize purchasing and be more cost effective. It would also provide the local on-site administrators more time to attend to the education of students. Statutory duties which affect funding are important duties and are given due attention.

This county superintendent usually knows of boundary changes before other officials, and his reports assure a fair distribution of funds to pupils. The report of students transferred takes a large amount of time in this office. The many work permits issued help to keep children in school who might otherwise drop out to work.

No film library is maintained by the Murray County superintendent as no funding has been made available for that purpose. He is at this time trying to get two schools involved in a cooperative program.

The county superintendent states that he can take a large part of the administrative burden and costs from the dependent school districts and can provide outside help in many areas. The independent districts accept help readily and they know that this official reflects the popular voice of the community.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice - Obtains speakers on drug and child abuse for teachers. Requires dependent school teachers to attend beneficial programs at independent schools.

Technical Assistance - Provides interpretations of laws and rulings. Provides names of agencies and other resources as needed.

Legislation - Reports on meetings with legislators. Reports on new developments in educational legislation.

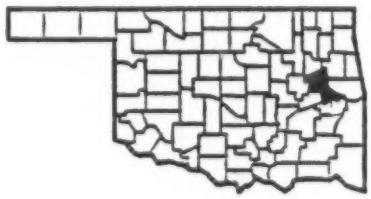
Job Placement - Posts vacancies in dependent schools and helps recruit teachers.

Records and Archives - Maintains school records which are the only way for some to obtain social security, birth certificates, etc.

Extended Services - Participates in county fair activities. Encourages involvement in 4-H work.

Other Services - Participates in local job fair programs, child abuse prevention programs, and prevention of drunk driving programs.

MUSKOGEE COUNTY



County Superintendent S. D. Carroll
Time in Office 4 years Staff 1
Area in Square Miles 820
Per Capita Income $9,800 (30th)
Dependent School Districts 2
Independent School Districts 11
North Central Association Schools 3
Scholastic Population 14,137
Buses 103 Route Miles 831,031
Located in County: RESC Yes AVTS Yes
Teachers 1,368
Administrators 63

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

This county superintendent helps principals make decisions and provides a variety of services to all districts. These services involve transfers, residencies,

boundaries, and discipline problems. The superintendent shows professionalism and helps to maintain quality throughout the educational program. Inspections and record keeping are also important to this office holder.

Students benefit from professional programs that are adequately funded, and supervision with high visibility of the superintendent improves education in all schools. Many of the statutory duties of the office influence and facilitate funding in the districts. The Muskogee County superintendent believes that with more authority over principals and boards of education, he could do the job more effectively. This superintendent does not evaluate the principals of the two dependent districts in the county.

Although the county superintendent does not visit the independent schools or make a written report to the State Board of Education of the condition of the schools in his county, he is aware of the advantages of both. No funds are provided for the county superintendent to purchase the materials for teachers and clerks of the board of education of the dependent districts. The county superintendent's office is recognized as the most centralized office to handle all transfers. Third party decisions, provided by the county superintendent, are valued in matters of residency. Work permits are an important function of this office and are thought to have many benefits for students.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice - Provides inservice programs yearly for teachers. Offers staff development once a year.

Cooperatives (special education, purchasing, etc.) - Provides office space for a special education cooperative which provides service to eight schools.

Legislation - Disseminates information on school laws. Answers questions and gives assistance concerning special education. Acts as liaison between dependent and independent schools.

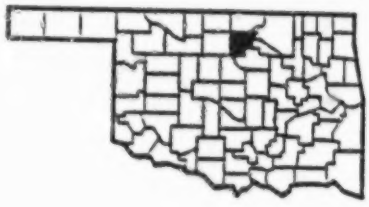
Job Placement - Takes applications and maintains file and job openings.

Records and Archives - Holds all records from statehood. Holds grade and attendance records of students from schools which have consolidated.

Academic Bowls and Contests - Coordinates academic tests and contests.

Extended Services - Works with spelling bee. Serves with county fair.

NOBLE COUNTY



County Superintendent Bill Finley
Time in Office 6 months Staff 0
Area in Square Miles 744
Per Capita Income $9,977 (28th)
Dependent School Districts 1
Independent School Districts 5
North Central Association Schools 1
Scholastic Population 2,245
Buses 40 Route Miles 246,243
Located in County: RESC No AVTS No
Teachers 234
Administrators 18

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions and Educational Benefits

Administrative supervision of the dependent district and cooperation with independent districts appear to be the most important statutory duties of the Noble County superintendent. Annual statistical and financial reports, appointing

a local textbook committee, determining petition validity, and maintaining a film library are also given careful and active attention even though this superintendent has been in office only six months.

This superintendent cooperates with the superintendents of the independent districts in matters of transfers, work permits, residency disputes, and by having monthly meetings. By regular visits to the dependent school under his supervision, the superintendent serves to improve the quality of work done by principals, teachers, and students.

The Noble County superintendent has influence on the dependent schools' board of education regarding the hiring of the principal and the teachers. He stresses that students must have quality teachers and feels that dependent school instruction is the closest thing to individualized instruction. He does not formally evaluate the dependent principal.

The provision of registers, report forms, etc., by the county superintendent is an important function of the office since it frees the money of the district for other things.

Statistical and financial reports are made with and through the county superintendent. Many responsibilities, such as boundary maps, are confirmed by statutes. Responsibility for student transfers and for the maintenance of a film library enhance the role of the county superintendent and are vital services.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice - Coordinates staff development for dependent school and independent schools yearly. Holds monthly administrators' meetings. Holds workshops on discipline, child abuse, educational legislation.

Cooperatives (special education, purchasing, etc.) - Attends and contributes to meetings of county cooperatives; speech and hearing, gifted program, special education, etc.

Technical Assistance - Refers to appropriate resources.

Legislation - Provides information on legislation to educators and constituents.

Job Placement - Posts the Clearinghouse for Elementary and Secondary Education in cooperation with the Employment Security Commission and the State Department of Education. Provides information concerning future openings in the county.

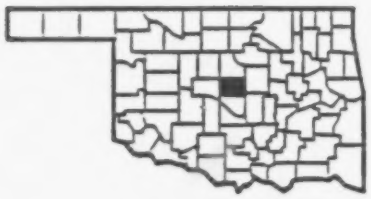
Library Services (films, tapes, media services) - Maintains a film library which is funded and used by the Noble County Teachers' Association. Plans to extend this to include video tapes.

Records and Archives - Verifies daily, vital information from school records for the community.

Academic Bowls and Contests - Holds county spelling bee. Organizes basketball tournaments.

Extended Services - Sets up county exhibit at the fair for all county schools. Participates in 4-H and FFA as an interested educator.

OKLAHOMA COUNTY



County Superintendent Bob Clark
Time in Office 7 months Staff 5
Area in Square Miles 705
Per Capita Income $13,181 (5th)
Dependent School Districts 2
Independent School Districts 13
North Central Association Schools 116
Scholastic Population 105,984
Buses 659 Route Miles 5,905,798
Located in County: RESC Yes AVTS Yes
Teachers 10,612
Administrators 473

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions and Educational Benefits

The superintendent of Oklahoma County serves as an advisor and counselor to principals and boards to ensure that the State Department of Education regulations are met and that statutory requirements are fulfilled. This superintendent initiates and organizes meetings to exchange ideas and information in an effort to improve programs and curricula in the schools of the county.

This office is not currently involved in federal program administration. Permanent files of all information relative to teachers' certificates are kept and could provide proof that all students were extended properly certified instructors.

Regular visits to the schools under his supervision serve to keep this office

holder informed about ongoing programs and activities in the schools. This provides a better opportunity to facilitate changes that meet the needs of the students. This superintendent does formally evaluate the principals of the dependent schools in the county.

This superintendent is currently planning to set up a low-incidence handicap cooperative for secondary level hearing-impaired students from area schools. Most items such as teachers' registers, report forms, etc., will be purchased for the dependent schools by this office with county funds next school year. This should help to alleviate problems with funding for the districts.

This office works frequently with the assessor's office to determine the correct location of properties. This attention to boundaries ensures that tax money is properly apportioned to each school district.

An accurate accounting of all students transferred is necessary for the proper distribution of monies. In this county superintendent's office, one person is assigned to this duty on a full-time basis. Last year, this office processed more than 2400 transfers.

To help regulate overcrowded conditions by illegal students, to help schools comply with state attendance law, and to assure that every student has an opportunity for an education, the office of the Oklahoma County superintendent determines over 1,000 legal residences per year.

This office maintains an outstanding film library and supports a textbook selection committee. Both are important and beneficial services to the students.

In addition to the work permits issued in this office, the county superintendent has designated certain individuals in the schools to issue them. Since most schools do not issue permits during the summer, this is done in the county superintendent's office.

The opportunity to assist in solving problems of the independent districts arises frequently in this superintendent's office. Complaints are listened to,

and decisions of local administrators are reinforced. This office works closely with the districts of the county on many issues especially in the area of legislation.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice - Initiates and organizes monthly meetings for administrators to exchange ideas and share information. Meets monthly for dinner meetings in the schools on a rotating basis. Provides inservice for teachers and administrators of dependent schools.

Technical Asssistance - Interprets law to all school personnel and patrons. Confers with patrons of all districts to help solve school problems.

Legislation - Organizes meetings with administrators and legislators at appropriate times. Monitors legislative activities on a daily basis. Serves as liaison for state organization and area school administrators. Makes contacts for legislative "hot-line".

Job Placement - Forwards information on teacher applicants to the State Department of Education, the Oklahoma Education Association, and all county school districts.

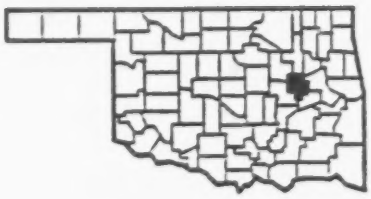
Library Services (films, tapes, media services) - Maintains a film library which currently has 2,079 copies valued at $497,384. In 1984-85, 14,580 copies were delivered to the schools. Two full-time employees maintain the library at no cost to the participating school districts. Plans are being made to expand the library to include video tapes.

Records and Archives - Researches census and other records for administrators, teachers, and patrons. One full-time person works in this capacity.

Extended Services - Awards certificates to winners in the county livestock show.

Other Services - Hosts a meeting of all schools to clarify election requirements and to provide an election packet to each district. Developed first computer program in the state for handling resident affidavits and transfers. Provides quarterly reports of all approved transfers to the State Department Finance Division. Serves as a speaker for special functions. Notifies the schools when teachers' certificates expire. Delivers textbooks to the dependent schools for examination. Orders and delivers textbooks after selections are made. Provides district maps to realtors. Supplies vital information to the commissioners, engineers, and Juvenile Bureau. Works as a liaison with county officers and the schools. Compiles and prints a personnel directory. Compiles and prints a film library catalog which is furnished to all schools. Does research for geneology purposes.

OKMULGEE COUNTY



County Superintendent J.B. Bennett
Time in Office 6 years Staff 1
Area in Square Miles 700
Per Capita Income $8,784 (48th)
Dependent School Districts 3
Independent School Districts 8
North Central Association Schools 2
Scholastic Population 7,212
Buses 88 Route Miles 656,586
Located in County: RESC No AVTS No
Teachers 800
Administrators 39

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions and Educational Benefits

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

Statutory duties are performed regularly by the Okmulgee County superintendent. It is felt that anything a county superintendent can do to bring additional programs and funds to the county will enhance the education of the children. Through experience and knowledge, this office holder provides information to all other county educators regarding state and federal programs. This superintendent carries out his responsibilities with the belief that his role as a center of leadership for the entire county helps to coordinate systems resulting in continuity for student programs. It is thought that the presence of the county superintendent improves the quality of work done by the school board, principals, teachers and students in the dependent schools. He does not formally evaluate the dependent school principals, although he does confer with the local boards.

There are many strengths of having an elected county superintendent, according to this office holder. County government is the ad valorem tax gathering entity. It is vital to have an elected representative of education involved in the decision-making process of county government. An elected superintendent that answers to the voters rather than a board of education is a necessary check and balance to the system. There is no way that the statutory services provided by the county superintendent could be done with less cost and higher efficiency.

The central location of this superintendent makes him an effective inspector of all schools. Closeness to the community provides insights on possible weaknesses as well as specific strenghts. Thus, visiting the schools with a view of coordinating systems, programs, activities, and conferring with personnel, ensures that each child is receiving the education to which he or she is entitled. The county superintendent plays an important role when performing duties affecting the apportionment of funds. Student transfers are recognized by both dependent and independent districts as an important service.

This Okmulgee County superintendent provides considerable information about and understanding of the processes of both legislation and education and the interactions of the two.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice - Helps to organize inservice programs for county superintendents' state-wide meetings. Assists in organizing staff development programs within the county.

Cooperatives (special education, purchasing, etc.) - Participates in the Okmulgee County Special Education Cooperative - helps in the organization, attends meetings, coordinates functions, and provides meeting space and information.

Technical Assistance - Provides considerable technical assistance to educators and patrons. Knowing where to find answers and get solutions is the key to this service. Makes referrals to the State Department of Education, RESC, colleges, librarians, etc.

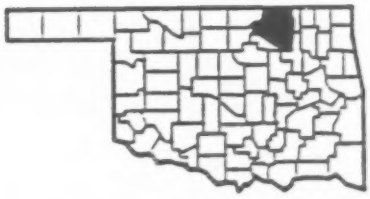
Legislation - Interprets legislative action. Attends legislative sessions. Confers daily with capitol sources and attends committee meetings. Testifies before committees.

Job Placement - Posts the Clearinghouse for Elementary and Secondary Education in cooperation with the Employment Security Commission and the State Department of Education. Takes applications from all persons interested in employment and notifies school boards and superintendents of these applications.

Library Services (film, tapes, media service) - Service discontinued.

Records and Archives - Maintains a model of school records. Acts as the primary source of verification for age, social security, birth certificates, etc. Requests in this office number 1,000 per year.

OSAGE COUNTY



County Superintendent Tommy H. Keen
Time in Office 6 years Staff 1
Area in Square Miles 2,286
Per Capita Income $9,579 (33rd)
Dependent School Districts 7
Independent School Districts 7
North Central Association Schools 4
Scholastic Population 6,286
Buses 73 Route Miles 552,886
Located in County: RESC No AVTS No
Teachers 503
Administrators 35

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

The superintendent of Osage County, one of the largest counties in the nation, serves seven dependent schools which are situated on the outlying edges of the county. Although visits are made regularly, distances are a hindrance to keeping a close contact with each of the schools.

The superintendent performs regularly all statutory duties which relate to funding and considers it most important that these duties be handled by this office. Every statutory duty is believed to involve administrative as well as clerical skills.

The county superintendent's cooperation with the superintendents of independent districts helps to keep dependent and independent districts coordinated. It helps all to know what each school is doing in such areas as

federal programs. By approving all contracts of teachers under his supervision, this superintendent relieves the principal of this responsibility and frees him to do other things. A primary object of this superintendent's attention is the visitation of all dependent schools; this facilitates a more personal relationship with all concerned.

Keeping records and registers and filing complete and accurate reports, are important functions of this office as both influence the educational programs of the districts and the quality of personnel. Boundary changes affect the funding of schools and are given immediate attention. This office holder does not currently evaluate the dependent principals.

The maintenance of a film library and the appointment of a textbook committee give schools the opportunity to participate in the selection processes and to share materials.

The Osage County superintendent values close contact with the everyday activities of the schools in the county. His office is clearinghouse and a place for obtaining advice on all educational matters.

ADDITIONAL SERVICES PERFORMED

Staff Development and/or Inservice - Holds workshops with each of seven dependent schools yearly.

Cooperatives (special education, purchasing, etc.) - Helps in selection of cooperatives. Assists most schools in selecting special education schools if needed services are not available in the district.

Technical Assistance - Helps with technical assistance upon request. Verifies all transactions.

Legislation - Acts as primary source for legislative information.

Job Placement - All personnel reports are done in this office.

Library Services (films, tapes, media services) - Maintains a film library and provides service to both dependent and independent schools.

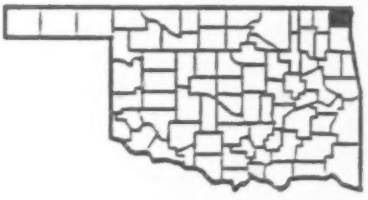
Records and Archives - Holds and researches, as needed, records for the county.

Academic Bowls and Contests - Works with many contests when asked by the schools.

Extended Services - Helps with activities that are related to education. Has educational booths at the county fair. Helps with junior livestock show, health fairs, and clinics.

Other Services - Serves on various boards and committees.

OTTAWA COUNTY



County Superintendent Barbara Pollard
Time in Office 1 year Staff 0
Area in Square Miles 461
Per Capita Income $9,568 (34th)
Dependent School Districts 1
Independent School Districts 7
North Central Association Schools 4
Scholastic Population 6,604
Buses 64 Route Miles 435,555
Located in County: RESC Yes AVTS Yes
Teachers 671
Administrators 35

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

The superintendent of Ottawa County is in contact with the superintendents of the independent districts in the county concerning transfers, boundaries, the legal residency of students and is available to them as an emergency source at any time. She thinks that many patrons are more comfortable calling a neutral party with their school-related problems.

This office holder attends meetings related to federal programs, and she has volunteered her sevices to write and/or work with any cooperative project the schools wish to undertake.

The occasional presence of this superintendent in the dependent school under her supervision serves to improve the quality of work done by teachers, principal, and students.

Because of inadequate funding, this superintendent cannot provide some needed and desirable services, such as furnishing report forms, registers and other materials to the school. The Ottawa County superintendent is in the process of compiling a county educational directory. She would like to spend part of her time making housecalls on truant students and their parents. The report of students transferred is the most acknowledged and most time-consuming function of this office, and it is done without delay as transfers occur. Record maintenance also takes a great amount of time. The office is strategically located to carry out programs that cut across district boundaries. The office of county superintendent is utilized often since the services are free.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice - Organized the county into a cooperative for programs. Participates in workshops. Chairs a monthly meeting of the staff development chairmen. Preparing a list of privately owned videos that can be borrowed. Purchased and provides child abuse films.

Cooperatives (special eduation, purchasing, etc.) - Beginning a fingerprint

campaign with the prints to be housed in the county superintendent's office.

Technical Assistance - Refers to agencies for help. Reads and interprets law to persons having trouble in schools. Does art work for teachers when needed.

Legislation - Attends meetings and shares information.

Job Placement - Keeps a record of all calls or applications and refers when possible.

Library Services (film, tapes, media services) - Shares large private collection of educational material with staff development group.

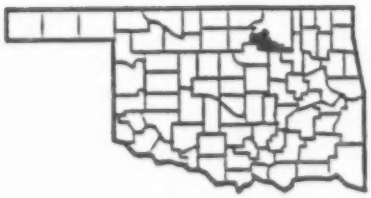
Records and Archives - Holds records back to 1911. With her personal computer, has catalogued over 75,000 names and birthdates. This work continues and will be published upon completion.

Academic Bowls and Contests - Planning contests in the areas of math, English, and history. Planning spelling bee in early April.

Extended Services - Serves as a judge at the 4-H competitions. Judges FFA and FHA speeches, beauty contests, and many others.

Other Services - Speaks at meetings of civic groups. Belongs to AAUW, Eastern Star, etc. Submits names for scholarships to several organizations.

PAWNEE COUNTY



County Superintendent Ralph Teague
Time in Office 3½ years Staff 0
Area in Square Miles 591
Per Capita Income $10,175 (23rd)
Dependent School Districts 1
Independent School Districts 3
North Central Association Schools 2
Scholastic Population 2,991
Buses 51 Route Miles 361,126
Located in County: RESC No AVTS No
Teachers 333
Administrators 16

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

The administrative supervision of dependent districts and cooperation with the independent districts are important functions of the office to this county superintendent. Attention is also focused upon the approval of teacher contracts and the accurate keeping of records and files. The interest and concern of this superintendent are exhibited by plans to initiate adult education classes in reading and mathematics.

This county superintendent has a close relationship with the schools. He provides various services to the superintendents of the independent districts; these services include transfers, residency decisions, and statistics. Although this superintendent rarely visits the independent school districts of the county, he thinks that this would encourage better relationships and help in planning

school activities, schedules, and closing dates. He furnishes information to the community and the county in regard to federal programs although he rarely works directly with the schools on these. Regular visits to the dependent schools under his supervision create a closer tie with teachers, students, and people of the community.

Record keeping and reporting responsibilities are done regularly by this superintendent and provide accurate information in regard to dates, grades, employment, annexations, etc., and assures students of the proper apportionment of public funds. Notification of boundary changes by this office helps to ensure that taxes are assessed and credited to the appropriate school district and that utility companies are properly taxed. The report of students transferring is an important duty of the county superintendent as it provides an impartial judge to determine the validity of an application for transfer. This superintendent believes that work permits should receive more emphasis since many employers are either unaware that students need employment certification of age or they ignore it.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice - Attends one or more staff development meetings each year. Cooperates with and assists with inservice programs.

Cooperatives (special education, purchasing, etc.) - Participates in the planning and discussion of existing and proposed services.

Technical Assistance - Provides information to the board of education, the faculty and the community regarding adult education, G.E.D. tests, Regional Education Service Centers, Vo-Tech schools, etc.

Legislation - Supplies information about pending legislation - both state and national.

Job Placement - Posts the Clearinghouse for Elementary and Secondary Education in cooperation with the Employment Security Commission and the State Department of Education.

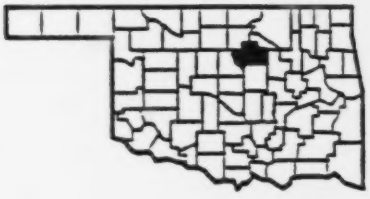
Records and Archives - Maintains current maps of school districts, bus routes, and transportation districts. Organizes and files records of all school annexations and consolidations. Maintains school census records. Maintains records of board members and teachers of each school district.

Academic Bowls and Contests - Sends letters of commendation to students who have achieved outstanding academic success. Judges soil conservation posters and essays.

Extended Services - Judges and advises at the county fair.

Other Services - Tests students who have enrolled from private schools.

PAYNE COUNTY



County Superintendent Mary Beth Treat
Time in Office 7 months Staff 1
Area in Square Miles 692
Per Capita Income $8,816 (47th)
Dependent School Districts 2
Independent School Districts 6
North Central Association Schools 4
Scholastic Population 9,306
Buses 90 Route Miles 635,118
Located in County: RESC Yes AVTS Yes
Teachers 1,086
Administrators 52

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

Although in office for only seven months, this county superintendent performs statutory duties regularly and provides services to the dependent schools under her supervision. By serving as supervisor of classroom instruction and working closely with faculties, the superintendent creates a non-threatening and cooperative atmosphere within the schools. The Payne County superintendent screens applicants for teaching positions and reviews the credentials of the applicants to assure that effective teachers are hired by the dependent schools. Visits are made to the dependent schools on a regular basis. The superintendent of Payne County does not formally evaluate the dependent principals although she did confer with the board regarding one district and does perform on-site observations.

Contacts with the independent districts in Payne County are usually directly related to the welfare of individual students, such as processing transfers and other special services. This superintendent visits the independent schools frequently to develop a cooperation between students and faculties and to stress working together for the common good.

The Payne County superintendent furnishes materials to the teachers and clerks of boards of education of the dependent schools. Required files and records are kept in this centralized location, making access easier. The report of students transferred is to be the most recognizable duty of this office and one which has direct educational implications. This superintendent frequently acts as a third party to settle residency disputes. A film library is not maintained. Work permits issued by this superintendent help students realize that their first obligation must be an education.

Resources for education in Payne County not only include a Regional Education Service Center and a vocational-technical school but also one of the two Professional Development Centers in the state. The other is located in Cleveland County.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice - Holds pre-school meetings and staff development meetings with qualified consultants. Provides printed material. "The Master Teacher", for all teachers throughout the year.

Cooperatives (special education, purchasing, etc.) - Attends all administrative meetings of the cooperative. Communicates with the director. Takes care of all transfers of districts not in the cooperative.

Technical Assistance - Answers questions. Interprets school law. Provides information about agencies.

Legislation - Provides current information on legislation to dependent schools and boards of education. Visits legislature on educational matters.

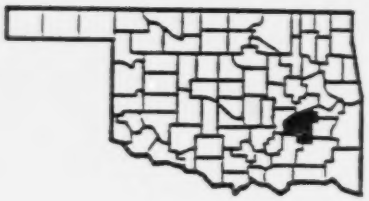
Job Placement - Posts the Clearinghouse for Elementary and Secondary Education in cooperation with the Employment Security Commission and the State Department of Education.

Records and Archives - Searches records daily for persons here and throughout the nation.

Academic Bowls and Contests - Sponsors county spelling bee.

Other Services - Compiles and publishes county teacher directory.

PITTSBURG COUNTY



County Superintendent Elizabeth Mayfield
Time in Office 16 years Staff 1
Area in Square Miles 1,359
Per Capita Income $7,966 (60th)
Dependent School Districts 4
Independent School Districts 10
North Central Association Schools 4
Scholastic Population 8,247
Buses 98 Route Miles 787,188
Located in County: RESC Yes AVTS Yes
Teachers 763
Administrators 52

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefit

Thirty-seven years total experience, as assistant to the county superintendent and then as the office holder, results in a firm belief that good relationships with the schools and close contact with them are most instrumental to a county superintendent being effective. The Pittsburg County superintendent works closely with both dependent and independent schools in the county. All schools send representatives to meetings at the superintendent's office. Schools under the supervision of this superintendent are visited regularly and are checked at least two times a year, plus other times when needed. The condition of the school is checked, and this superintendent also spends much time talking to the children. Dependent principals are evaluated by this office holder.

Once a month the superintendents and principals of the county meet for

an informal lunch to keep information current and to solve mutual problems. Meetings with teachers include independent school teachers as well as the dependent ones.

When funding was provided by the county for them, the county superintendent furnished materials and supplies to the teachers of the dependent schools. Although each school now pays for most materials, the county superintendent still handles most of the ordering so that registers and report forms will be consistent.

Reports are filed with this office by the teachers and principals of the dependent schools yearly instead of at the end of each attendance period. An annual report is filed by the county superintendent with the State Board of Education after the dependent school reports are obtained. No changes in school district boundaries have been made since 1981. The report of students transferred is an important duty in this office. Nine hundred and ninety-four transfers were processed by February 6th of the 1985-86 school year.

A textbook committee is appointed. At least one teacher from each district attends a meeting at which the companies present their books. Selections are made, and this county superintendent orders the books, receives the books, and checks the books out to the schools.

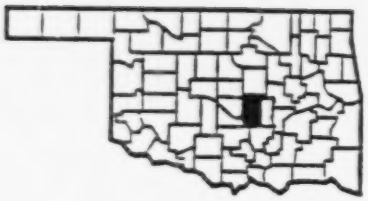
Questions about the residence of a child often require more than one visit by this superintendent.

ADDITIONAL SERVICES PERFORMED:

Records and Archives - Maintains records back to 1920 of both dependent and independent schools. Provides information regarding age. Aids parents when verification of schools attended is needed.

Extended Services - Cooperates and works closely with other county officers when called upon.

POTTAWATOMIE COUNTY



County Superintendent Jack W. Williams
Time in Office 8 years Staff 1½
Area in Square Miles 797
Per Capita Income $10,116 (24th)
Dependent School Districts 5
Independent School Districts 10
North Central Association Schools 2
Scholastic Population 12,850
Buses 131 Route Miles 854,942
Located in County: RESC No AVTS Yes
Teachers 1,247
Administrators 72

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

The Pottawatomie County superintendent is active in organizations dedicated to the betterment of rural education in Oklahoma. His leadership in striving for educational excellence is exhibited in such ways as the extensive scholastic meets hosted by his office.

Very important to this superintendent is the general administrative direction and supervision of the dependent schools in the county. This helps to provide funds for instruction, promote uniformity in all educational services, and initiate new programs for each school. Dependent schools are visited regularly which facilitates teacher rapport and sharing. Materials are supplied to the teachers of the dependent schools, thus relieving the educational budget of the districts and providing uniformity when pupils change schools. Dependent school principals are formally evaluated by this county superintendent.

Cooperation with independent school superintendents results in new ideas for innovative programs and in curriculum coordination. Considerable time is spent by this office holder consulting and advising the independent schools. Frequent visits are made to these schools by this superintendent; accreditation visits and bus inspections give students and their parents safeguards that children are receiving qualified instruction and good protection.

Statutory duties are performed on a regular basis and are considered to involve administering, maintaining, and initiating actions. The duties and services of the office are classified by this superintendent according to the amount of time necessary to fulfill the responsibilities. Duties requiring the largest amounts of time include the reports of students transferred. Regular transfers take approximately two months; emergency ones are ongoing. Work permits also require much time, especially in the summer.

A considerable amount of time is expended on the following duties: residency determinations, textbook selection process, dependent school visits, the film library, and assistance with federal programs.

The record of official acts, the registers of teachers and principals, visits to independent schools, the approval of teacher contracts, and boundary descriptions require less of the county superintendent's time.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice - Conducts inservice for all dependent schools. Conducts a county administrators' meeting monthly.

Cooperatives (special education, purchasing, etc.) - Assists the dependent schools in a special education cooperative and in a new small school cooperative.

Technical Assistance - Provides technical assistance to all schools upon request. Serves as a resource in such areas as financial information, curricular information and referrals to agencies.

Legislation - Disseminates legislative information regularly to all superintendents.

Visits the legislature to give input on school legislation. Obtains legislators for speaking at administrators' meetings.

Job Placement - Posts the Clearinghouse for Elementary and Secondary Education in cooperation with the Employment Security Commission and the State Department of Education.

Library Services (film, tapes, media services) - Maintains a library of 1000 films which are available to all county schools. Plans to add video tapes and 16mm films. Purchased a safety program which is being shared by all schools.

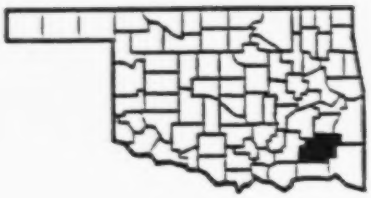
Records and Archives - Maintains enumeration records back to 1929. Uses daily for social security, birth certificates, marriage licenses, warrant registers, student registers, and teacher directories.

Academic Bowls and Contests - Has hosted for four years an area scholastic meet for the dependent schools with 800 students from 24 schools participating within a five county area.

Extended Services - Helps at county fair, speaks to civic clubs, has programs for independent schools' P.T.A.'s. Has been a speaker for the Chamber of Commerce Education Committee and Legislative Committee, and the County Huddle for Pottawatomie County.

Other Services - Conducts annual county spelling bee. Initiated and assisted in organizing "The Oklahoma Organization of Dependent Schools" and "Communities United for Rural Education". Conducts a tri-county meeting periodically throughout the year.

PUSHMATAHA COUNTY

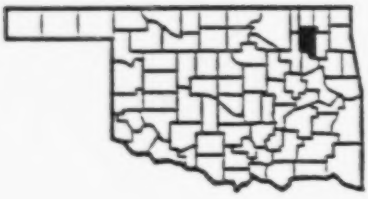


County Superintendent Lewis Whitten
Time in Office 9 years + (Hughes Co. 4yrs) Staff 1
Area in Square Miles 1,423
Per Capita Income $5,804 (77th)
Dependent School Districts 4
Independent School Districts 3
North Central Association Schools 0
Scholastic Population 2,444
Buses 42 Route Miles 1,804,452
Located in County: RESC No AVTS No
Teachers 241
Administrators 12

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

This county superintendent was unavailable for interviews and did not respond to requests for written information. Through interviews with the dependent principals it was determined that formal evaluations are performed by the Pushmataha County superintendent. This superintendent responds to requests for textbooks from the dependent districts and facilitates student transfers. Additional services were not reported.

ROGERS COUNTY



County Superintendent Mary Lee Roden
Time in Office 8½ years Staff 1
Area in Square Miles 713
Per Capita Income $10,395 (20th)
Dependent School Districts 3
Independent School Districts 8
North Central Association Schools 7
Scholastic Population 11,076
Buses 150 Route Miles 912,830
Located in County: RESC No AVTS No
Teachers 1,223
Administrators 56

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

The Rogers County superintendent cooperates with independent school districts, approves contracts of teachers and other personnel in dependent districts, does school visitations, furnishes materials for dependent districts, and keeps dependent records and processes pupil transfers. Visits to schools are seen as beneficial as the county superintendent can observe strengths and weaknesses from a more objective point of view.

This superintendent cooperates with the superintendents of the independent districts by means of monthly meetings. There is also coordination with income sheet reports, a teachers' directory, a film catalog, bus routes, school district maps, the breakdown of millage and taxes of each district, and the yearly ratio of pupils. Regarding federal programs, this superintendent provides information

on where to get monitoring assistance and provides facilities for and makes calls about meetings.

The permanent file of teachers' certificates is important to this superitendent as it proved to be instrumental in funding teachers' retirement for those who had 10 years prior to 1943. This office holder searched all the old books and sent records that obtained $100 each for 66 teachers.

Another statutory duty of importance to the Rogers County superintendent is that of visiting the dependent schools under her supervision. It is believed, by this superintendent, that these visits improve education through the identification of ways to change teaching systems, environments, and behaviors. They provide a basis for teachers' career planning and professional development. Visits to independent schools result in talking with teachers about needs, and this superintendent sets up inservice in response to this information. This office provides additional textbooks to the independent schools to be used as supplementary materials.

All schools bring registers and statistical reports to county superintendent's office for the area supervisor. These are picked up and returned by the county superintendent's office.

The most recognizable duty of this superintendent is that of reporting student transfers. This duty enhances the office and requires much time. It is continuous throughout the year with emergency transfers and special students. This office processed 565 transfers as of February 1985-86 school year. Many miles of travel are involved in determining residence of students. This office provides film library service of 646 films to all schools. A catalog is updated yearly, and films are purchased each year. There were 60 work permits processed during 1985.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice - Provides staff development yearly. Arranges inservices on child abuse. Keeps staff development points.

Cooperatives (special education, purchasing, etc.) - Participates in cooperative of Project CEEP. Helps coordinate funding, planning, and meeting place. Participates in small schools grant program, satellite, Kellogg Foundation (Adult Education and Agriculture). Approves all adult education in county, G.E.D., film library.

Technical Assistance - Provides inservice on where to find assistance. Sends forms to parents and educators. Interprets laws.

Legislation - Provides information to dependent principals and teachers regarding new laws. Informs and notifies about meetings.

Job Placement - Posts the Clearinghouse for Elementary and Secondary Education in cooperation with the Employment Security Commission and the State Department of Education.

Library Services (film, tapes, media services) - Maintains extensive film library. Planning to change to video. 1985-86 school year, 1151 films were checked out. Produces new catalog yearly. Repairs films. Inspects complete library each summer. Shares software with public.

Records and Archives - Searches records for social security and other purposes many hours per week.

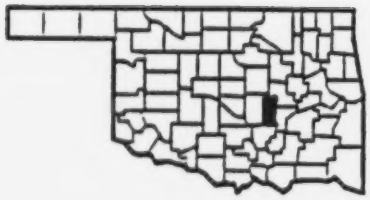
Academic Bowls and Contests - Works with spelling bees, speaking contests, and other academic competitions among schools. Provides inservice for Government Academic Bowl.

Extended Services - Participates with 4-H projects and art contests outside of schools. Judges the county spelling bee. Spends approximately six hours per week counseling parents of 11 school districts. Acts as director of sub-district planning to approve funds. Aids Cancer Fund, Heart Fund, and the United Way.

Other Services - Provides school district maps for realtors. Speaks to groups concerning public education. Meets monthly with county administrators. Works

closely with child abuse, foster care review, N.E.C.O, Newspaper in Education, and the Chamber of Commerce.

SEMINOLE COUNTY



County Superintendent Paul Lyon
Time in Office 5 years Staff 1
Area in Square Miles 629
Per Capita Income $9,351 (37th)
Dependent School Districts 3
Independent School Districts 10
North Central Association Schools 2
Scholastic Population 5,898
Buses 84 Route Miles 521,472
Located in County: RESC No AVTS No
Teachers 626
Administrators 43

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

Cooperation among the schools of Seminole County provides more services, with greater variety, and a better quality of education for the students. To facilitate this, the county superintendent performs most statutory duties of the office on a regular basis. This office holder rarely visits the independent schools of the county, but he cooperates with the superintendents of the independent districts in a variety of ways.

Regular visits to the dependent schools under his supervision are made to improve the quality of the work done by the teachers and the students. He does not make formal evaluations of the dependent principals, but he does make evaluations for his files. He does confer with the dependent school boards.

The Seminole County superintendent's office serves as a clearinghouse for federal programs. The written report about the condition of the schools in the county to the State Board of Education is not done by the county superintendent as the fire marshal, the State Board of Health, and the area supervisor do this. More funding from the county excise board is needed for materials such as report forms for the dependent schools. All files and records that are bases for funding are maintained regularly. The report of students transferred is the most important duty of this county superintendent. It is necessary to make sure that students are enrolled in schools and that schools get their fair share of state aid. The county superintendent has the final say in determining the residence of any child, and all parties abide by his decision. The work permits issued by this office provide good contact with the business community as well as protect the child.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice - Organizes one staff development workshop a year for dependent schools. Meets with county school administrators once a month.

Cooperatives (special education, purchasing, etc.) - Offers a special education cooperative for the county . Sets up workshops, attends meetings.

Technical Assistance - Facilitates programs and meetings.

Legislation - Attends meetings. Provides information concerning the legislature.

Job Placement - Posts the Clearinghouse for Elementary and Secondary Education in cooperation with the Employment Security Commission and the State Department of Education.

Library Services (film, tapes, media services) - Maintains updated film library

and audio-visual aids.

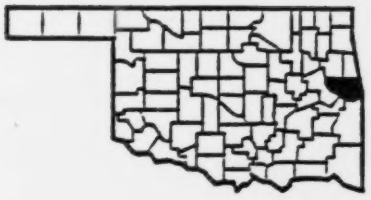
Records and Archives - Keeps records of all historic events of the schools.

Academic Bowls and Contests - Cooperates with and takes part in all activities of the county schools, such as spelling bees, art contests, and music.

Extended Services - Serves as public relations person for all events.

Other Services - Speaks at commencements. Judges various county events. Involved in service clubs.

SEQUOYAH COUNTY



County Superintendent Norman C. Barton
Time in Office 1½ months Staff 1½
Area in Square Miles 697
Per Capita Income $7,184 (68th)
Dependent School Districts 6
Independent School Districts 7
North Central Association Schools 4
Scholastic Population 7,667
Buses 96 Route Miles 867,407
Located in County: RESC Yes AVTS Yes
Teachers 776
Administrators 42

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions and Educational Benefits

The Sequoyah County superintendent works with the superintendents of independent districts in various ways. One of those ways is helping students of dependent schools adjust to the high schools they will be attending. This is done by talking to counselors and administrators and obtaining, in advance, materials that will prepare students for the transition.

This superintendent has been in office for six weeks. The previous office holder did not formally evaluate the dependent principals.

This superintendent writes guidelines and helps with all federal programs. This includes forms and materials which they may need for the surveys. Contracts of teachers are approved, and permanent files containing teachers' certificates are kept regularly; this assures that dependent schools will have properly qualified personnel. Written reports on the condition of schools done frequently by this superintendent will improve safety standards at each school. He does provide materials to the teachers at each of the dependent schools. Although the county superintendent performs the statutory duties on a regular basis, his short time in office precludes a judgment regarding the educational benefits of many of them. This office does not maintain a film library.

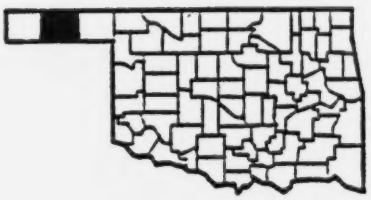
ADDITIONAL SERVICES PERFORMED:

Legislation - Lobbies at the legislature.

Records and Archives - Holds school enumeration records.

Other Services - Participates in cancer crusade and other activities.

TEXAS COUNTY



County Superintendent Dr. Norland W. Strawn
Time in Office 5 years Staff 1
Area in Square Miles 2,056
Per Capita Income $12,647 (7th)
Dependent School Districts 3
Independent School Districts 7
North Central Association Schools 9
Scholastic Population 3,751
Buses 59 Route Miles 411,891
Located in County: RESC Yes AVTS No
Teachers 452
Administrators 29

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions, and Educational Benefits

The Texas County superintendent visits the dependent schools under his supervision regularly and cooperates with the superintendents of the independent districts in such things as student transfers, transportation, and residence requirements. He assists with federal programs. Although the area supervisor makes the annual reports concerning the condition of the schools to the State Board of Education, this county superintendent accompanies him on the visits to the schools. This superintendent does not formally evaluate the dependent principals of the county.

To this office holder, the furnishing of boards and teachers with record-keeping supplies is important. This superintendent makes apportionments

of public funds to the school districts on a regular basis. Copies of apportionment are given to the county treasurer and are recorded in the Apportionment Book. When school boundaries changed in 1977, all appropriate parties were notified. Reports of students transferring are made to the schools, the State Department of Education, the county clerk and the county treasurer.

The Texas County Superintendent supervises, for the cooperative, over 1000 films in 14 categories. The maintenance of this large collection takes a considerable amount of time. Textbooks are displayed in the superintendent's office, and textbook committee workshops are encouraged. Guidelines for work permits are announced in newspapers once a year. This superintendent processes from 66 to 100 each year and assists the work/study teacher.

ADDITIONAL SERVICES PERFORMED:

Staff Development and/or Inservice - Meets with three dependent school principals and teachers. Plans meetings.

Cooperatives (special education, purchasing, etc.) Coordinates cooperative for central purchasing of paper goods. Has film cooperative.

Legislation - Shares legislative information with principals of both dependent and independent schools.

Job Placement - Approves, records, and files contracts and teacher certificates. Files copies of personnel reports.

Library Services (film, tapes, media services) - Previews films. Purchases films as secretary-treasurer of cooperative. Repairs, cleans, and conditions films. Prepares films for showing.

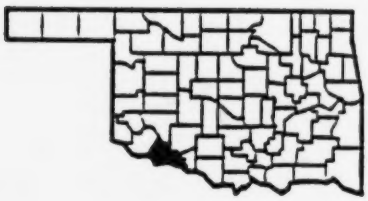
Records and Archives - Maintains scholastic records, apportionment ledger, teacher retirement ledger, county funds ledger, teacher certificate book, plat map with current boundaries, library ledger, all dependent school records, other early records. Searches records upon request.

Academic Bowls and Contests - Assists, when asked, with spelling bee and other contests.

Extended Services - Cooperates with county extension office, county officials, and schools upon request.

Other Services - Compiles and publishes county teacher directory and film catalog each year. Will initiate a book containing a history of each school this year. Produces a curriculum study of the dependent schools. Projects films for civic clubs. Works with adult education.

TILLMAN COUNTY



County Superintendent Bob Collins
Time in Office 18 years Staff 0
Area in Square Miles 861
Per Capita Income $8,353 (58th)
Dependent School Districts 2
Independent School Districts 4
North Central Association Schools 4
Scholastic Population 2,416
Buses 22 Route Miles 142,225
Located in County: RESC No AVTS No
Teachers 278
Administrators 18

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions and Educational Benefit

In Tillman County there is no money appropriated to the office of the county superintendent. Films, filmstrips, and other teaching aids need to be updated so that they could benefit the students in several districts.

Each school under this county superintendent's supervision is visited on a regular basis. He rarely approves contracts of teachers and does not evaluate the principals of dependent schools. Records and files on contracts and certificates are kept at each school; the county superintendent has access to them. He visits the independent school districts frequently.

There are no funds set up for the purchase of materials for teachers and clerks of boards of education of dependent schools. Each principal purchases the necessary supplies. The Tillman County superintendent keeps records of official acts and the registers of all teachers and principals under his supervision. He does not make apportionments of public funds. He has not had a boundary change in a school district. Transfers are done according to statute, and notice is given to each district involved. This superintendent has served as a neutral observer in the determination of residence of students.

ADDITONAL SERVICES PERFORMED:

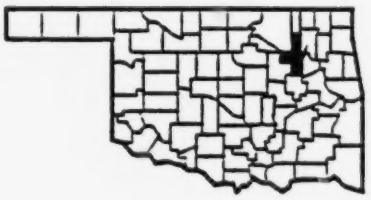
Cooperatives (special education, purchasing, etc.) - Each dependent school in the county participates in a special education cooperative with other county schools.

Legislation - Discusses legislation with all personnel involved.

Records and Archives - Provides information from records kept in county superintendent's office.

Extended Services - Participates in the county fair and other shows on a regular basis.

TULSA COUNTY



County Superintendent Tom Summers
Time in Office 25 years Staff 20
Area in Square Miles 572
Per Capita Income $13,543 (4th)
Dependent School Districts 3
Independent School Districts 13
North Central Association Schools 21
Scholastic Population 94,269
Buses 596 Route Miles 5,818,690
Located in County: RESC Yes AVTS Yes
Teachers 10,088
Administrators 401

CONCLUSIONS AND FINDINGS: Responsibilities, Duties, Functions and Educational Benefits

Twenty-five years of experience and a large staff enable this county superintendent to perform the statutory duties of the office on a regular basis and to extend many additional services to the dependent and independent schools of Tulsa County. An awareness of the direct relationship between his responsibilities and the educational benefits to the students, plus, an overview of the educational system of the county enables this superintendent to provide the leadership necessary for educational improvement in all schools. Much time and attention are given to the coordination of efforts, programs, and resources to give appropriate education to students with special needs.

Through efforts of the county superintendent, federal and state grants and

revenues are appropriately expended. Through cooperatives children can benefit from programs of other districts. Adequate record-keeping ensures that certified personnel and sound practices are utilized. Visits to school sites assist in carrying out designated rules and regulations of the State Board of Education. Providing school districts with materials ensures that district administrative programs will be implemented to the maximum benefit of the students. Issuing work permits helps to ensure that children maintain their educational endeavors and are provided with a measure of safety. The superintendent evaluates the dependent principals and confers with local boards when necessary.

This office holder, with careful consideration, makes pertinent comments concerning the duties of the office and gives recommendations on performing them more effectively. More statutes and guidelines as well as more responsibilities are seen as ways to utilize the office of county superintendent more efficiently. Written reports should have guidelines and should be required. Records kept on teachers should include evaluations. Additional required visits to both dependent and independent schools would have positive results.

Eighteen hundred and three student transfers have been issued by February of the 1985-86 school year. Between one thousand and three thousand certificates of age work permits are issued each year. The volume of work in this office has resulted in the development of improved procedures for some duties. The superintendent has authorized several people in smaller schools to issue employment certificates of age. Extensive procedures for investigating, evaluating, and making decisions concerning residency disputes have been developed and implemented.

ADDITIONAL SERVICES PERFORMED: (by county superintendent and staff)

Staff Development and/or Inservice - Participates in a comprehensive staff development program. Provides inservice by professionals throughout the year on a wide variety of topics to enhance skills. Provides inservice for both dependent and independent schools. (Approximately 646 hours per year)

Cooperatives (special education, purchasing, etc.) - Maintains the following

cooperatives: developmental program for the profoundly handicapped and multi-handicapped children for all districts, alternative education for suspended children for all districts, emotionally disturbed program for all districts. Provides budgets of special projects upon request. (Approximately 6,427 hours per year.)

Technical Assistance - Provides technical assistance in the development of programs in dependent and independent schools. Provides technical assistance to other school districts in Oklahoma. Cooperates with the State Department of Education in conferences and workshops for special education. (Approximately 3915 hours per year.)

Legislation - Provides information on pending legislation, new statutes and court decisions. Provides for conferences to ensure that administrators in each district are informed. (Approximately 503 hours per year.)

Job Placement - Cooperates with the Oklahoma Employment Security Commission Placement and Services Department to ensure that teachers are available and that the agency is informed of open positions. Maintains a file of teachers' applications for the use of all districts in the county. (Approximately 914 hours per year.)

Library Services (film, tapes, media services) - Maintains film library with average daily delivery and pickup of 95 films per day. (Approximately 9,019 hours per year.)

Records and Archives - Maintains records on children and teachers. Makes these records available to people in need of such information. (Approximately 2,265 hours per year.)

Academic Bowls and Contest - Distributes information on the Spelling Bee. Participates in the Special Olympics, Spelling Bee, Martin Luther King Poster Contest, and What Makes Me Smile. (Approximately 183 hours per year.)

Extended Services - Limited participation.

120

Other Services - Established the Tulsa Service Center for evaluation and demonstration Title III, ESEA, 4-year olds' program. Operated the Tulsa-Okmulgee Regional Education Service Center. Early childhood education programs, dropout prevention project, drug abuse prevention project. Participates in the ROPES (Repetitive Obstacle Performance Evaluation System) Course and parent support counseling program. Serves as a job-training site for disadvantaged youth. Cooperates with court misdemeanor program, giving opportunity for community service if required by the courts. Provides services of a visiting school counselor. Sponsored or assisted with workshops on special education, truancy prevention, reporting child abuse, chemical dependency, learning disabilities, etc.

OTHER FINDINGS AND CONCLUSIONS

FUNDING (APPENDIX H)

In the office of county superintendent in each respective county one or more of the following officials serve:

An elected or appointed county superintendent.
An acting county superintendent.(State Department of Education)
A clerk.
A deputy.

The focus of this study is on the elected county superintendent. None of the other officials receive funding from the state.

Elected County Superintendents - 46
Acting County Superintendents for 18 counties:
1 SDE employee serves 3 counties
5 SDE employees serve 2 counties
5 SDE employees serve 1 county
Clerk/Deputy - 13
Dependent Schools - 156

A.D.A. - 19,510.28

Dependent Districts served by an Assistant, Clerk, Deputy, and Acting County Superintendent:
4 counties served by an Assistant
5 counties served by Clerk
4 counties served by Deputy
6 counties served by Acting County Superintendent

19 counties with 11 dependent districts

FACTS RELATED TO FUNDING

No county superintendent receives full funding from state funds.

Thirty-two county superintendents receive partial funding from the state. Eighty percent of the funding is provided by the county for these thirty-two offices. Twenty percent of this funding comes from the state.

The previous numbered page in the original document was blank.

Only one county superintendent receives over 50% funding from the state.

Fourteen of the forty-six county superintendents are paid totally with county funds.

STUDENTS SERVED BY COUNTY SUPERINTENDENTS (APPENDIX I)

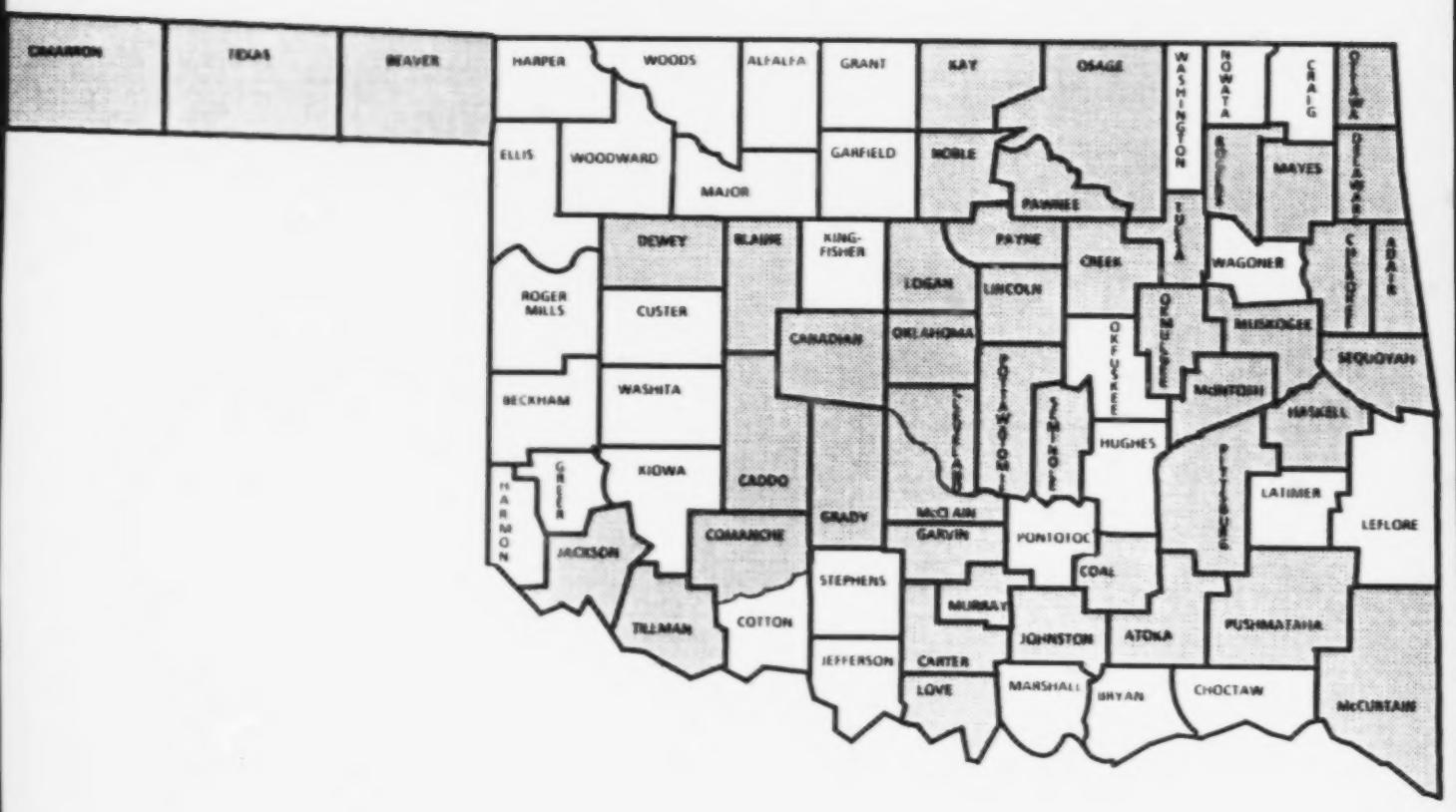
The scholastic population of the dependent school districts served by the county superintendents is 22,445. The total enrollment including the independent counties in those forty-six counties is 501,647.

Seven counties in this state have dependent districts with no elected or appointed county superintendents. One thousand twelve dependent school children are enrolled in these counties.

COUNTIES WITH DEPENDENT DISTRICTS
NOT SERVED BY COUNTY SUPERINTENDENTS

County	Dependent Districts	Served By
Choctaw	Goodland Swink	Deputy
Lefore	Fanshawe Hodgen Monroe Shady Point	Acting County Superintendent
Major	Progressive	Acting County Superintendent
Okfuskee	Bearden	Clerk
Pontotoc	Pickett-Center	Clerk
Roger Mills	Crawford	Acting County Superintendent
Stephens	Grandview	Acting County Superintendent
7 Counties	11 Dependent Districts	

1985-86
COUNTY SUPERINTENDENTS (46)



BEST COPY AVAILABLE

Currently, the office of county superintendent is abolished in counties having no dependent districts except in counties having a population greater than 300,000. Administrative duties and functions in these counties are transferred to a county school district clerk who is appointed by the county commissioners.

DEPENDENT DISTRICTS (APPENDIX J)

The county superintendent serves as the chief administrative officer of the dependent schools of each county. Fifty-three counties have one or more dependent or elementary unit school districts. There are 156 dependent school districts. Eleven of these districts serve Kindergarten through sixth grade, three serve Kindergarten through seventh, 142 of the dependent districts serve Kindergarten through eighth grade.

Twenty-four counties have no dependent districts (Appendix C). Cherokee County has the largest number of dependent districts with ten. Adair County has nine dependent districts and Osage and McCurtain have seven each. (Appendix J)

DEPENDENT DISTRICT INFORMATION

	Dependent	Independent
# of schools	156	457
# of students (A.D.A.)	$19,510.28	$533,346.48
Total Expenditures	$57,234.086.79	$1,393,938,176.55
Total Revenue	$60,759,703.25	$1,403,211,917.99

Average Dependent A.D.A. = 125.06

ATTENDANCE RANGE AS FOLLOWS:

22 dependent districts have less than 50 A.D.A.
53 dependent districts have between 50 and 99 A.D.A.
62 dependent districts have between 100 and 199 A.D.A.
19 dependent districts have greater than 200 A.D.A.

RESPONSIBILITIES, FUNCTIONS AND DUTIES ASSOCIATED WITH STATUTES

Twenty-five directives are listed in the ten statutes which are considered the statutes of powers and duties for the office of county superintendent. The nature of work directed by each statute is clearly revealed in each respective case study in this report. A comprehensive compilation of responses to each statute is given in Appendix G.

The statutory duties and responsibilities are primarily clear and pertinent to the work of today's county superintendent. There are, of course, some exceptions, one being, Title 2, Article X §22, "For educational purposes..., there may be held annually in each school district a poultry and egg show...". Only three county superintendents responded affirmatively to that statute.

Another statute which gives a general administrative direction and supervision to the county superintendent over all dependent districts in the county is unclear as to the duty of evaluation of dependent principals. In thirty-one counties the dependent principals (105) are not evaluated. In many instances the dependent principals also have teaching duties. In 15 counties formal evaluations are conducted by the county superintendents. This affects forty dependent principals. (Appendix K)

Commonly reported comments from the county superintendents were "lack of authority" stifles effectiveness at times and that the statutes do not give a "clear-cut chain of command."

RESPONSIBILITIES, DUTIES, AND FUNCTIONS ASSOCIATED WITH SERVICES

It was observed in conducting this study that the service areas of duty are more time-consuming than the statutory duties of the office. Most of these services are quite extensive. They fall into these general categories: staff development and/or inservice; cooperatives (special education, purchasing, etc.); shared services; technical assistance; legislation (providing information); job placement; library services (film, tapes, media services); records, archives; academic bowls, contests; extended services (county fair, etc.). (Appendix L)

EDUCATIONAL BENEFITS TO STUDENTS

The educational benefits reported and observed in each respective county have been summarized in the case study section of this report. An overview of the educational benefits of statutory duties reveals the statutes that are seen as most beneficial. (Appendix M) While many functions of a county superintendent are not obviously connected to educational benefits for students, they do play a vital logistical part in providing the best education possible.

****

RECOMMENDATIONS FOR FURTHER UTILIZATION OF THE OFFICE OF COUNTY SUPERINTENDENT

IN COOPERATION WITH THE STATE DEPARTMENT OF EDUCATION:

1. Assist in the inspection of school buses and approval of transportation routes.

2. Report to the School Plant Section the condition of dependent school buildings including those factors affecting the health and safety of all students.

3. Coordinate with the State Department of Education and the Employment Security Commission in publishing the job vacancies listed in the monthly Clearinghouse for Elementary and Secondary Education.

4. Develop and monitor plans to move toward the North Central Association Accreditation standards.

5. Serve on the North Central Association Evaluation teams of dependent schools and others as requested by the State Superintendent.

PERTAINING TO THE ADMINISTRATION OF DEPENDENT SCHOOLS:

1. Conduct evaluation of dependent principals in respective counties which include the Minimum Criteria of Effective Administrative Performance adopted by the Oklahoma State Board of Education.

2. Ensure that all dependent principals conduct evaluations of teachers which include the Minimum Criteria of Effective Teaching Performance adopted by the Oklahoma State Board of Education.

3. Ensure that each dependent school district has prepared an updated Capital Improvement Plan.

4. Ensure that each dependent school district has prepared an updated Oklahoma Five Year Improvement Plan.

5. Conduct a needs assessment for rural school cooperative programs within each respective county.

6. Coordinate county administrators' meetings.

7. Monitor the attendance of dependent school board members at the required inservice.

ADDITIONAL DUTIES, RESPONSIBILITIES, AND FUNCTIONS:

1. Facilitate the selection and coordination of a local textbook committee representing all dependent districts of the county.

2. Conduct a written follow-up report on each student dropout reported in each respective county.

3. Verify proof of age for students and other citizens for official purposes.

4. Ensure that the staff development points required by certified personnel in dependent districts are properly recorded as accumulated.

5. Perform additional duties as needed when directed by the State Superintendent of Public Instruction.

APPENDIX A

CONSTITUTIONAL AND STATUTORY PROVISIONS
OF THE OFFICE OF COUNTY SUPERINTENDENT

CONSTITUTIONAL AND STATUTORY PROVISIONS OF THE OFFICE OF COUNTY SUPERINTENDENT

CONSTITUTIONAL PROVISION

"There are hereby created, subject to change by the Legislature, in and for each organized county of this State, the offices of . . . Superintendent of Public Instruction. . . ."

A. Article XVII--Counties
1. Section 2, County and Township Offices

STATUTORY PROVISIONS

A. Title 19--Counties and County Offices

1. Section 131 Enumeration of County Officers--Election and Term of Office	". . . at the general election to be held in November, 1976, and each four (4) years thereafter, there shall be elected in each county of the state, . . . a county superintendent of schools, who shall hold office for a term of four (4) years . . . and the term of the county superintendent of schools beginning on the first Monday in July following his election and until is successor is elected and qualified."
2. Section 180.61 Classification of Officers	"For purposes of fixing salaries under this Act, county officers shall be grouped in the following classification: (a) . . . , (b) The County Superintendent of Schools

3. Sections 180.60 180.63 180.64-- Basic Salaries, Increase to Basic Salary, Minimum Salary for County Officials	The following is a brief summary of how the salary is calculated. (a) HB 1938 has three sections pertaining to the calculation of county officer salaries to be paid from county funds. Each section addressed both "A" and "B" officers. The County Superintendent is classified as a "B" officer. (b) The bill contains two methods for calculating the salary for the officer. The first method is outlined in Sections 1 and 2. Another method is outlined in Section 3. Section 1 outlines the "Basic Salary" based on the county net valuation. The specified amount must be paid by the county. Valuation — Base 20,000,000 or less — $13,460 20,000,000 - 30,000,000 — 14,970 30,000,000 - 40,000,000 — 15,665 40,000,000 - 50,000,000 — 15,925 50,000,000 or over — 16,880 Section 2 contains two paragraphs (A and B) that pertain to additional increases to the "Basic Salary" outlined in Section 1. Paragraph A is optional for the county based on the county net valuation. Paragraph B must be paid by the county based on the county population. Paragraph A--Add to--Valuation (this portion is optional) (1) $100 x each Million up to $75,000,000 (2) $100 x each additional five Million above $75,000,000 Paragraph B--Add to--Population county MUST pay this) (1) $12.50 x Each one thousand through 75,000 (2) $12.50 x Each additional five thousand through 75,000 to equal 150,000 (3) $12.50 x Each ten thousand above $150,000 The total dollar amount determined by Section 1 and 2 is the county officer's salary based on one method of calculation. Section 3 outlines another method for determining the county officer's salary The method merely sets a "minimum" for the salary to be paid from county funds. Minimum Salary Base (on valuation) — Minimum Salary $10,000,000 or less — $7,985 More than $10,000,000 — 9,250

B. Title 70--Terms--Qualification

Article IV Section 101 1.	"There is hereby created the office of County Superintendent of Schools for each county in Oklahoma, . . . filled at the same time and . . . manner as other county officers. The term . . . shall be four (4) years . . . and shall begin on the first Monday in July after his election."
2. Qualifications Summarized	Qualified elector of the county Standard Master's degree or Administrator's Certificate. Standard Superintendent's Certificate required in counties with a population greater than 300,000. (Currently, there are only 2 counties, Oklahoma County and Tulsa County, which have a population of more than 300,000.)
3. Office Abolished	"B. . . . office of County Superintendent . . . for each county . . . having no dependent school district is . . . abolished except in counties having a population greater than 300,000.
4. Office Abolished--Administrative	(a) "Administrative functions and duties transferred to county school district clerk." (b) "C. . . . appointed by County Commissioners. . . salary paid from county funds . . . records shall be maintained and preserved . . . in office space . . . made available . . . by the County Commissioners."

C. Title 70--Salary of County Superintendent

Article IV, Section 103	1. ". . . the State Board of Education is hereby authorized to apportion, from any appropriation provided for the purposes of this article, an amount equal to the difference between (1) the amount necessary to provide for the County Superintendent of Schools in each county in the state a salary computed on the basis of the minimum salary of teachers serving as superintendents of schools in school districts, and (2) an amount equal to the salary paid to such county superintendent of schools from county funds of the county of which he, or she, is county superintendent of schools. . . . upon the submission of claims by the State Board of Education the State Treasurer shall draw a warrant each month for one-twelfth of the total apportionment made to supplement the salary of the county superintendent . . . such warrants shall be forwarded to the county superintendent of schools. . . ."

D. Title 70--Powers and Duties

Article IV, Section 104	1. "The County Superintendent of Schools shall . . . (the following duties are listed numerically for reference purposes and include other statutory reference as well) (a) Have general administrative direction and supervision of . . . all dependent districts in the county . . . (b) Cooperate with the superintendent of schools of the independent district . . . (c) Assist with Federal Administration Programs when requested . . . (d) Approve all contracts of teachers and other personnel under his supervision and keep on file . . . a copy of each such contract . . . (e) Have and keep a permanent file in which he shall record all pertinent information relative to teachers' certificates and other certificates issued . . . (f) Visit all the schools under his supervision . . . but not less than twice during each school term . . . and shall advise with the teachers . . . relative to . . . pupils, . . . methods of instruction, . . . condition of the school building. . . . (g) Once each year make a written report to the State Board of Education on the condition of the schools in his county and list recommendations for improvement . . . (h) May also visit schools in independent school districts of the county, and confer with teachers, officials, and other personnel of such independent school districts, with the view of coordinating the (1) systems (2) programs (e) curricula (4) activities of all of the schools and school districts of the county . . . (i) Authorized to furnish and provide the teachers and clerks of boards of education of the dependent school districts . . . with sufficient (1) teachers' registers (2) teachers' class registers (3) teachers' report forms (4) pupils' report cards (5) grade cards (6) diplomas (7) awards (8) clerks' registers (9) school warrant books (10) minute books (11) claim blanks (12) report forms (13) other stationery for the needs of the district, and . . . shall have power and authority to purchase such supplies . . . and pay for the same from county funds appropriated for the operation of the office . . .

(Powers and Duties continued)	(j) Keep a complete record of his official acts and registers of all teachers and principals employed under his supervision . . . (k) Require of all teachers and principals under his supervision the filing of complete and accurate reports at the end of each attendance period and at the end of each school year . . . (l) Make an annual statistical and financial report of all schools under his supervision and file such report with the State Board of Education . . . (m) Make apportionments of public funds to which the school districts of his country are entitled when not otherwise provided by law . . . (n) On or before the first day of January of each year, furnish the county clerk and county assessor a description of the boundary of each and every school district or part of a district in the county . . . (o) Notify the Oklahoma Tax Commission and the county assessor, county clerk and county treasurer . . . of any and all changes in the boundaries of a school district . . . in his county . . . (p) Report of pupils transferred according to Title 70, Article VIII, Sections 101-110 . . . (q) Determine residence of any child for school purposes for schools within the county in which the pupil contends he resides (Title 70, Article 1, Section 113). (r) Determines the validity of a petition presented to him to dispense with school and to notify the State Board of Education within 5 days as per Title 70, Article VIII, Section 106 . . . (s) May purchase or rent motion picture projectors, and buy a film library as per Title 70, Article XII, Section 106 . . . (t) Appoint a local textbook committee to serve all dependent school districts in his county as per Title 70, Article XVI, Section 111 (these committees examine copies of textbooks, adopt and requisition textbooks) . . . (u) The age and schooling certificate shall be approved only by the county superintendent of public instruction or other school official designated by him who shall . . . be empowered to administer an oath . . . shall approve such certificate only upon the application in person of the child desiring employment . . . (Title 40, Section 79). The blank forms for school attendance certificate and for the age and schooling certificate shall be supplied to the county superintendents of public instruction by the State Superintendent of Public Instruction (Title 40, Section 80) . . . (v) For educational purposes . . ., there may be held annually in each school district a poultry and egg show . . . it shall be the duty of the county superintendent of schools . . . to cooperate in the holding of such annual school district poultry and egg show (title 2, Article X, Section 22) . . . (w) Perform all other duties which are now or may hereafter be prescribed by law or regulations of the State Board of Education. In addition to the statutory provisions of duties and responsibilities, the county superintendent performs many varied services to the districts within the county.

E. Title 70--State Board of Education Designee

Article IV, Section 105	1. "If there is no person serving as county superintendent or deputy county superintendent . . . said State Board of Education shall have authority to designate one of its employees to perform the duties that are prescribed by law to be performed by the county superintendent."

F. Title 70--Vacancy of County Superintendent or Deputy

Article IV, Section VIII	1. ". . . State Board shall have the right to carry out the provisions of this act as long as said office is vacant."

G. Title 70--Deputy County Superintendent to Serve in Capacity of School Clerk

Article IV, Section 112	1. ". . . office. . . is vacated by reason of death, resignation, or any other cause and the county commissioners fail . . . to appoint a person to fill a vacancy . . . deputy county superintendent shall become and serve in the capacity of school clerk."

H. Title 70--Residence of Child--Attendance in Transportation Area

Article 1, Section 113	....Any question as to the place of residence of any child for school purposes shall be decided by the county superintendent of schools of the county in which the pupil contends he resides . . .

APPENDIX B

MAP OF COUNTY SUPERINTENDENTS 1985-86

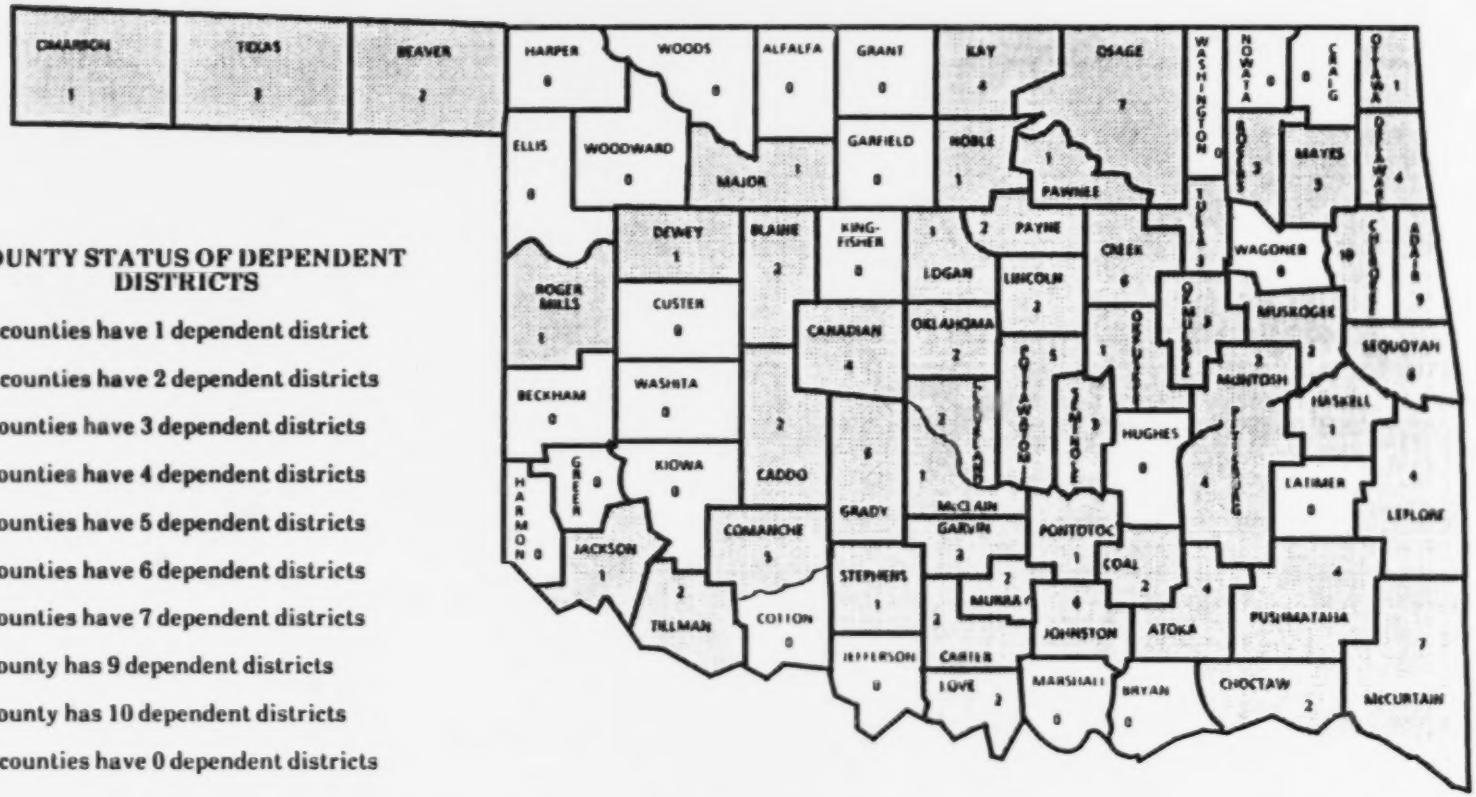
APPENDIX C

MAP OF DEPENDENT DISTRICTS 1985-86

The previous numbered page in the original document was blank

1985-86

156 DEPENDENT DISTRICTS



COUNTY STATUS OF DEPENDENT DISTRICTS

14 counties have 1 dependent district

16 counties have 2 dependent districts

6 counties have 3 dependent districts

8 counties have 4 dependent districts

3 counties have 5 dependent districts

2 counties have 6 dependent districts

2 counties have 7 dependent districts

1 county has 9 dependent districts

1 county has 10 dependent districts

24 counties have 0 dependent districts

BEST COPY AVAILABLE

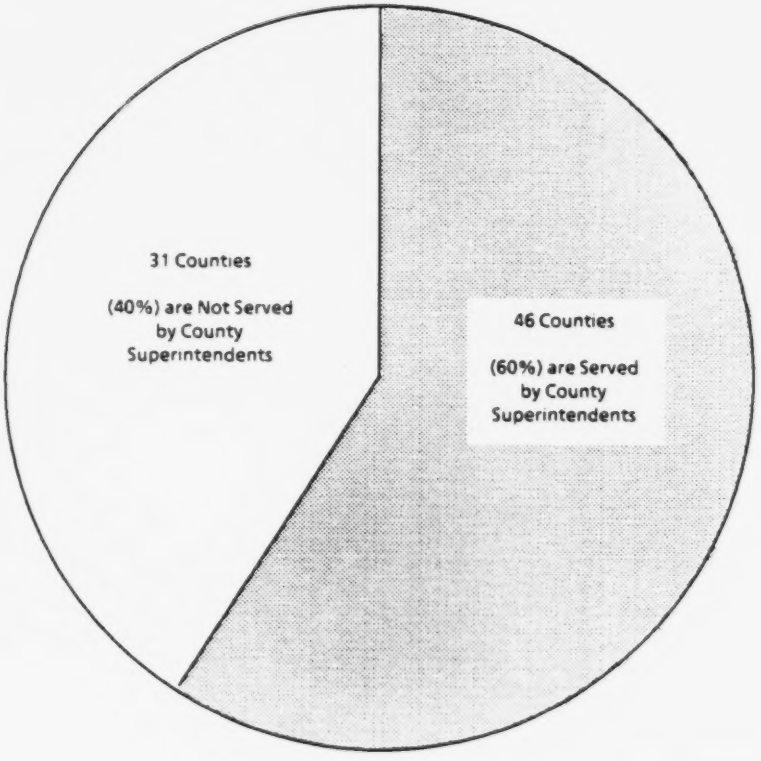
The previous numbered page in the original document was blank

APPENDIX D

COUNTIES SERVED BY COUNTY SUPERINTENDENTS

The previous numbered page in the original document was blank.

COUNTIES SERVED BY COUNTY SUPERINTENDENTS



Total Number of Counties--77

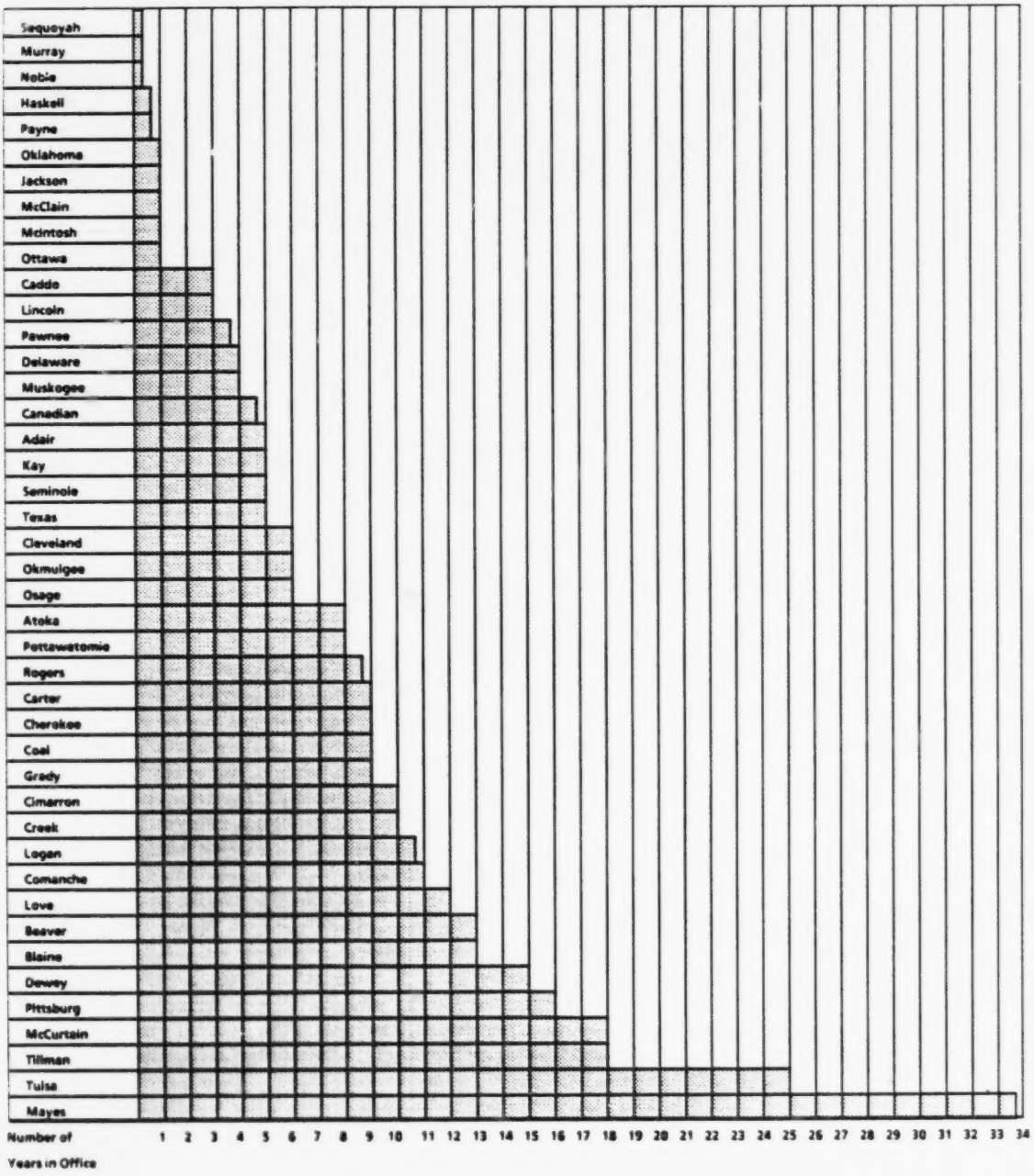
The previous numbered page in the original document was blank.

BEST COPY AVAILABLE

APPENDIX E

COUNTY SUPERINTENDENTS - TIME IN OFFICE

COUNTY SUPERINTENDENTS
TIME IN OFFICE



The previous numbered page in the original document was blank

APPENDIX F

COUNTY SUPERINTENDENT QUESTIONNAIRE

The previous numbered page in the original document was blank.

Oklahoma State Department of Education
2500 N. Lincoln, Suite 116
Oklahoma City, Oklahoma 73105
John M. Folks, State Superintendent

INSTRUCTIONS FOR COMPLETING THE 1986 COUNTY SUPERINTENDENT QUESTIONNAIRE

PART I

Part I refers to basic data needed from each respective office.

PART II

Part II relates to each statutory reference of responsibilities, functions and duties of the office of county superintendent of schools. Your response should only relate to your situation and your county. Many of the statutes require work to be done; many of the statutes allow work to be done. Please make a distinction in your response. Since the statute is summarized, you may want to refer to the complete statute in your copy of the School Laws of Oklahoma, 1984 and 1985 Supplement to School Laws of Oklahoma. Please indicate by an (x) the frequency of work related to the statute. Please describe how you perceive the nature of this work, give a description of the educational benefit and list additional comments concerning each respective statute and/or portions thereof.

PART III

Many of you perform extensive services for your school districts which are not directed by statutes. In order to fully assess the office of county superintendent, please give a complete description of the services you perform. Please use additional sheets, if necessary.

PART IV

It will be helpful to the study to have your input regarding these areas of concern. Please give special consideration to question five concerning additional duties, responsibilities, and/or functions to further utilize the office of county superintendent, as House Bill #1466 specifically directs the State Department of Education to further utilize the office of county superintendent.

***

COUNTY SUPERINTENDENT QUESTIONNAIRE

PART I

_____
Name of County Superintendent

_____ _____
Number of years in this position County

_____
Number of office employees under your supervison

The previous numbered page in the original document was blank.

BEST COPY AVAILABLE

Study

of the

Office of County Superintendent of Schools

Basis: Section 4-104.1 of Title 70 (House Bill 1466)

It is the intent of the Legislature that the State Department of Education examine and further utilize the office of county superintendent of schools. It is further declared to be the intent of the Legislature that the State Department of Education evaluate the responsibilities, functions and duties performed by each respective county superintendent to determine the educational benefit to the students of that county.

It is further declared to be the intent of the Legislature that the State Department of Education shall submit to the Legislature by May 1, 1986, a report outlining the programs and results of examining and further utilizing the office of county superintendent.

PART II Reference	STATUTES Summary of Statute	Frequency of Work Related to the Statute Never	Rarely	Frequently	Regularly	How do you perceive the nature of this work? Administering Managing, Hearing Meeting, Judging Responding Calling Meetings	Maintaining Reporting, Recording, Transmitting Filing,	Initiating Leading Organizing Developing	How would you relate this work to the educational benefit of the students of your county?	Additional comments pertaining to this statute or portion thereof
Title 70, Article IV § 104 Powers and Duties	"The County Superintendent of Schools shall . . . (the following duties are listed numerically for reference purposes and include other statutory reference as well)									
	(a) Have general administrative direction and supervision . . . all dependent districts in the county . . .									
	(b) Cooperate with the superintendent of schools of the independent district . . .									
	(c) Assist with Federal Administration Programs when requested . . .									

-2-

BEST COPY AVAILABLE

PART II Reference	STATUTES Summary of Statute	Frequency of Work Related to the Statute				How do you perceive the nature of this work? Administering Managing, Hearing Meeting, Judging Responding Calling Meetings	 Maintaining Reporting, Recording, Transmitting Filing,	 Initiating Leading Organizing Developing	How would you relate this work to the educational benefit of the students of your county?	Additional comments pertaining to this statute or portion thereof"
		Never	Rarely	Frequently	Regularly					
	(d) Approve all contracts of teachers and other personnel under his supervision and keep on file ... a copy of each such contract ...									
	(e) Have and keep a permanent file in which he shall record all pertinent information relative to teachers' certificates and other certificates issued ...									
	(f) Visit all the schools under his supervision ... but not less than twice during each school term ... and shall advise with the teachers ... relative to ... pupils, methods of instruction, ... condition of the schools building ...									

BEST COPY AVAILABLE

PART II Reference	STATUTES Summary of Statute	Frequency of Work Related to the Statute				How do you perceive the nature of this work?			How would you relate this work to the educational benefit of the students of your county?	Additional comments pertaining to this statute or portion thereof?
		Never	Rarely	Frequently	Regularly	Administering Managing, Hearing Meeting, Judging Responding Calling Meetings	Maintaining Reporting, Recording, Transmitting Filing,	Initiating Leading Organizing Developing		
	(g) Once each year make a written report to the State Board of Education of the condition of the schools in his county and list recommendations for improvement . . .									
	(h) May also visit schools in independent school districts of the county, and confer with teachers, officials, and other personnel of such independent school districts, with the view of coordinating the (1) systems (2) programs (3) curricula (4) activities of all of the schools and school district of the county									

BEST COPY AVAILABLE

PART II Reference	STATUTES Summary of Statute	Frequency of Work Related to the Statute Never	Rarely	Frequently	Regularly	How do you perceive the nature of this work? Administering Managing, Hearing Meeting, Judging Responding Calling Meetings	Maintaining Reporting, Recording, Transmitting Filing,	Initiating Leading Organizing Developing	How would you relate this work to the educational benefit of the students of your county?	Additional comments pertaining to this statute or portion thereof?
	(i) Authorized to furnish and provide the teachers and clerks of boards of education of the dependent school districts . . . with sufficient (1) teachers' registers (2) teachers' class registers' (3) teachers' report forms (4) pupils' report cards (5) grade cards (6) diplomas (7) awards (8) clerks' registers (9) school warrant books (10) minute books (11) claim books (12) report forms (13) other stationery for the needs of the district, and . . . shall have power and authority to purchase such supplies . . . and pay for the same from county funds appropriated for the operation of the office									

BEST COPY AVAILABLE

PART II Reference	STATUTES Summary of Statute	Frequency of Work Related to the Statute				How do you perceive the nature of this work? Administering Managing, Hearing Meeting, Judging Responding Calling Meetings	Maintaining Reporting, Recording, Transmitting Filing,	Initiating Leading Organizing Developing	How would you relate this work to the educational benefit of the students of your county?	Additional comments pertaining to this statute or portion thereof?
		Never	Rarely	Frequently	Regularly					
	(j) Keep a complete record of his official acts and registers of all teachers and principals employed under his supervision . . .									
	(k) Require of all teachers and principals under his supervision the filing of complete and accurate reports at the end of each attendance period and at the end of each school year . . .									
	(l) Make an annual statistical and financial report of all schools under his supervision and file such report with the State Board of Education . . .									
	(m) Make apportionments of public funds to which the school districts of his county are entitled when not otherwise provided by law . . .									

BEST COPY AVAILABLE

PART II Reference	STATUTES Summary of Statute	Frequency of Work Related to the Statute Never	Rarely	Frequently	Regularly	How do you perceive the nature of this work? Administering Managing, Hearing Meeting, Judging Responding Calling Meetings	Maintaining Reporting, Recording, Transmitting Filing,	Initiating Leading Organizing Developing	How would you relate this work to the educational benefit of the students of your county?	Additional comments pertaining to this statute or portion thereof"
	(n) On or before the first day of January of each year, furnish the county clerk and county assessor of his county a description of the boundary of each and every school district or part of a district in the county . . .									
	(o) Notify the Oklahoma Tax Commission and the county assessor, county clerk and county treasurer . . . of any and all changes in the boundaries of a school district . . . in his county . . .									
Title 70 Article VIII §§ 101-110	(p) Report of pupils transferred									

BEST COPY AVAILABLE

PART II Reference	STATUTES Summary of Statute	Frequency of Work Related to the Statute				How do you perceive the nature of this work? Administering Managing, Hearing Meeting, Judging Responding Calling Meetings		Maintaining Reporting, Recording, Transmitting Filing,	Initiating Leading Organizing Developing	How would you relate this work to the educational benefit of the students of your county?	Additional comments pertaining to this statute or portion thereof?
		Never	Rarely	Frequently	Regularly						
Title 70 Article I § 113	(q) Determine residence of any child for school purposes for schools within the county in which the pupil contends he resides . . .										
Title 70 Article VIII § 106	(r) Determine the validity of a petition presented to him to dispense with school and to notify the State Board of Education, within 5 days . . .										
Title 70 Article XII § 106	(s) May purchase or rent motion picture projectors, and buy a film library . . .										
Title 70 Article XVI § 111	(t) Appoint a local textbook committee to serve all dependent school districts in his county . . . (these committees examine copies of textbooks, adopt and requisition textbooks)										

BEST COPY AVAILABLE

PART II Reference	STATUTES Summary of Statute	Frequency of Work Related to the Statute Never	Rarely	Frequently	Regularly	How do you perceive the nature of this work? Administering Managing, Hearing Meeting, Judging Responding Calling Meetings	Maintaining Reporting, Recording, Transmitting Filing,	Initiating Leading Organizing Developing	How would you relate this work to the educational benefit of the students of your county?	Additional comments pertaining to this statute or portion thereof?
Title 40 § 79 Title 40 § 80	(u) The age and schooling certificate shall be approved only by the county superintendent of public instruction or other school official designated by him who shall be empowered to administer an oath shall approve such certificate only upon the application in person of the child desiring employment The blank forms for school attendance certificate and for the age and schooling certificate shall be supplied to the county superintendents of public instruction by the State Superintendent of Public Instruction									
Title 2 Article X § 22	(v) For educational purposes , there may be held annually in each school district a poultry and egg show it shall be the duty of the county superintendent of schools to cooperate in the holding of such annual school district poultry and egg show									

BEST COPY AVAILABLE

PART II Reference	STATUTES Summary of Statute	Frequency of Work Related to the Statute Never	Rarely	Frequently	Regularly	How do you perceive the nature of this work? Administering Managing, Hearing Meeting, Judging Responding Calling Meetings	Maintaining Reporting, Recording, Transmitting Filing,	Initiating Leading Organizing Developing	How would you relate this work to the educational benefit of the students of your county?	Additional comments pertaining to this statute or portion thereof
	(w) Perform all other duties which now or may hereafter be prescribed by law or regulations of the State Board of Education. In addition to the statutory provisions of duties and responsibilities, the county superintendent performs many varied services to the districts within the county.									
Title 70 Article 1 § 113	(x) . . . any question as to the place of residence of any child for school purposes shall be decided by the county superintendent of schools of the county in which the pupil contends he resides . .									

BEST COPY AVAILABLE

PART III Services (initiated or invited)

Many county superintendents perform services for the school districts of their respective counties that are not necessarily directed by statutes. These initiated or invited services vary from county to county. Please list the services you are involved with and how this involvement relates to the educational benefit of the students in your county.

Service	Brief Description - Educational Benefit
1. Staff Development and/or inservice	
2. Cooperatives (special education, purchasing, etc.) Shared services	
3. Technical Assistance (special education, etc.)	
4. Legislation (providing information)	
5. Job placement (personnel)	
6. Library services, film, tapes, media services	
7. Records, archives	
8. Academic bowls, contests	
9. Extended services (county fair, etc.)	
10. List other services and/or programs in which you have initiated or have been invited to be involved. (Please attach additional pages, if necessary.)	

BEST COPY AVAILABLE

PART IV: Supplementary Data

1. a. List the strengths of having an elected county superintendent as a county office

   b. List the weaknesses of having an elected county superintendent as a county office

2. a. List the strengths of your working relationship with the dependent school districts in your county

   b. List the weaknesses of your working relationship with the dependent school districts in your county

3. a. List the strengths of your working relationship with the independent school districts in your county

   b. List the weaknesses of your working relationship with the independent school districts in your county

4. What improvements of changes in the office of the county superintendent can be made to bring about more effective educational benefits?

5. List additional duties, responsibilities and/or functions to further utilize the office of county superintendent (Please attach additional pages, if necessary.)

SIGNATURE DATE

BEST COPY AVAILABLE

APPENDIX G

COMPILATION OF RESPONSES TO QUESTIONNAIRE

The previous page is the
the original document was Blank

PART II Reference	STATUTES Summary of Statute	Frequency of Work Related to the Statute Never	Rarely	Frequently	Regularly	How do you perceive the nature of this work? Administering Managing, Hearing Meeting, Judging Responding Calling Meetings	Maintaining Reporting, Recording, Transmitting Filing,	Initiating Leading Organizing Developing	How would you relate this work to the educational benefit of the students of your county?	
Title 70, Article IV § 104 Powers and Duties	"The County Superintendent of Schools shall . . . (the following duties are listed numerically for reference purposes and include other statutory reference as well)									
	(a) Have general administrative direction and supervision . . . all dependent districts in the county . . .			15	33	45	41	38	Provides checks and balances. Gives unity. Dissemination of information. Provides positive school climates.	
	(b) Cooperate with the superintendent of schools of the independent district . . .		1	8	37	32	30	38	Promotes professionalism. Continuity of student programs. (Contributes to a smooth transition of students to independent districts.)	
	(c) Assist with Federal Administration Programs when requested . . .	3	9	4	32	29	24	36	Clearinghouse for all federal programs. Ensures that grants and other federal revenue are appropriately expended. Services are more cost effective through cooperatives.	

BEST COPY AVAILABLE

the previous numbered page in the original document was blank.

PART II Reference	STATUTES Summary of Statute	Frequency of Work Related to the Statute				How do you perceive the nature of this work?			How would you relate this work to the educational benefit of the students of your county?	
		Never	Rarely	Frequently	Regularly	Administering Managing, Hearing Meeting, Judging Responding Calling Meetings	Maintaining Reporting, Recording, Transmitting Filing,	Initiating Leading Organizing Developing		
	(d) Approve all contracts of teachers and other personnel under his supervision and keep on file . . . a copy of each such contract . . .	2	1		48	40	41	5	Ensures properly certified personnel. Provides auditors a a central location. Ensures that funds are available for a full term.	
	(e) Have and keep a permanent file in which he shall record all pertinent information relative to teachers' certificates and other certificates issued . . .		1	1	50	11	41	4	Promotes awareness of personnel and professional growth. Ensures properly certified personnel.	
	(f) Visit all the schools under his supervision . . but not less than twice during each school term . . . and shall advise with the teachers . . relative to . . pupils, . . . methods of instruction, . . . condition of the schools building . . .		2	2	48	42	18	38	Helps maintain lines of communication. Assures safe surroundings. Affects attitudes of principal, teachers and students. Improves teaching.	

BEST COPY AVAILABLE

PART II Reference	STATUTES Summary of Statute	Frequency of Work Related to the Statute				How do you perceive the nature of this work?			How would you relate this work to the educational benefit of the students of your county?	
		Never	Rarely	Frequently	Regularly	Administering Managing, Hearing Meeting, Judging Responding Calling Meetings	Maintaining Reporting, Recording, Transmitting Filing,	Initiating Leading Organizing Developing		
	(g) Once each year make a written report to the State Board of Education of the condition of the schools in his county and list recommendations for improvement . . .	21	5	3	13	9	20	10	Formal report needed. Other officials are currently performing this duty. It should be coordinated with the Five Year Improvement Plan.	
	(h) May also visit schools in independent school districts of the county, and confer with teachers, officials, and other personnel of such independent school districts, with the view of coordinating the (1) systems (2) programs (3) curricula (4) activities of all of the schools and school district of the county . .	2	13	11	22	22	16	30	Broadens the possibilites for delivery of educational programs. Cooperatives can help offset the sometimes adverse effect of geography and economic status. Visiting the schools with a view of coordinating systems, programs, activities, and conferring with personnel ensures that each child is receiving the education to which he is entitled.	

BEST COPY AVAILABLE

PART II Reference	STATUTES Summary of Statute	Frequency of Work Related to the Statute				How do you perceive the nature of this work?			How would you relate this work to the educational benefit of the students of your county?	
		Never	Rarely	Frequently	Regularly	Administering Managing, Hearing Meeting, Judging Responding Calling Meetings	Maintaining Reporting, Recording, Transmitting Filing,	Initiating Leading Organizing Developing		
	(i) Authorized to furnish and provide the teachers and clerks of boards of education of the dependent school districts . . . with sufficient (1) teachers' registers (2) teachers' class registers' (3) teachers' report forms (4) pupils' report cards (5) grade cards (6) diplomas (7) awards (8) clerks' registers (9) school warrant books (10) minute books (11) claim books (12) report forms (13) other stationery for the needs of the district, and . . . shall have power and authority to purchase such supplies . . and pay for the same from county funds appropriated for the operation of the office . .	19	1	5	27	18	23	22	Ensures that proper and uniform quality forms are used. Ensures proper record-keeping. No funding currently appropriated for this. Consistent forms are used throughout the county. Facilitates transfers.	

BEST COPY AVAILABLE

PART II Reference	STATUTES Summary of Statute	Frequency of Work Related to the Statute				How do you perceive the nature of this work? Administering: Managing, Hearing, Meeting, Judging, Responding, Calling Meetings Maintaining: Reporting, Recording, Transmitting, Filing. Initiating: Leading, Organizing, Developing			How would you relate this work to the educational benefit of the students of your county?	
		Never	Rarely	Frequently	Regularly					
	(j) Keep a complete record of his official acts and registers of all teachers and principals employed under his supervision . . .		1	2	45	11	40	3	Records kept in a central location. Registers are available for court hearings, parents, other schools.	
	(k) Require of all teachers and principals under his supervision the filing of complete and accurate reports at the end of each attendance period and at the end of each school year . . .		2	1	48	12	48	5	Data used as basis for state and county allocation of funds. Ensures more accurate records.	
	(l) Make an annual statistical and financial report of all schools under his supervision and file such report with the State Board of Education . . .			1	44	10	39	5	Records must be accurate and timely. Part of the accountability process. Revenues are affected.	
	(m) Make apportionments of public funds to which the school districts of his county are entitled when not otherwise provided by law . . .	10	2	4	32	26	19		No longer an option. All monies are apportioned. Copy of apportionment given to County Treasurer and recorded in apportionment book.	

BEST COPY AVAILABLE

PART II Reference	STATUTES Summary of Statute	Frequency of Work Related to the Statute				How do you perceive the nature of this work? Administering: Managing, Hearing, Meeting, Judging, Responding, Calling Meetings Maintaining: Reporting, Recording, Transmitting, Filing, Initiating: Leading, Organizing, Developing			How would you relate this work to the educational benefit of the students of your county?	
		Never	Rarely	Frequently	Regularly					
	(n) On or before the first day of January of each year, furnish the county clerk and county assessor of his county a description of the boundary of each and every school district or part of a district in the county . . .	3	2	2	42	9	45	2	Boundaries involve funding. Ensures that local taxes are distributed appropriately. Assurance that students are legally enrolled from the first day.	
	(o) Notify the Oklahoma Tax Commission and the county assessor, county clerk and county treasurer . . . of any and all changes in the boundaries of a school district . . . in his county . . .	2	4	1	41	9	45	2	Maps showing district to patrons on request.	
Title 70 Article VIII §§ 101-110	(p) Report of pupils transferred . . .	1		1	49	37	42	4	Most recognizable duty. Provides accurate records of the students' educational process. Very time-consuming.	

BEST COPY AVAILABLE

PART II Reference	STATUTES Summary of Statute	Frequency of Work Related to the Statute Never	Rarely	Frequently	Regularly	How do you perceive the nature of this work? Administering Managing, Hearing Meeting, Judging Responding Calling Meetings	Maintaining Reporting, Recording, Transmitting Filing,	Initiating Leading Organizing Developing	How would you relate this work to the educational benefit of the students of your county?	
Title 70 Article I § 113	(q) Determine residence of any child for school purposes for schools within the county in which the pupil contends he resides . . .		2	10	32	41	41	10	A major responsibility. Dissolving disputes ensures a child attends in proper district.	
Title 70 Article VIII § 106	(r) Determine the validity of a petition presented to him to dispense with school and to notify the State Board of Education, within 5 days . . .	25	17	1	6	27	23	17	Important but not frequently needed.	
Title 70 Article XII § 106	(s) May purchase or rent motion picture projectors, and buy a film library . . .	21	4	13	24	23	25	23	Enriches school curriculum. Gives all students the opportunity to participate in audiovisual and media experiences.	
Title 70 Article XVI § 111	(t) Appoint a local textbook committee to serve all dependent school districts in his county . . . (these committees examine copies of textbooks, adopt and requisition textbooks)	2	1	1	41	37	21	19	Provides the best quality and most current textbooks. Assures more uniformity in grades and test scores county-wide.	

BEST COPY AVAILABLE

PART II Reference	STATUTES Summary of Statute	Frequency of Work Related to the Statute				How do you perceive the nature of this work? Administering: Managing, Hearing, Meeting, Judging, Responding, Calling Meetings Maintaining: Reporting, Recording, Transmitting, Filing. Initiating: Leading, Organizing, Developing			How would you relate this work to the educational benefit of the students of your county?	
		Never	Rarely	Frequently	Regularly					
Title 40 § 79 Title 40 § 80	(u) The age and schooling certificate shall be approved only by the county superintendent of public instruction or other school official designated by him who shall . . . be empowered to administer an oath . . . shall approve such certificate only upon the application in person of the child desiring employment . . . The blank forms for school attendance certificate and for the age and schooling certificate shall be supplied to the county superintendents of public instruction by the State Superintendent of Public Instruction . . .		3	1	49	18	39	1	Provides counseling to students who want to work. Signifies that school is important.	
Title 2 Article X § 22	(v) For educational purposes . . . there may be held annually in each school district a poultry and egg show . . . it shall be the duty of the county superintendent of schools . . . to cooperate in the holding of such annual school district poultry and egg show	42	2		1			3	This statute is outdated.	

BEST COPY AVAILABLE

PART II Reference	STATUTES Summary of Statute	Frequency of Work Related to the Statute				How do you perceive the nature of this work?			How would you relate this work to the educational benefit of the students of your county?	
		Never	Rarely	Frequently	Regularly	Administering Managing, Hearing Meeting, Judging Responding Calling Meetings	Maintaining Reporting, Recording, Transmitting Filing,	Initiating Leading Organizing Developing		
	(w) Perform all other duties which now or may hereafter be prescribed by law or regulations of the State Board of Education. In addition to the statutory provisions of duties and responsibilities, the county superintendent performs many varied services to the districts within the county.			2	41	41	36	31	Facilitates school programs. Explains and researches questions of parents and students.	
...le 70 Article 1 § 113	(x) . . . any question as to the place of residence of any child for school purposes shall be decided by the county superintendent of schools of the county in which the pupil contends he resides . . .		1	7	39	38	23	12	Helps keep students in attendance. Need more clearly defined guidelines. Provides a neutral party.	

BEST COPY AVAILABLE

APPENDIX H

COUNTY SUPERINTENDENTS 1985-86 (FUNDING)

This previous numbered page in the original document was blank

COUNTY SUPERINTENDENTS
1985-86

For fiscal year 1986, $184,000.00 was appropriated (H.B. 1035) for supplementing the salaries paid to county superintendents of schools: $36,000.44 was carried over from FY-85. The State Department of Education supplemented the salaries of 32 county superintendents during FY-86. In the 77 counties throughout the state, there are 46 superintendents (some of which are totally paid with county funds), 18 acting superintendents (SDE personnel), and 13 clerks or deputies. The following list indicates the situation by county. *

COUNTY	COUNTY SUPT. = CS ACTING SUPT. = A CLERK = C DEPUTY = D		TOTAL SALARY	STATE PORTION	STATE PAID COUNTY SUPT.	NO. OF DEPENDENT DISTRICTS
Adair			$24,431.20	$9,223.70	B. Bigby	9
Alfalfa	Rose McFall	C	N/A	N/A	N/A	0
Atoka			24,431.20	6,998.20	C. D. Wilson	4
Beaver	George Loepp	CS	N/A	N/A	N/A	2
Beckham	Peggy Dunlap	C	N/A	N/A	N/A	0
Blaine			24,431.20	988.70	M. Daugherty	2
Bryan	Jim Spivey	A	N/A	N/A	N/A	0
Caddo			24,431.20	308.83	C. D. Thompson	2
Canadian	Penny Haynes	CS	N/A	N/A	N/A	4
Carter			24,431.20	2,015.20	H. T. Hicks	2
Cherokee			24,431.20	7,163.70	D. R. Crittenden	10
Choctaw	Charlene Aubrey	D	N/A	N/A	N/A	2
Cimarron			24,431.20	6,811.20	L. D. Fansher	1
Cleveland	Merrill Roberson	CS	N/A	N/A	N/A	2
Coal			24,431.20	9,386.20	W. C. Pulliam	2
Comanche	Don Duggins	CS	N/A	N/A	N/A	5
Cotton	Jim Spivey	A	N/A	N/A	N/A	0
Craig	Dixie Kirby	D	N/A	N/A	N/A	0

*N/A refers to county funds only or to no funding.

The previous numbered page in the original document was blank.

COUNTY	COUNTY SUPT. = CS ACTING SUPT. = A CLERK = C DEPUTY = D		TOTAL SALARY	STATE PORTION	STATE PAID COUNTY SUPT.	NO. OF DEPENDENT DISTRICTS
Creek	J. V. Frazier	CS	N/A	N/A	N/A	6
Custer	Jim Griffin	A	N/A	N/A	N/A	0
Delaware			$24,100.20	$6,920.20	B. L. Duggan	4
Dewey			24,431.20	4,791.20	O. Bridges	1
Ellis	Sherrill White	A	N/A	N/A	N/A	0
Garfield	Dale Duggins	A	N/A	N/A	N/A	0
Garvin			24,431.20	1,101.20	K. D. Campbell	2
Grady	Leon Burges	CS	N/A	N/A	N/A	5
Grant	Carol Vaughn	C	N/A	N/A	N/A	0
Greer	Ola Sorrells	C	N/A	N/A	N/A	0
Harmon	Ed Huey	A	N/A	N/A	N/A	0
Harper	Dale Duggins	A	N/A	N/A	N/A	0
Haskell			22,883.20	5,475.70	G. W. Scott	1
Hughes	Larry Huff	A	N/A	N/A	N/A	0
Jackson			24,431.20	7,176.20	H. G. King	1
Jefferson	Alma Hooper	C	N/A	N/A	N/A	0
Johnston			24,431.20	9,336.20	K. C. Davis	4
Kay	LaVelle Wittmer	CS	N/A	N/A	N/A	4
Kingfisher	Rusty Romines	A	N/A	N/A	N/A	0
Kiowa	Eli Mize	A	N/A	N/A	N/A	0
Latimer	B. Humphries	C	N/A	N/A	N/A	0
LeFlore	Earl Curtis	A	N/A	N/A	N/A	4

COUNTY	COUNTY SUPT. = CS ACTING SUPT. = A CLERK = C DEPUTY = D		TOTAL SALARY	STATE PORTION	STATE PAID COUNTY SUPT.	NO. OF DEPENDENT DISTRICTS
Lincoln			25,758.40	8,540.90	D. E. Marker	2
Logan			$24,431.20	$7,213.70	I. M. Summers	1
Love			24,431.20	10,871.20	A. E. Hull	2
Major	Sherrill White	A	N/A	N/A	N/A	1
Marshall	Imogene Maxwell	C	N/A	N/A	N/A	0
Mayes	R. O. Williams	CS	N/A	N/A	N/A	3
McClain			24,431.20	2,407.19	J. P. McKinney (Deceased)	1
McCurtain			24,431.20	7,101.20	F. Benson	7
McIntosh			23,657.20	7,792.20	C. J. Guthrie	2
Murray			20,726.40	4,911.40	B. Donaho	2
Muskogee			24,431.20	6,713.70	S. D. Carroll	2
Noble	Billy M. Finley	CS	N/A	N/A	N/A	1
Nowata	Barbara Dawson	C	N/A	N/A	N/A	0
Okfuskee	Patsy Wilson	C	N/A	N/A	N/A	1
Oklahoma	Bob Clark	CS	N/A	N/A	N/A	2
Okmulgee			24,431.20	7,063.70	J. B. Bennett	3
Osage			24,431.20	4,020.76	T. H. Keen	7
Ottawa			24,100.20	6,807.70	B. A. Pollard	1
Pawnee			24,431.20	8,318.70	R. B. Teague	1
Payne			24,431.20	1,307.20	M. B. Treat	2
Pittsburg			24,431.20	5,690.32	E. Mayfield	4
Pontotoc	Pat Coffey	C	N/A	N/A	N/A	1

COUNTY	COUNTY SUPT. = CS ACTING SUPT. = A CLERK = C DEPUTY = D		TOTAL SALARY	STATE PORTION	STATE PAID COUNTY SUPT.	NO. OF DEPENDENT DISTRICTS
Pottawatomie	J. W. Williams	CS	N/A	N/A	N/A	5
Pushmataha			$24,431.20	$15,181.20	L. A. Whitten	4
Roger Mills	Jim Griffin	A	N/A	N/A	N/A	1
Rogers	M. L. Roden	CS	N/A	N/A	N/A	3
Seminole	Paul Lyon	CS	N/A	N/A	N/A	3
Sequoyah			24,431.20	8,118.70	A. Y. Blackburn (Retired 1-1-86) Norman Barton	6
Stephens	Jim Spivey	A	N/A	N/A	N/A	1
Texas			25,758.40	953.40	N. W. Strawn	3
Tillman			24,431.20	8,616.20	B. Collins	2
Tulsa	Tom Summers	CS	N/A	N/A	N/A	3
Wagoner	Jim Cox	A	N/A	N/A	N/A	0
Washington	Rusty Romines	A	N/A	N/A	N/A	0
Washita	Eli Mize	A	N/A	N/A	N/A	0
Woods	Janet Wanger	C	N/A	N/A	N/A	0
Woodward	M. C. Rider	A	N/A	N/A	N/A	0
STATE TOTAL				**$201,325.85**		**156**

APPENDIX I

STUDENTS SERVED BY COUNTY SUPERINTENDENTS

STUDENTS SERVED BY COUNTY SUPERINTENDENTS

COUNTIES	Total Enrollment	Dependent Enrollment	COUNTIES	Total Enrollment	Dependent Enrollment
Adair	4,260	1,343	Love	1,547	69
Atoka	2,521	449	Mayes	6,852	374
Beaver	1,529	103	McClain	5,229	57
Blaine	2,700	173	McCurtain	8,401	1,057
Caddo	6,929	122	McIntosh	3,174	179
Canadian	15,498	421	Murray	2,514	114
Carter	9,533	142	Muskogee	14,137	233
Cherokee	5,722	2,122	Noble	2,245	51
Cimarron	719	39	Oklahoma	105,984	3,805
Cleveland	30,604	403	Okmulgee	7,212	258
Coal	1,297	115	Osage	6,286	1,363
Comanche	23,968	456	Ottawa	6,604	64
Creek	13,251	1,351	Pawnee	2,991	124
Delaware	5,436	617	Payne	9,306	229
Dewey	1,392	46	Pittsburg	8,247	945
Garvin	6,132	306	Pottawatomie	12,850	1,179
Grady	8,611	1,192	Pushmataha	2,448	292
Haskell	2,209	61	Rogers	11,076	348
Jackson	6,560	62	Seminole	5,898	190
Johnston	2,119	298	Sequoyah	7,667	829
Kay	9,317	220	Texas	3,751	133
Lincoln	5,455	97	Tillman	2,416	97
Logan	4,875	86	Tulsa	94,269	852

Total Enrollment: 501,647

Total Dependent Enrollment: 22,445

Total Independent Enrollment
Served by County Superintendents: 479,202

DEPENDENT SCHOOL STUDENTS NOT SERVED BY COUNTY SUPERINTENDENTS

Choctaw - 104
Major - 64
Pontotoc - 129
Stephens - 94
LeFlore - 497
Okfuskee - 68
Roger Mills - 56
Total: 1,012

The previous numbered page in the original document was blank.

BEST COPY AVAILABLE

APPENDIX J

DEPENDENT DISTRICTS 1985-86

The previous document was
the original document

DEPENDENT SCHOOL DISTRICTS OF OKLAHOMA

POST OFFICE	DISTRICT NAME	ADMINISTRATOR
	ADAIR COUNTY	
Stilwell	Bell	Benjamin Poindexter
Westville	Christie	Norma Marshall
Stilwell	Dahlonegah	Kenneth Limore
Stilwell	Greasy	Nellie Mays
Stilwell	Maryetta	Carthel Means
Stilwell	Peavine	Willie Means
Stilwell	Rocky Mountain	Tommy Dale Worsham
Watts	Skelly	Ted Mullin
Stilwell	Zion	Kenneth Davidson
	(9 dependent districts total)	
	ALFALFA COUNTY	
	(no dependent districts)	
	ATOKA COUNTY	
Atoka	Bentley	Christopher Kellogg
Farris	Farris	Bob Noak
Atoka	Harmony	Tommy Lytle
Lane	Lane	Jack Humphrey
	(4 dependent districts total)	
	BEAVER COUNTY	
Elmwood	Garrett	Eddie Thomas
Gate	Gate	Pat Howell
	(2 dependent districts total)	
	BECKHAM COUNTY	
	(no dependent districts)	
	BLAINE COUNTY	
Hitchcock	Hitchcock	Michael D. May
Longdale	Longdale	Terry W. Powell
	(2 dependent districts total)	

The preceding numbered page(s) of original document was blank

BRYAN COUNTY

(no dependent districts)

CADDO COUNTY

Carnegie	Alfalfa	Johnny Kitchens
Apache	Boone	Alan VanDeventer

(2 dependent districts total)

CANADIAN COUNTY

El Reno	Banner	R. Kevin McKinley
El Reno	Darlington	Glen Meriwether
Calumet	Maple	Joe Wells
El Reno	Riverside	John Hoops

(4 dependent districts total)

CARTER COUNTY

Gene Autry	Gene Autry	Keith W. Cox
Wilson	Zaneis	Calvin Wade

(2 dependent districts total)

CHEROKEE COUNTY

Tahlequah	Briggs	Speedie Chaffin
Tahlequah	Grand View	Jimmie M. Bilby
Parkhill	Keys	Codean Holderby
Hulbert	Lost City	Barney Mitchell, Jr.
Tahlequah	Lowrey	Berneil Rogers
Hulbert	Norwood	James E. Moss
Peggs	Peggs	Arley Ward
Hulbert	Shady Grove	Raymond Webb
Welling	Tenkiller	Ron Cambiano
Tahlequah	Woodall	Randall Davis

(10 dependent districts total)

CHOCTAW COUNTY

Hugo	Goodland	Mike Rabon
Swink	Swink	Robert Covert

(2 dependent districts total)

CIMARRON COUNTY

Texoma	Plainview	Jim Bob Brown

(1 dependent district total)

CLEVELAND COUNTY

Norman	Robin Hill	Della Jones
Okla. City	Schwartz	Dennis Watson

(3 dependent districts total)

COAL COUNTY

Centrahoma	Centrahoma	Charles Canida
Coalgate	Cottonwood	Robert Pickens

(2 dependent districts total)

COMANCHE COUNTY

Lawton	Bishop	Carl Fred Bishop
Faxon	Faxon	Lanetta Martin
Lawton	Flower Mound	Kay F. Johnson
Medicine	Medicine Park	Leah Kephart
Elgin	Stony Point	Larry Ledford

(5 dependent districts total)

COTTON COUNTY

(no dependent districts)

CRAIG COUNTY

(no dependent districts)

CREEK COUNTY

Tulsa	Allen Bowden	Dale Stuckey
Depew	Gypsy	Frank Keeter
Sapulpa	Lone Star	David Pritz
Milfay	Milfay	Ed Wilkinson
Sapulpa	Pretty Water	Eddie Peters
Shamrock	Shamrock	Donald C. Arney

(6 dependent districts total)

CUSTER COUNTY

(no dependent districts)

DELAWARE COUNTY

Afton	Cleora	Woodrow Goins
Salina	Kenwood	Garland Lane
Twin Oaks	Leach	Virgil Smith
Colcord	Moseley	Truman Whorton

(4 dependent districts total)

DEWEY COUNTY

Camargo	Camargo	Lewis Clem

(1 dependent district total)

ELLIS COUNTY

(no dependent districts)

GARFIELD COUNTY

(no dependent districts)

GARVIN COUNTY

Wynnewood	Walker	Judy Sprowls
Pauls Valley	Whitebead	Linda Pesterfield

(2 dependent districts total)

GRADY COUNTY

Bradley	Bradley	Charlie Smotherman
Blanchard	Bridge Creek	Tom Anderson
Chickasha	Friend	Kenneth Absher
Blanchard	Middleberg	D.C. Taylor
Chickasha	Pioneer	Dwight Myers

(5 dependent districts total)

GRANT COUNTY

(no dependent districts)

GREER COUNTY

(no dependent districts)

HARMON COUNTY

(no dependent districts)

HARPER COUNTY

(no dependent districts)

HASKELL COUNTY

Whitefield	Whitefield	Ted Green

(1 dependent district total)

HUGHES COUNTY

(no dependent districts)

JACKSON COUNTY

Martha	Martha	Nick Schnorrenberg

(1 dependent district total)

JEFFERSON COUNTY

(no dependent districts)

JOHNSTON COUNTY

Connerville	Connerville	Colene Alexander
Milburn	Fillmore	Charles Driggers
Mannsville	Mannsville	Ron Hutchings
Ravia	Ravia	David Duncan

(4 dependent districts total)

KAY COUNTY

Kaw City	Kaw City	Ben Sanders
Kildare	Kildare	Judy Dwyer
Newkirk	Peckham	Gary Young
Blackwell	Union	Betty Meeks

(4 dependent districts total)

KINGFISHER COUNTY

(no dependent districts)

200

KIOWA COUNTY

(no dependent districts)

LATIMER COUNTY

(no dependent districts)

LEFLORE COUNTY

Fanshawe	Fanshawe	Warner Hall
Hodgen	Hodgen	Ronald F. Glenn
Monroe	Monroe	Floyis Clay
Shady Point	Shady Point	Vernon Ward

(4 dependent districts total)

LINCOLN COUNTY

Sparks	Sparks	Jim Oakley
McLoud	White Rock	Gary E. Swart

(2 dependent districts total)

LOGAN COUNTY

Langston	Langston	Connie Wright

(1 dependent district total)

LOVE COUNTY

Marietta	Greenville	Larry Buck
Leon	Leon	Tommy Hestily

(2 dependent districts total)

MAJOR COUNTY

Fairview	Progressive	Robert Eitzen

(1 dependent district total)

MARSHALL COUNTY

(no dependent districts)

MAYES COUNTY

Pryor	Osage	William J. McClain
Spavinaw	Spavinaw	John Lauen
Salina	Wickliffe	Michael R. Whalen

(3 dependent districts total)

McCLAIN COUNTY

Byars	Byars	James Rhynes, Jr.

(1 dependent district total)

McCURTAIN COUNTY

Idabel	Denison	Ailean Harris
Garvin	Forest Grove	Charles R. Logan
Broken Bow	Glover	Cheryl Van Buskirk
Broken Bow	Holly Creek	David Hawkins
Broken Bow	Lukfata	Terry Davidson
Tom	Tom	Solon Patton
Watson	Watson	Chester Bend

(7 dependent districts total)

McINTOSH COUNTY

Henryetta	Ryal	Bill Haynes
Stidham	Stidham	Larry D. Jennings

(2 dependent districts total)

MURRAY COUNTY

Dougherty	Dougherty	Don Garrison
Wynnewood	Joy	Ron Boles

(2 dependent districts total)

MUSKOGEE COUNTY

Muskogee	DeBois	William H. Abernathy
Wainwright	Wainwright	Jim Ogden

(2 dependent districts total)

NOBLE COUNTY

Perry	Sumner	Mitchel Potter

(1 dependent district total)

NOWATA COUNTY

(no dependent districts)

	OKFUSKEE COUNTY	
Bearden	Bearden	Leon McVeigh
	(1 dependent district total)	
	OKLAHOMA COUNTY	
Okla. City	Crutcho	Paul West
Edmond	Oakdale	Kim Lanier
	(2 dependent districts total)	
	OKMULGEE COUNTY	
Morris	Liberty	James McReynolds
Okmulgee	Nuyaka	Roy V. Bardin
Okmulgee	Twin Hills	Robert Pinkston
	(3 dependent districts total)	
	OSAGE COUNTY	
Tulsa	Academy Central	Dr. Gene Amberg
Sand Springs	Anderson	Billie Reese
Avant	Avant	Wade Thompson
Bowring	Bowring	Eddie Jack Miles
Burbank	Burbank	Larry P. Carton
Ponca City	McCord	Mike Stiglets
Bartlesville	Osage Hills	Blan Cunningham
	(7 dependent districts total)	
	OTTAWA COUNTY	
Wyandotte	Turkey Ford	Phillip Bowles
	(1 dependent district total)	
	PAWNEE COUNTY	
Jennings	Jennings	James Hubbard
	(1 dependent district)	
	PAYNE COUNTY	
Cushing	Oak Grove	Robert P. Brock
Stillwater	Pleasant View	Don McEwen
	(2 dependent districts total)	

PITTSBURG COUNTY

McAlester	Frink-Chambers	Doy Adams
Haywood	Haywood	Wesley Parham
Krebs	Krebs	Danny Jabara
McAlester	Tannehill	Jerry Mincher

(4 dependent districts total)

PONTOTOC COUNTY

Ada	Pickett-Center	James L. Barnes

(1 dependent district total)

POTTAWATOMIE COUNTY

Shawnee	Grove	Bob Green
Shawnee	North Rock Creek	Michael Lackey
Shawnee	Pleasant Grove	Gene Hill
Shawnee	South Rock Creek	Billy D. Roberts
St. Louis	St. Louis	Dale Smith

(5 dependent districts total)

PUSHMATAHA COUNTY

Albion	Albion	Kenneth Keeling
Moyers	Moyers	Jim Washburn
Nashoba	Nashoba	Randall Erwin
Tuskahoma	Tuskahoma	Leigh Keeling

(4 dependent districts total)

ROGER MILLS COUNTY

Crawford	Crawford	Charles A. Kight

(1 dependent district total)

ROGERS COUNTY

Inola	Gregory	Bill Martin
Claremore	Justus	John Wood
Claremore	Tiawah	Fred White

(3 dependent districts total)

SEMINOLE COUNTY

Wewoka	Justice	William Harrison, Jr.
Wewoka	Nobletown	Richard Carolina
Konawa	Vamoosa	Laquita Huckleberry

(3 dependent districts total)

SEQUOYAH COUNTY

Muldrow	Belfonte	Kenneth Harvell
Sallisaw	Brushy	Ralph Pratt
Gore	Gum Springs	Lanny Riggs
Muldrow	Liberty	LeRoy Taylor
Marble City	Marble City	Larry Couch
Moffett	Moffett	Bill W. Horton

(6 dependent districts total)

STEPHENS COUNTY

Comanche	Grandview	Johnnie Byers

(1 dependent district total)

TEXAS COUNTY

Adams	Adams	D.B. (Bill) Antwine
Optima	Optima	Fern Boring
Guymon	Straight	Max Dearing

(3 dependent districts total)

TILLMAN COUNTY

Manitou	Manitou	Jerry Cupp
Frederick	Weaver	Clydia Heap

(2 dependent districts total)

TULSA COUNTY

Sand Springs	Keystone	Albert Randolph
Leonard	Leonard	Glyn Ritter
Tulsa	Mingo	Louis Galluzzi

(3 dependent districts total)

WAGONER COUNTY

(no dependent districts)

WASHINGTON COUNTY

(no dependent districts)

WASHITA COUNTY

(no dependent districts)

WOODS COUNTY

(no dependent districts)

WOODWARD COUNTY

(no dependent districts)

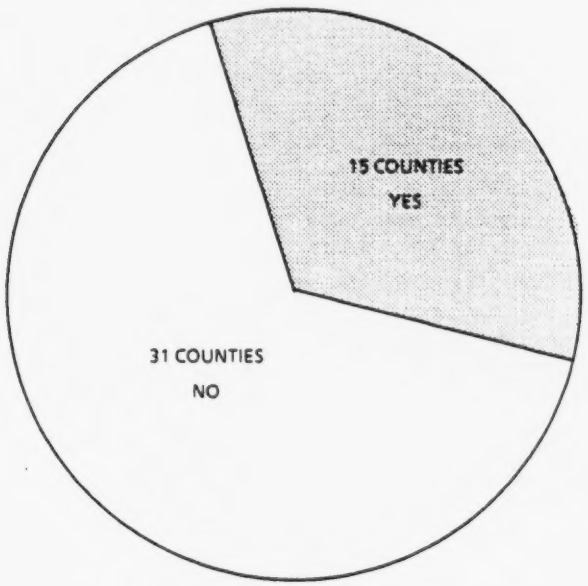
TOTAL DEPENDENT DISTRICTS = 156

APPENDIX K

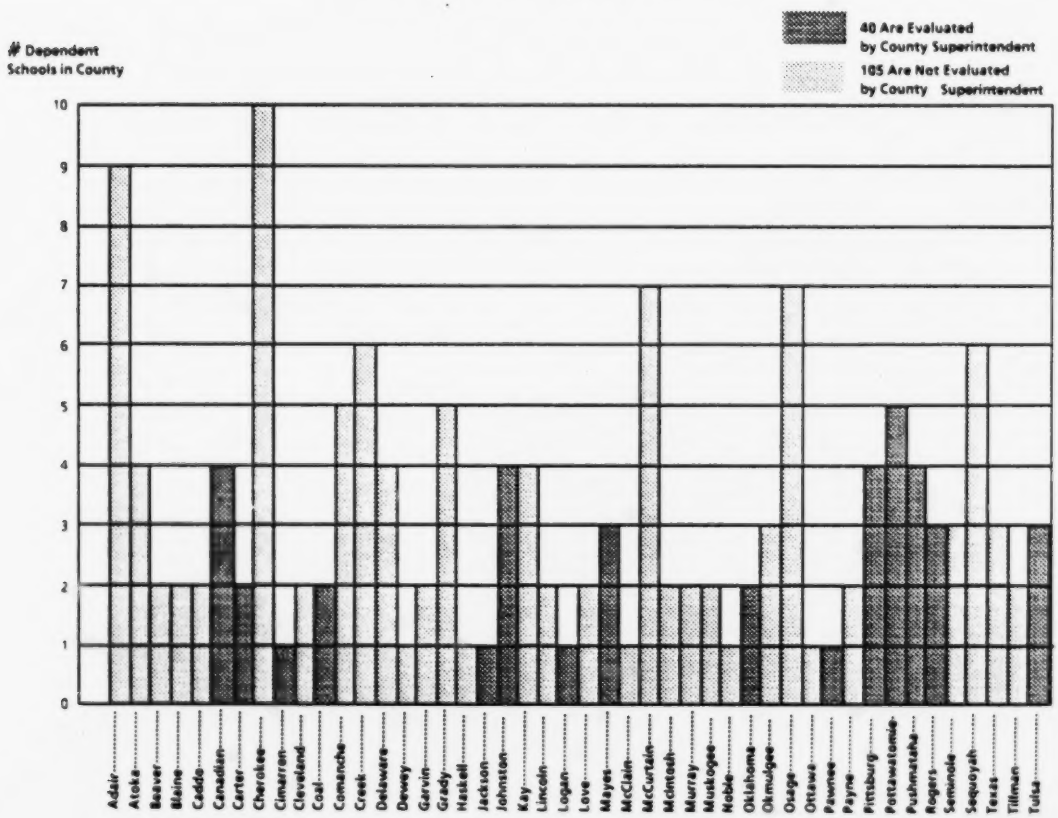
EVALUATION OF DEPENDENT SCHOOL PRINCIPALS

The previous numbered page is the original document page.

EVALUATIONS OF DEPENDENT SCHOOL PRINCIPALS BY COUNTY SUPERINTENDENTS



PRINCIPALS OF DEPENDENT DISTRICTS



The previous numbered page in the original document was blank

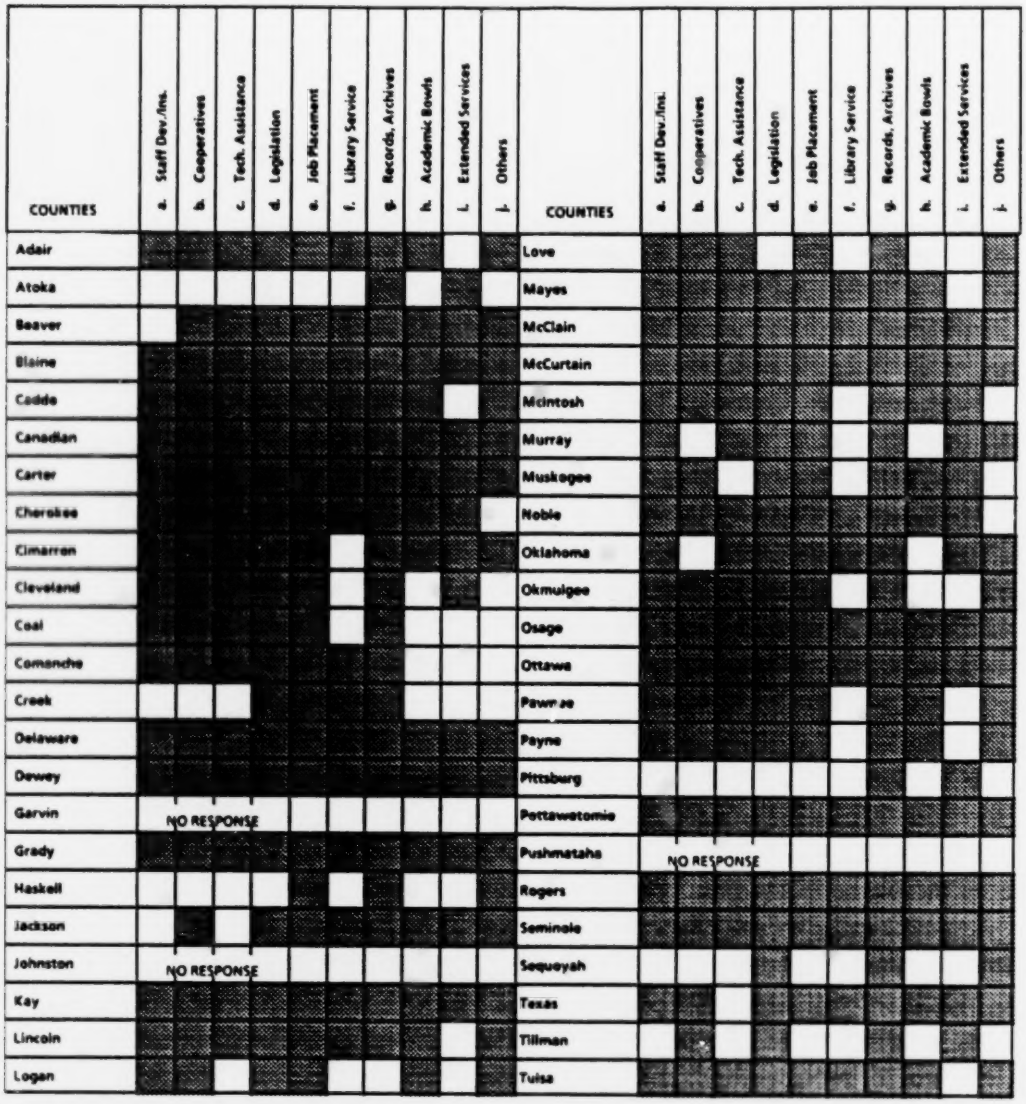
BEST COPY AVAILABLE

APPENDIX L

ADDITIONAL SERVICES PERFORMED

the previous numbered page in
the original document was blank

ADDITIONAL SERVICES PERFORMED



previous numbered page in the original document was blank.

BEST COPY AVAILABLE

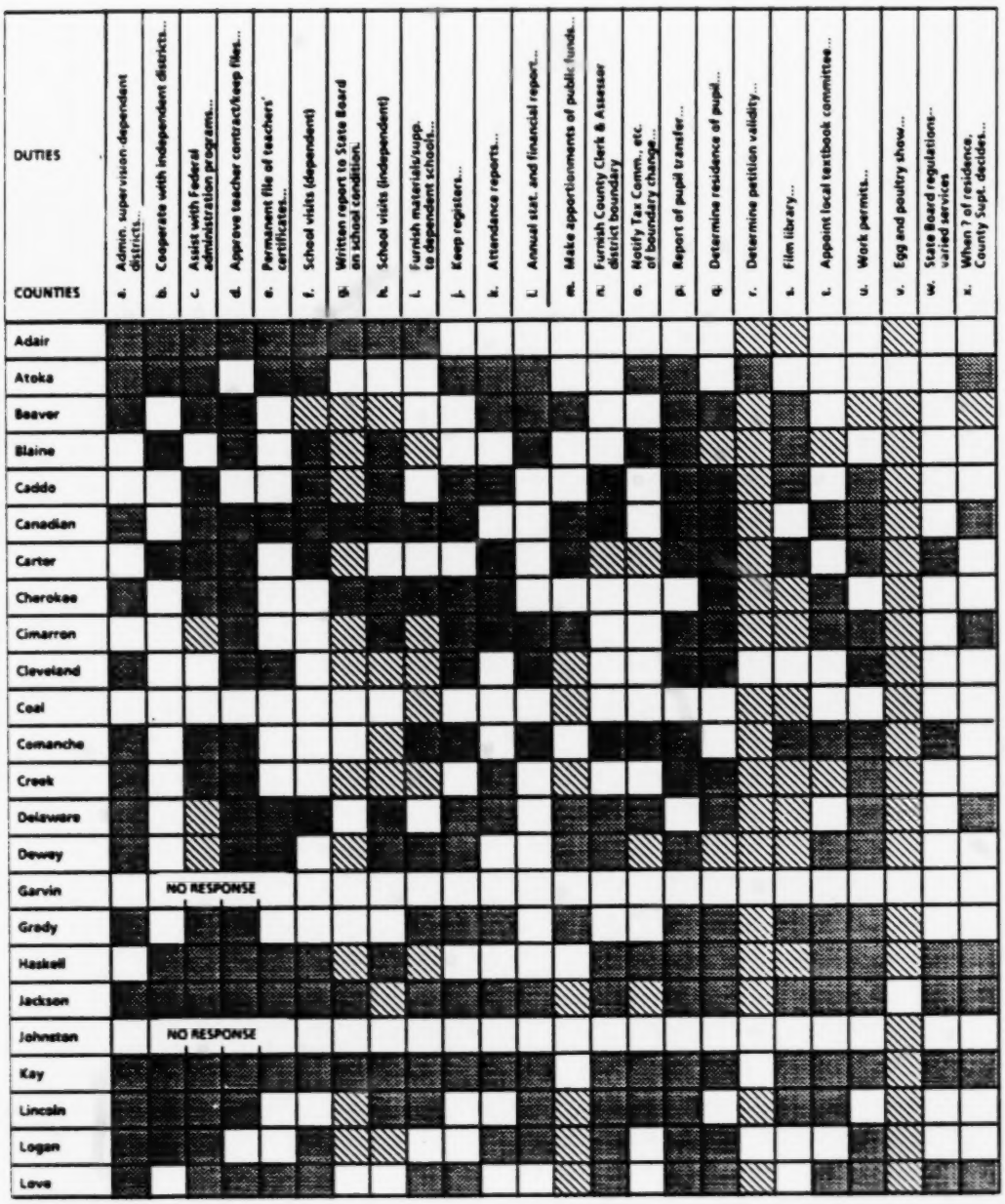
APPENDIX M

EDUCATIONAL BENEFITS OF STATUTORY DUTIES

211

The [illegible] in the original document was blank.

EDUCATIONAL BENEFITS OF STATUTORY DUTIES



Most Beneficial

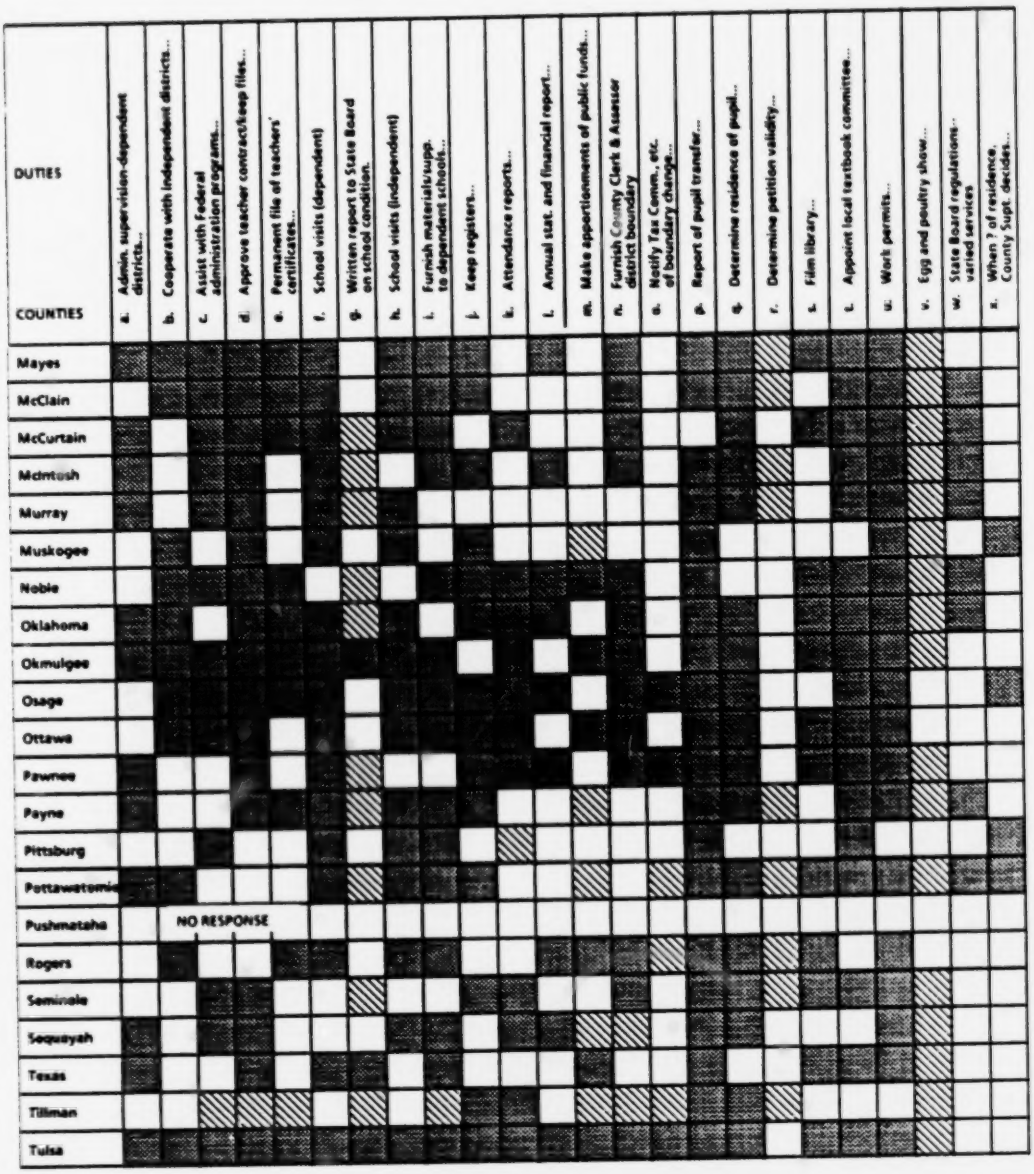
Least Beneficial

No Response

212

BEST COPY AVAILABLE

EDUCATIONAL BENEFITS OF STATUTORY DUTIES



Most Beneficial

Least Beneficial

No Response

213

BEST COPY AVAILABLE